



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

Aditanar college of Arts and science

- Name of the Head of the institution **DR. D. S. MAHENDRAN**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **04639220625**
- Mobile no **9025740430**
- Registered e-mail **aditanarcollege@yahoo.co.in**
- Alternate e-mail **aditanarcollege@aei.edu.in**
- Address **2/88, Virapandianpatnam**
- City/Town **Tiruchendur**
- State/UT **Tamil Nadu**
- Pin Code **628216**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Men**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Manonmaniam Sundaranar University**
- Name of the IQAC Coordinator **Dr. D. Jim Reeves Silent Night**
- Phone No. **04639220644**
- Alternate phone No. **04639220625**
- Mobile **9486317265**
- IQAC e-mail address **aditanarcollege@yahoo.co.in**
- Alternate Email address **djimreeves67@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.aditanarcollege.com/w-p-content/uploads/2022/12/AQAR-2021-2022.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.aditanarcollege.com/w-p-content/uploads/2023/07/Aditana-r-College-Calendar-2022-2023.pdf>

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|----------------|-----------|--------------|-----------------------|-------------------|-------------------|
| Cycle 1 | B+ | 74.45 | 2002 | 12/11/2002 | 11/11/2007 |
| Cycle 2 | A | 3.28 | 2009 | 15/06/2009 | 14/06/2014 |
| Cycle 3 | A | 3.01 | 2015 | 03/03/2015 | 02/03/2020 |

6. Date of Establishment of IQAC

08/09/2006

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|------------|----------------|-----------------------------|----------|
| Nil | Nil | Nil | Nil | 0 |

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Preparation of Academic and Environmental Audit Reports.

Organized various awareness programmes on gender issues, IPR, preparation of Research articles, Cyber crimes, Entrepreneurial development and Health for students and staff.

Organized Inter School Science Exhibition and Science popularization programmes for School students.

Organized coaching classes for competitive examinations, Career guidance and placement training programmes.

Organized community extension programme, blood donation camps and cultural programmes.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|--|--|
| To Organize Shiksshak Parv -Teachers day | Conducted Shiksshak Parv -Teachers day on 06.09.2022 |
| To Organize Guidance To Prepare Papers/Articles | Conducted Guidance To Prepare Papers/Articles on 22.09.2022 |
| To Organize a one Day Orientation Program for Young Faculty Members Entitled on ACAS in higher Education Yesterday, Today & Tomorrow | Conducted a one Day Orientation Program for Young Faculty Members Entitled on ACAS in higher Education Yesterday, Today & Tomorrow on 01.10.2022 |
| To Organize Guest Lecture on Preparation for Competitive Exams | Conducted Guest Lecture on Preparation for Competitive Exams on 19.10.2022 |
| To Organize Cancer Awareness Program | Conducted Cancer Awareness Program on 31.01.2023 |
| To Organize General Health Check -Up Camp | Conducted General Health Check -Up Camp on 07.02.2023 |
| To Organize Career Guidance and placement Programme | Conducted Career Guidance and placement Programme-Tamilnad Mercantile Bank on 09.02.2023 |
| To Organize Youth Festival (ADFEST- 2023) | Conducted Youth Festival (ADFEST- 2023) from 13.02.2023 to 17.02.203 |
| To Organize a one Day Workshop on Experiential Learning : An Effective Tool To Develop Communication Skills | Conducted a one Day Workshop on Experiential Learning : An Effective Tool To Develop Communication Skills on 23.02.2023 |
| To Organize Inter School Science Exhibition Aditanar-Sci-Expo-2023 | Conducted Inter School Science Exhibition Aditanar-Sci-Expo-2023 on 17.03.2023 |
| To Organize Community Extension Program | Conducted Community Extension Program on 30.03.2023 |
| To Organize a one Day Workshop on "Intricacies of photography" | Conducted a one Day Workshop on "Intricacies of photography" on 31.03.2023 |
| To Organize Guest Lecture on " | Conducted Guest Lecture on " |

| | |
|--|--|
| Know About Ourselves" | Know About Ourselves" on 31.03.2023 |
| To Organize A Guest Lecture on 'Intellectual Property Rights' and 'Pocso' | Conducted A Guest Lecture on 'Intellectual Property Rights' and 'Pocso' on 24.04.2023 |
| To Organize A One Day Workshop On 'Awareness of Cyber Crimes' | Conducted A One Day Workshop On 'Awareness of Cyber Crimes' on 26.04.2023 |

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|----------------------|--------------------|
| Staff Council | 05/04/2024 |

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

| | |
|--|--------------------------------------|
| 1.Name of the Institution | Aditanar college of Arts and science |
| • Name of the Head of the institution | DR. D. S. MAHENDRAN |
| • Designation | PRINCIPAL |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 04639220625 |
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| • Alternate e-mail | aditanarcollege@aei.edu.in |
| • Address | 2/88, Virapandianpatnam |
| • City/Town | Tiruchendur |
| • State/UT | Tamil Nadu |
| • Pin Code | 628216 |
| 2.Institutional status | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Men |
| • Location | Rural |
| • Financial Status | Grants-in aid |
| • Name of the Affiliating University | Manonmaniam Sundaranar University |
| • Name of the IQAC Coordinator | Dr. D. Jim Reeves Silent Night |

| | | | | | |
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| • Phone No. | 04639220644 | | | | |
| • Alternate phone No. | 04639220625 | | | | |
| • Mobile | 9486317265 | | | | |
| • IQAC e-mail address | aditanarcollege@yahoo.co.in | | | | |
| • Alternate Email address | djimreeves67@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | https://www.aditanarcollege.com/wp-content/uploads/2022/12/AQAR-2021-2022.pdf | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://www.aditanarcollege.com/wp-content/uploads/2023/07/Aditanar-College-Calender-2022-2023.pdf | | | | |
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| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| Nil | Nil | Nil | Nil | 0 | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |

