Academic Year (2023-2024)

IQAC Meeting - 05.07.2023

Minutes of the first meeting of IQAC of our college for the academic year 2023-2024 held on 5th July 2023 at 4:05 pm in the IQAC office.

Members Present:

1. Dr. D.S. Mahendran, Principal - Chairperson
2. Mrs. V. Shanthi — Member, Faculty
3. Dr. V. Malai Soodum Perumal — Member, Faculty
4. Dr. T. Babu — Member, Faculty
5. Dr. C. Kavitha — Member, Faculty
6. Dr. D. Vasumathi — Member, Faculty
7. Dr. C.P. Balakrishnan — Member, Faculty
8. Dr. S. Pasunkili Pandian — Member, Faculty
9. Dr. C. Velayutham — Member, Faculty
10. Dr. A. Anthony Sagaya Chithra — Member, Faculty
11. Dr. R. Sree Devi — Member, Faculty
~~Dr. P. Maruthiah Pandian~~ — Member, Faculty
12. Dr. I. Sekar — Member, Faculty
13. Dr. G. Vasuki — Member, Faculty
14. Dr. K. Jacinth Mispa — Member, Faculty
15. Dr. M.J. Jeyanthi — Member, Faculty
16. Dr. K. Bageerathi — Member, Faculty
~~Dr. M.J. Jeyanthi~~ — Member, Faculty
17. Dr. S. Shenbaga Devi — Member, Faculty
18. Dr. K. Senthil Kumar — Member, Faculty
19. Dr. P. Kolanchinathan — Member, Faculty
20. Dr. D. Bennet — Member, Faculty
21. Dr. S. Linga Durai — Member, Faculty
22. Mr. M. Dhilip Kumar — Member, Faculty
23. Dr. P. Maruthiah Pandian — Member, Faculty
24. Dr. S. Sivakumar — Member, Faculty
25. Dr. R. Muthukrishnan — Member, Faculty
26. Dr. N. Kohila — Member, Faculty

27. Mr. S. Siril Arun — Member, Faculty — S. Siril Arun
28. Dr. S. Thirusekram — Member, Faculty — S. Thirusekram
29. Mr. T. Venkatramaraj, Manager, AEI — Member from Management — T. Venkatramaraj
30. Mr. P. Pandurai, Office Superintendent — Senior Administrative Officer I — P. Pandurai
31. Mrs. J. Siluvai Rose Mary, Assistant — Senior Administrative Officer-II — J. S. Rose Mary
32. Mr. A. Alwin Asir Jebaraj, Advocate — Nominee from Local Society — A. Alwin Asir Jebaraj
33. Mr. B. Sekram, Nominee from Student — B. Sekram
34. Mr. A. Muthaiah, Nominee from Alumni — A. Muthaiah
35. Dr. S. Jeyakumar, Secretary — Nominee from the Employers — S. Jeyakumar
36. Dr. D. Jim Reeves Silent Night, IQAC Co-ordinator — D. Jim Reeves Silent Night
37. Mrs. R. Sahaya Jeya Sutha — Member, Faculty (Technical) — R. Sahaya Jeya Sutha

1.01 Minutes of the Previous Meeting:

The Minutes of the previous meeting held on 28th March 2023 was read out and approved by the chairperson of IQAC.

1.02 Principal's Address:

The Principal thanked the IQAC team for Conducting a one day workshop on 'Awareness of Cybercrimes' and another on 'Know about Ourselves: A Psychological Approach to Adolescents'. He also motivated the members to conduct such programmes in future. He commended the arrangement of coaching classes for the Competitive exams. The Principal felt happy for taking serious efforts towards improving the communicative skills of the students. He also encouraged the Heads of Departments to organise seminars and the club directors to conduct various programmes.

1.03. Co-ordinator's Address:

The Co-ordinator welcomed all the members and asked

them to chart out the schedule for the new academic year. He also thanked them for their co-operation in the smooth functioning of IQAC. He suggested to conduct the following programmes from the period July to August 2023.

→ To celebrate World Nature Conservation Day on 28.07.2023

→ To organise 'A one Day Seminar on Violence Against Women' along with Women Study Centre on 11.08.2023.

→ To organise 'A one Day Workshop on Career Opportunities in Public and Private Sectors' on 14.08.2023

→ To organise 'A one Day Workshop on Intellectual Property Rights and Patent Filing' on 19.08.2023

→ To organise 'A one Day Workshop on Methods of Research in Science and Humanities' on 22.08.2023

→ To conduct 'science Expo' (science Exhibition) for High school and Higher Secondary school Students on 24.08.2023

→ To conduct 'A one day Seminar on Entrepreneurial Development' on 25.08.2023.

→ To inaugurate 'Electoral Literacy Club (ELC) in our college as per the direction of NEP

→ To prepare IIQA for the submission of SSR

→ To prepare internal test time table based on university academic calendar.

→ To ~~uplift~~ encourage the students to pursue their higher education after the completion of UG & Coaching classes shall be conducted in the relevant subjects.

→ Guidance are to be offered to the students who wish to enrol in sports/NCC/NSS/YRC as per their choice.

→ Full-fledged NSS and Club activities are to be initiated.

→ Contribution of PTA and Alumni association through various students Oriented activities are invited.

→ Sports competitions like Chess shall be conducted for the school students.

As there was no other issue to be discussed, the meeting ended with a vote of thanks.

Chairperson

Co-ordinator

IQAC Meeting - 31.08.2023

Minutes of the second meeting of IQAC of our college for the academic year 2023-2024 held on 31st August 2023 at 4.05 PM in the IQAC office.

Members Present :

1. Dr. D.S. Mahendran, Principal - Chairperson -
2. Mrs. V. Shanthi - Member, Faculty -
3. Dr. V. Malai Soodum Perumal - Member, Faculty -
4. Dr. T. Balu - Member, Faculty -
5. Dr. C. Kavitha - Member, Faculty -
6. Dr. C. P. Balakrishnan - Member, Faculty -
7. Dr. S. Pasunkili Pandian - Member, Faculty -
8. Dr. C. Velayutham - Member, Faculty -
9. Dr. A. Anthony Sagaya Chithra - Member, Faculty -
10. Dr. R. Sree Devi - Member, Faculty -
11. Dr. P. Maruthiah Pandian - Member, Faculty -
12. Dr. J. Sekar - Member, Faculty -
13. Dr. G. Vasuki - Member, Faculty -
14. Dr. K. Jacinth Mispa - Member, Faculty -
15. Dr. M. J. Jeyanthi - Member, Faculty -
16. Dr. K. Rageerathi - Member, Faculty -
17. Dr. N. Kohila - Member, Faculty -
18. Dr. S. Shenbaga Devi - Member, Faculty -
19. Dr. K. Senthil Kumar - Member, Faculty -
20. Dr. P. Kolanchinathan - Member, Faculty -
21. Dr. T. Abul Kalam Azath - Member, Faculty -
22. Dr. D. Bennet - Member, Faculty -
23. Dr. S. Linga Durai - Member, Faculty -
24. Mr. M. Dhilip Kumar - Member, Faculty -
25. Mr. T. Venkatramaraj - Manager AEI } Member from Management } -
26. Mr. P. Pondurai, Office Superintendent } Senior Administrative Officer } - P. Pondurai

27. Mrs. J. Silvrai Rose Mary, Assistant Senior Administrative officer II } - J.S.Le

28. Mr. A. Albin Asir Jebaraj, Advocate Nominee from the Local society } - A. Albin Asir Jebaraj

29. Mr. B. Selvam, Nominee from student - B. Selvam

30. Mr. A. Muthaiah, Nominee from Alumni -

31. Dr. S. Jeyakumar, Secretary Nominee from the Employer } -

32. Dr. D. Jim Reeves Silent Night IQAC, Co-ordinator } -

33. Mrs. R. Sahaya Jeya Sutha - Member, Faculty (Technical) -

1.01. Minutes of the Previous Meeting:

The Minutes of the previous meeting held on 5th July 2023 was read out and approved by the chairperson of IQAC.

1.02 Principal's Address:

The Principal thanked and Congratulated the co-ordinators and the members of IQAC who were responsible for the successful conduct of 'Science Expo'. He also asked the IQAC team to get ready with their reports. He felt an overwhelming need to conduct similar programmes like 'science Expo' and 'Chess Tournament' for school students. The Principal emphasised this to the Co-ordinator.

1.03 Co-ordinator's Address

The Co-ordinator thanked the chairperson and informed him that there would be a district interschool Kabbadi and Volleyball tournament, in our college, which had been in his mind. He asked the IQAC team to extend their full Co-operation for the smooth Conduct of the tournaments.

Dr. T. Balu, Head of the Department of Physics suggested the team to organise a training programme on 'Leadership Skills' for the outgoing students. The Co-ordinator said that his idea would be taken into Consideration.

A list of Programmes to be conducted by IQAC:

→ To organise "A One Day Training Programme on 'Leadership Skills'" in collaboration with Equal Opportunity Centre on 5th September 2023.

→ To Conduct 'ThoothuKudi District Interschool Kabaddi and Volleyball Tournament for boys on 5th September 2023.

→ To encourage Women Study Centre to organise atleast three Women-centric programmes.

→ A special training session must be conducted to improve the writing skills of our students as they struggle to write their own resume.

→ To Conduct programmes on 'Conservation of wild life' with the purpose of safeguarding the wild life and preserving the eco-system.

→ To insist NCC/NSS/YRC to Conduct Skill Development Programmes

→ To Conduct Coaching classes to crack Entrance Examination.

→ To request HODs to provide necessary information in the prescribed format to Conduct for academic audit 2022-2023.

As there was no other issue to be discussed, the meeting ended with a vote of thanks.

Chairperson

Co-ordinator

IQAC Meeting - 11.10.2023

Minutes of the third meeting of IQAC of our college for the academic year 2023-2024 held on 11th October 2023 at 4:05 PM in the IQAC office.

Members Present :

1. Dr. D.S. Mahendran, Principal - chairperson -
2. Mrs. V. Shanthi — Member, Faculty -
3. Dr. V. Malai Soodum Perumal — Member, Faculty -
4. Dr. C. Kavitha — Member, Faculty -
5. Dr. C. P. Balakrishnan — Member, Faculty -
6. Dr. R. Sree Devi — Member, Faculty -
7. Dr. T. Sekar — Member, Faculty -
8. Dr. G. Vasuki — Member, Faculty - G. Vasuki
9. Dr. M. J. Jeyanthi — Member, Faculty -
10. Dr. K. Bageerathi — Member, Faculty -
11. Dr. N. Kohila — Member, Faculty -
12. Dr. S. Shenbaga Devi — Member, Faculty -
13. Dr. K. Senthil Kumar — Member, Faculty -
14. Dr. P. Kalanchinathan — Member, Faculty -
15. Dr. I. Abul Kalam Azath — Member, Faculty -
16. Dr. D. Bennet — Member, Faculty -
17. Dr. S. Linga Durai — Member, Faculty -
18. Mr. M. Dhilip Kumar — Member, Faculty -
19. Mr. T. Venkatramaraj, Manager AEI } Member from Management -
20. Mr. P. Ponduvai, Office Superintendent } Senior Administrative officer I -
21. Mrs. J. Sirisvai Rose Mary, Assistant Senior Administrative officer II -
22. Mr. A. Allwin Asir Jebaraj, Advocate } Nominee from Local Society - A. Allwin
23. Mr. B. Sekaran, Nominee from student — B. Sekaran
24. Mr. A. Muthaiah, Nominee from Alumni -

25. Dr. S. Jeyakumar, Secretary
Nominee from the Employer
26. Dr. D. Jim Reeves Silent Night, IQAC - Co-ordinator - 2
27. Dr. R. Sahaya Jeya Sutha - Member Faculty (Technical) -

1.01 Minutes of the previous meeting :

The minutes of the previous meeting held on 31.08.2022 was read out and approved by the Chairperson of IQAC.

1.02 Principal's Address :

The Principal appreciated all the Women-Centric programmes conducted by the IQAC team. He also thanked the Co-ordinator of IQAC for conducting district level interschool tournament for school boys. The Principal pronounced the necessity of producing the leaders from the students and added that the Training programmes on Leadership skills and other skills were useful to the students. He appladed the NCC/NSS/YRC students for the organisation of skill development programmes.

1.03 Co-ordinator's Address :

The Co-ordinator thanked the chairperson and the team for their support and guidance. The list of actions programmes to be conducted by IQAC are given below:

→ To Conduct Voter's awareness programme via ELC.

→ To request the departments to promote the Knowledge of financial education and interview skills among the students.

→ To request the HoDs to organise seminar / workshop with special focus on current thrust areas.

→ To request NSS, NCC, YRC to organise programmes related to the Conservation of natural resources like saving trees and palm tree plantation.

The Co-ordinator of IQAC requested to collect all the inputs related to departmental activities,

details pertaining to quality indicators and the data related to the framework of Self-Study report.

As there was no other issue to be discussed, the meeting ended with a Vote of thanks.

Chairperson

Co-ordinator

IQAC Meeting - 01.11.2023

Minutes of the fourth meeting of IQAC of our College for the academic year 2023-2024 held on 1st November 2023 at 4.05 PM in the IQAC office.

Members Present

1. Dr. D.S. Mahendran, Principal - chairperson -
2. Mrs. V. Shanthi Member, Faculty -
3. Dr. T. Babu Member, Faculty -
4. Dr. C. Kavitha Member, Faculty -
5. Dr. C. P. Balakrishnan Member, Faculty -
6. Dr. S. Pasunkili Pandian, Member, Faculty -
7. Dr. C. Velayutham Member, Faculty -
8. Dr. A. Anthony Sagaya Chithra, - Member, Faculty - A. Chithra
9. Dr. R. Sree Devi Member, Faculty -
10. Dr. P. Maruthiah Pandian, Member, Faculty -
11. Dr. I. Sekar Member, Faculty -
12. Dr. G. Vasuki Member, Faculty - G. Vasuki
13. Dr. K. Jacinth Mispa Member, Faculty - K. Jacinth Mispa
14. Dr. M.J. Jeyanthi Member, Faculty - MJ Jeyanthi
15. Dr. K. Bageerathi Member, Faculty - K. Bageerathi
16. Dr. N. Kohila Member, Faculty -
17. Dr. S. Shenbaga Devi Member, Faculty - S. Shenbaga Devi
18. Dr. K. Senthil Kumar Member, Faculty - K. Senthil Kumar
19. Dr. P. Kolanchinathan Member, Faculty -
20. Dr. T. Abulkalam Azath Member, Faculty -
21. Dr. D. Bennet Member, Faculty -
22. Dr. S. Linga Durai Member, Faculty -
23. Mr. M. Dhilip Kumar Member, Faculty -
24. Mr. T. Venkatramaraj, Manager AEI
Member from Management
25. Mr. P. Pondurai, Office Superintendent
Senior Administrative officer I
26. Mrs. J. Silvai Rose Mary, Assistant
Senior Administrative officer II

27. Mr. A. Albin Asir Jebaraj, Advocate
Nominee from Local Society
28. Mr. B. Selvam, Nominee from Student - B. Selvam.
29. Mr. A. Muthaiah, Nominee from Alumni
30. Dr. S. Jeyakumar, Secretary
Nominee from the Employer
31. Dr. D. Jim Reeves Silent Night - IQAC, Co-ordinator
32. Dr. R. Sahaya Jeya Sutha - Member, Faculty (Technical)

1.01 Minutes of the Previous Meeting:

The minutes of the previous meeting held on 11th October 2023 was read out and approved by the chairperson of IQAC

1.02 Principal's Address:

The Principal thanked the Co-ordinator of IQAC and the director of Electoral Literacy Club (ELC) for taking various steps to promote the Voting percentage among Students. Moreover, with a view to increase the employability of the students, interview techniques were continuously imparted by the special trainers, for this the Principal overwhelmingly thanked the IQAC team. He said that the programmes to be Conducted may be focussing upon the current thrust areas, will benifit the students. The principal also thanked the IQAC team for their Special efforts to Conduct various programmes and Collect data for documentation.

1.03 Co-ordinator's Address:

The Co-ordinator thanked the Chairperson and the members of IQAC and enumerated the things to be done before uploading documents.

- It is decided to prepare and upload IIQA as the first phase of re-accreditation process followed by SSR submission.
- It is resolved to submit SSR in the month

of December 2023.

As there was no other issue to be discussed, the meeting ended with a vote of thanks.

Chairperson

Co-ordinator

IQAC MEETING - 07.12.2023

Minutes of the Fifth Meeting of IQAC of our college for the academic year 2023-2024 held on 7th Dec. 2023 at 12.30 PM in the IQAC office.

Members Present

01. Dr. D.S. Mahendran, Principal - chairperson
02. Mrs. V. Shanthi, Member, Faculty
03. Dr. T. Balu Member, Faculty
04. Dr. C. Kavitha Member, Faculty
05. Dr. S. Sivakumar Member, Faculty
06. Dr. C. P. Balakrishnan - Member, Faculty
07. Dr. S. Pasunkilipandian - Member, Faculty
08. Dr. C. Velayutham - Member, Faculty
09. Dr. A. Anthony Sahaya Chithra, Member Faculty - A. Chithra
10. Dr. R. Sree Devi - Member, Faculty (Assistant Co-ordinator, IQAC)
11. Dr. P. Maruthiah Pandian - Member Faculty -
12. Dr. I. Sekar Member, Faculty -
13. Dr. G. Vasuki Member, Faculty - G. Vasuki
14. Dr. K. Jacinth Mispa Member, Faculty - K. Jacinth Mispa.
15. Dr. M.J. Jayanthi Member, Faculty - M.J. Jayanthi
16. Dr. K. Bageerathi Member, Faculty - K. Bageerathi.
17. Dr. N. Kohila Member, Faculty -
18. Dr. S. Shenbaga Devi Member, Faculty - S. Shenbaga Devi
19. Dr. D. Vasumathi Member Faculty -
20. Dr. K. Senthil Kumar Member, Faculty -
21. Dr. P. Kolanchinathan Member, Faculty -
22. Dr. I. Abdulkalam Azath Member, Faculty -
23. Dr. D. Bennet Member, Faculty -
24. Dr. S. Lingathurai Member, Faculty - S. Lingathurai
25. Mr. M. Dhilip Kumar Member, Faculty -
26. Mr. S. Siril Arun Member, Faculty -
27. Mr. S. Thiru Selvan Member, Faculty - S. Thiru Selvan
28. Mr. T. Venkatramaraj, Manager AEI
Member from the Management

29. Mr. P. Pondurai, Office Superintendent / Senior Administrative Officer-I
30. Mrs. Silvai Rose Mary, Assistant / Senior Administrative Officer-II
31. Mr. A. Alwin Asir Jebaraj, Advocate / Nominee from Local Society
32. Mr. A. Muthiah - Nominee from Alumni -
33. Dr. S. Jeyakumar, Secretary / Nominee from the Employer
34. Dr. R. Muthukrishnan - Librarian -
35. Dr. D. Jim Reeves Silent Night - IQAC, Co-ordinator -
36. Dr. R. Sahaya Jeya Sutha - Member, Faculty (Technical) -

1.01 Minutes of the Previous Meeting:

The Minutes of the previous meeting held on 01, November 2023 were read out and approved by the Chair Person of IQAC.

1.02 Principal's Address

The Principal appreciated all the faculty members for their successful completion of the works planned in the previous meeting. He thanked IQAC co-ordinator and staff in-charge for conducting Mega Educational Loan Mela in Collaboration with the Government Agency. Additionally, the Principal expressed his happiness for signing five more MoUs with the various organisations. Moreover, the Principal advised to promote the departmental activities in collaboration with the Alumni Association for the holistic development of the College. Importantly, the principal insisted on the submission of IIQA and SSR within the stipulated time.

1.03 Coordinator's Address:

The Co-ordinator requested the faculty members to expedite the submission work of IIQA and SSR. He highlighted the importance of organising the 'Voters' Inclusion Camp'. Also, the Coordinator spoke out the values of 'Remembrance of National Energy Conservation day' on 14th Dec. 2023. The Coordinator thanked the chairperson and the team for their guidance and support.

The list of actions and programme ~~for~~ to be conducted by IQAC are given below:

- To organise an awareness programme for the faculty members in association with FINTECH Pvt. Ltd. on Mutual Fund in the second week of December.
- To conduct gender Audit for the academic year 2023-2024
- To place the requisition for the construction of Additional Toilet facilities in the Silver Jubilee Building.
- To give the requisition to increase the amount ~~for~~ of cash prize for the achievements of the students both in academic and in extra-curricular activities.
- To advise the students through HODs & Advisors to maintain the plastic free Campus.

As there were no other matters to be discussed, the meeting ended with a vote of thanks.

Chairperson

Co-ordinator

IQAC MEETING - 02.01.2024

Minutes of the sixth meeting of IQAC of our College for the academic year 2023-2024 held on 2nd Jan 2024 at 4.05 pm in the IQAC office.

Members Present

1. Dr. D.S. Mahendran, Principal - chairperson -
2. Mrs. V. Shanthi Member, Faculty -
3. Dr. T. Balu Member, Faculty -
4. Dr. C. Kavitha Member, Faculty -
5. Dr. S. Sivakumar Member, Faculty -
6. Dr. C.P. Balakrishnan Member, Faculty -
7. Dr. S. Pasunkilipandian Member, Faculty -
8. Dr. C. Velayutham Member, Faculty -
9. Dr. A. Anthony Sahaya Chithra - Member, Faculty -
10. Dr. R. Sree Devi Member, Faculty & Assistant Co-ordinator, IQAC
11. Dr. P. Maruthiah pandian - Member, Faculty -
12. Dr. G. Vasuki Member, Faculty -
13. Dr. K. Jacinth Mispa Member, Faculty -
14. Dr. M. J. Jeyanthi Member Faculty -
15. Dr. K. Bageerathi Member Faculty -
16. Dr. N. Kohila Member Faculty -
17. Dr. D. Vasumathi Member Faculty -
18. Dr. K. Senthil Kumar Member Faculty -
19. Dr. P. Kolanchinathan Member Faculty -
20. Dr. J. Abdul Kalam Azath - Member Faculty -
21. Dr. D. Bennet Member Faculty -
22. Dr. S. Lingathurai Member Faculty -
23. Mr. M. Dhilip Kumar Member Faculty -
24. Dr. S. Siril Arun Member Faculty -
25. Dr. S. Thiruselvan Member Faculty -
26. Dr. R. Muthukrishnan - Librarian -

27. Mr. T. Venkatramaraj, Manager AEI } Member from the Management }
28. Mr. P. Pandurai, Office Superintendent } Senior Administrative officer I }
29. Mrs. Siluvai Rose Mary, Assistant } Senior Administrative Officer II }
30. Mr. A. Alwin Asir Jebaraj, Advocate } Nominee from Local society }
31. Mr. A. Muthiah, Nominee from Alumni –
32. Dr. S. Jeyakumar, Secretary } Nominee from the Employer }
33. Dr. D. Jim Reeves Silent Night } IQAC Co-ordinator }
34. Dr. R. Sahaya Jeya Sutha (Technical staff) –

1.01. Minutes of the Previous Meeting:

The Minutes of the previous meeting held on 7th Dec. 2023 were read out and approved by the Chairperson of IQAC.

1.02 Principal's Address:

The Principal thanked all the faculty member for the successful completion of all the programmes planned in the previous meeting. He acknowledged the valuable service rendered by ELC - Co-ordinator. He appreciated the students members of Electoral - Literacy club for receiving the appreciation Award from the District Collector. Furthermore, he appreciated the voluntary service of the students in the distribution of flood - relief materials to the needy people. The Principal requested the IQAC Co-ordinator and members to speed up the preparation of SSR within the stipulated time.

1.03 Co-ordinator's Address:

• The Co-ordinator thanked the Chairperson and the members of IQAC and enumerated the things to be done in the near future.

• To inculcate the students about the moral obligation of casting their franchise and to say no for the perks and bonus given by any parties.

• To instil scientific fervour and experimental spirit among the students so that students become a vibrant pillars of our country.

• To ask the departments to send all the necessary data to IQAC office whenever needed.

• To encourage faculty members to participate in the Faculty Development Programmes.

• To Conduct hands-on traning programmes and workshops in each department.

• To celebrate Pongal Festival.

• To celebrate National Youth Day.

• To Conduct Campus Placement Drive.

• To Conduct Youth Festival from 30.01.2024 to 03.02.2024.

• To Conduct Guest lectures, Association meetings and seminar in all the departments.

• To Conduct an Awareness Programme on Women Harassment Act-2023 for girl students and women faculties.

• To Conduct mock interview for the final year students in all the departments.

• To Conduct deppartment Alumni meet and initiate alumini activities.

• To take pledge in all the National Days of Importance as per the direction given by the government

• To take an initiative to conduct book exhibition.

• To Conduct G.K. Test for school and College students for the upliftment of rural society.

- To conduct Convocation Day on 9th Feb. 2024.
- To conduct Placement Orientation programme and Career guidance programme in collaboration with Alumni Association.
- To conduct research-related programmes in each department.
- It is proposed to invite our prominent Alumnus Dr. D. Jebaraj Mahildas (1981-1984 Batch), Scientist F, Indra Gandhi Centre for Atomic Research centre, KalpaKkam as our Chief Guest for the College Day.
- To promote all the club activities and to celebrate National Science Day.
- To conduct Blood Donation Camp, Drug Awareness programme for students and to conduct Community Extension programme.
- To conduct awareness programme for Competitive examination.
- To promote hygiene and sanitation. Health Awareness programmes will be conducted for the Women staff members and girl students.
- To arrange a camp for making name Corrections in Aadhar Card.
- To encourage the preparation of Vermicompost manure
- To Complete the SSR Work before the month of Feb. 2024.

As there was no other issue to be discussed, the meeting ended with a Vote of thanks.

D.S.

Chairperson

Co-ordinator

IQAC Meeting - 14.03.2024

Minutes of the seventh Meeting of IQAC of our College for the academic year 2023-2024 held on 14th March 2024 at 4.05 PM in the IQAC office.

Members Present:

01. Dr. D.S. Mahendran, Principal - Chairperson -
02. Mrs. V. Shanthi, Member, Faculty -
03. Dr. C. Kavitha, Member, Faculty -
04. Dr. S. Sivakumar, Member, Faculty -
05. Dr. S. Pasunkilipandian, Member, Faculty -
06. Dr. C. Velayutham, Member, Faculty -
07. Dr. R. Sree Devi, Member, Faculty & Assistant Co-ordinator, IQAC -
08. Dr. G. Vasuki, Member, Faculty -
09. Dr. K. Jacinth Mispa, Member, Faculty -
10. Dr. M.J. Jeyanthi, Member, Faculty -
11. Dr. K. Bageerathi, Member, Faculty -
12. Dr. N. Kohila, Member, Faculty -
13. Dr. S. Shenbaga Devi, Member, Faculty -
14. Dr. D. Vasumathi, Member, Faculty -
15. Dr. K. Senthil Kumar, Member, Faculty -
16. Dr. P. Kolanchinathan, Member, Faculty -
17. Dr. D. Bennet, Member, Faculty -
18. Dr. S. Lingathurai, Member, Faculty -
19. Mr. M. Dhilip Kumar, Member, Faculty -
20. Dr. S. Siril Arun, Member, Faculty -
21. Dr. S. Thiruselvan, Member, Faculty -
22. Dr. R. Muthukrishnan, Librarian -
23. Mr. T. Venkatramaraj, Manager AET & Member from the management
24. Mr. P. Pondurai, Office Superintendent & Senior Administrative office I

25. Mrs. Silvrai Rose Mary, Assistant Senior Administrative Office II } - J.S.Le
26. MY. A. Alwin Asir Jebaraj, Advocate } - A Alwin Asir
Nominee from the Local Society
27. MY. A. Muthiah, Nomine from Alumni - Muthiah
28. DY. S. Jeyakumar, Secretary } - S. Jeyakumar
Nominee from the Employer
29. Dr. D. Jim Reeves Silent Night, IQAC Co-ordinator - D. Jim Reeves
30. Dr. R. Sahaya Veya Sutha (Technical Staff) - R. Sahaya Veya Sutha

1.01. Minutes of the Previous Meeting:
The Minutes of the previous meeting held on 2nd January 2024 were read out and approved by the Chairperson of IQAC.

1.02. Principal's Address:
The principal thanked the management for the approval of increasing the cash award amount for the students who excel in both curricular and co-curricular activities. He expressed his pleasure for receiving the appreciation certificate for the blood donation activity. Moreover, he appreciated the cash prize winners of the Competition conducted by ELC in Collaboration with the government. The principal thanked all the acting Committee members for their contribution towards the submission of IIQA and asked them to prepare AQAR for the academic year 2022-2023.

1.03. Co-ordinator's Address.
The Co-oridinator thanked the Chairperson and the members of IQAC and enlisted the various activities to be conducted in the following days.

- It is decided to conduct IPR related programmes.
- It is planned to conduct Guest Lectures and Association Meetings.
- It is resolved to conduct department seminars before the end of March with a focus on research.
- It is planned to analyse the results in the departments and to take remedial measures.
- It is planned to conduct an Academic and Administrative Audit.
- It is asked to complete the extension activities
- It is decided to conduct Electoral Literacy Awareness programme.
- It is proposed to conduct Campus Placement drive from SPIC.
- It is scheduled to provide and entrepreneurship based hands-on training for the girl students.
- It is accepted to conduct TMB Online Placement Coaching Classes for the young aspirants.
- It is voiced out to conduct sports day on 2nd April
- It is proposed to organise the Internship training programmes for the students.
- It is noted down that all the club activities are supposed to be completed without fail.
- It is advised to prepare AQAR for the academic year 2022-2023.

As there was no other issue to be discussed, the meeting ended with a vote of thanks.

Y.S.
Chairperson

Co-ordinator

IQAC Meeting - 02.04.2024

Minutes of the eighth meeting of IQAC of our College for the academic year 2023-2024 held on 2nd April 2024 at 4.05 PM in the IQAC office.

Members present :

01. Dr. D. S. Mahendran, Principal - Chairperson -
02. Mrs. V. Shanthi — Member, Faculty -
03. Dr. T. Babu — Member, Faculty -
04. Dr. M. Ganesan — Member, Faculty -
05. Dr. C. Kavitha — Member, Faculty -
06. Dr. S. Sivakumar — Member, Faculty -
07. Dr. C. P. Balakrishnan — Member, Faculty -
08. Dr. S. Pasunkilipandian — Member, Faculty -
09. Dr. C. Velayutham — Member, Faculty -
10. Dr. R. Sree Devi — Member, Faculty — Assistant Co-ordinator, IQAC
11. Dr. P. MaruthiahPandian — Member, Faculty -
12. Dr. I. Sekar — Member, Faculty -
13. Dr. G. Vasuki — Member, Faculty -
14. Dr. K. Jacinth Mispa — Member Faculty -
15. Dr. M. J. Jeyanthi — Member, Faculty -
16. Dr. K. Bageerathi — Member, Faculty -
17. Dr. N. Kothila — Member, Faculty -
18. Dr. S. Shenbaga Devi — Member, Faculty -
19. Dr. D. Vasumathi — Member, Faculty -
20. Dr. K. Senthil Kumar — Member, Faculty -
21. Dr. P. Kolanchinathan — Member, Faculty -
22. Dr. J. AbdulKalam Azath — Member, Faculty -
23. Dr. D. Bennet — Member, Faculty -
24. Dr. S. Lingathurai — Member, Faculty -
25. Mr. M. Dhilip Kumar — Member, Faculty -
26. Dr. S. Siril Arun — Member, Faculty -
27. Dr. S. Thirunehan — Member, Faculty -

28. Mrs. A. Kavitha, Member Faculty - A. Kavitha
29. Dr. R. Muthukrishnan, Librarian -
30. Mr. T. Venkatramaraj, Manager AEI, Member from the Management -
31. Mr. P. Ponduraï, Office Superintendent / Senior Administrative officer I - P. Ponduraï
32. Mrs. Siluvai Rose Mary, Assistant / Senior Administrative officer II - T. S. Le
33. Mr. A. Allwin Asir Jebaraj, Advocate / Nominee from Local Society - A. Allwin Asir Jebaraj
34. Mr. A. Muthiah, Nominee from Alumni - A. Muthiah
35. Dr. S. Jeyakumar, Secretary / Nominee from the Employer - S. Jeyakumar
36. Dr. D. Jim Reeves Silent Night, IQAC Co-ordinator - D. Jim Reeves Silent Night
37. Dr. R. Sahaya Jeya Sutha (Technical staff.) - R. Sahaya Jeya Sutha

1.01 Minutes of the Previous Meeting:

The Minutes of the previous meeting held on 14th March 2024 were read out and approved by the Chairperson of IQAC.

1.02 Principal's Address:

The Principal thanked all the faculty members for the successful completion of the work planned in the previous meeting. All the faculty members were asked to boost up the spirit of sportsmanship and humanism. He felt happy to honour the deserved students with cash award allotted for our college by the management.

1.03 Co-ordinator's Address:

The Co-ordinator thanked the chairperson and the members of IQAC and announced the list of activities for future. They are as follows:

→ To expedite the preparation of SSR according to the revised template.

→ To conduct a sale of Vermicomposting manure.

→ To organise association valedictory function in all the departments.

→ To present the SSR in the Council meeting for the approval of the Council members.

→ To Conduct Model Interview for the students who cleared the TMB Exams.

→ To promote an awareness programme on Democratic mode of franchise.

→ To conduct training programmes for the non-teaching staff members with a view to educate them about 'Kalanchiam' Software.

→ To organise an orientation programme for non-teaching staff members.

→ To take necessary steps for the early submission of SSR.

→ To request Admission Committee members to involve in carrying out the admission related activities.

As there was no other issue to be discussed, the meeting ended with a vote of thanks.

Chairperson

Co-ordinator.