| | | |
|--|---|--|
| | | |
| 9.No. of IQAC meetings held during the year | 4 | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | |
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| Organized various awareness programmes on gender issues, IPR, preparation of Research articles, Cyber crimes, Entrepreneurial development and Health for students and staff. | | |
| Organized Inter School Science Exhibition and Science popularization programmes for School students. | | |
| Organized coaching classes for competitive examinations, Career guidance and placement training programmes. | | |
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| Faculty Members Entitled on ACAS in higher Education Yesterday, Today & Tomorrow | Members Entitled on ACAS in higher Education Yesterday, Today & Tomorrow on 01.10.2022 |
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| 13. Whether the AQAR was placed before statutory body? | Yes | | | | |
|---|--------------------|------|--------------------|---------------|------------|
| <ul style="list-style-type: none"> Name of the statutory body | | | | | |
| <table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Staff Council</td> <td>05/04/2024</td> </tr> </tbody> </table> | | Name | Date of meeting(s) | Staff Council | 05/04/2024 |
| Name | Date of meeting(s) | | | | |
| Staff Council | 05/04/2024 | | | | |
| 14. Whether institutional data submitted to AISHE | | | | | |
| <table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2022-2023</td> <td>19/03/2024</td> </tr> </tbody> </table> | | Year | Date of Submission | 2022-2023 | 19/03/2024 |
| Year | Date of Submission | | | | |
| 2022-2023 | 19/03/2024 | | | | |
| 15. Multidisciplinary / interdisciplinary | | | | | |
| <p>Our college is an Aided college affiliated to Manonmaniam Sundaranar University, Tirunelveli. Curriculum designing, Syllabus framing, conduct of Terminal Examinations, Evaluation of Answer Script, Collection of fees of every kind Publication of Results., Awarding of degrees, Appointment of Teaching and non -teaching staff and admission procedure to all the courses are all devised, controlled and monitored by the university. This being the case, an affiliated college, without getting prior approval from the University, the institution cannot independently design the curriculum or frame syllabus for individual courses. Hence the conduct of multidisciplinary/ Inter-disciplinary course is not possible. But if the the University permits us we will be able to conduct multidisciplinary/ Inter-disciplinary courses.</p> | | | | | |
| 16. Academic bank of credits (ABC): | | | | | |
| <p>Our University has introduced an Academic Bank of Credit for the students from the academic year 2022-23 onwards. The task is completed.</p> | | | | | |
| 17. Skill development: | | | | | |
| <p>Our university has introduced skill based core papers for the II and III year UG and I year PG students. Namely, Computer for Digital Era, Managerial Skill Development, Introduction to Banking, Programing with PHP & MYSQL, Android Programing, Personality Development, Maintenance of Electrical Appliances, Maintenance of Electroinc Alliances, Astrophysics, Physics of Human Anatomy, Agro chemistry, Food Chemistry,</p> | | | | | |

Chemistry in Medicine, Industrial Chemistry Home Aquarium Nutrition and Dietetics, Bio Physics and Bio Instrumentations, Vermitechnology, Vector Calculus, Trigonometry, Fourier Series and Laplace Transforms, Business communication, Entrepreneurship Development and International Economics.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college is an Aided and affiliated college we have to follow the syllabus designed by the university and abide the rules of Government of Tamil Nadu. We cannot independently design the syllabus for integration of Indian knowledge in teaching. Without getting the prior permission from the University and the Government we cannot design by our own. But if the Government and University permits us we will surely include in our syllabus.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our institution is affiliated to Manonmaniam Sundaranar University. Our university is incorporated into the curriculum based on the requirements of NAAC - UGC-Quality Mandate .To fulfill these requirements, the Program Educational Objectives (PEO's), Program Outcomes (POs) and Program Specific Outcomes (PSOs) and Course Outcomes (CO) were framed for all programs in alignment with the Vision and Mission of the respective departments and in-turn with the Vision and Mission and Educational Objectives of the University. Vision Of the University To provide quality education to reach the unreached Mission Of the University To conduct research ,teaching and outreach programs to improve conditions of human living To create an academic environment that honours women and men of all races, caste, creed, cultures and an atmosphere That values intellectual curiosity ,pursuit of knowledge ,academic freedom and integrity To offer a wide variety of off campus educational and training programs, including the use of information technology, to individuals and groups To develop partnership with industries and government so as to improve the quality of the workplace and to serve as Catalyst for economic and cultural development To provide quality /inclusive education, especially for the rural and un-reached segments of economically downtrodden students including women, socially oppressed and differently abled.

20.Distance education/online education:

Our college is an Aided college affiliated to Manonmaniam

Sundaranar University, Tirunelveli. Curriculum designing, Syllabus framing, conduct of Terminal Examinations, Evaluation of Answer Script, Collection of fees of every kind Publication of Results., Awarding of degrees, Appointment of Teaching and non-teaching staff and admission procedure to all the courses are all devised, controlled and monitored by the university and the Government of Tamil Nadu. Hence the conduct of Online Courses, Distance Education courses is not possible. But if the Government of Tamilnadu and the University permits us which are actually governed by the policies of the Government and Manonmaniam Sundaranar University Statutes, only then we will be able to conduct online, Distance education and Inter disciplinary courses.

Extended Profile

1.Programme

1.1 22

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

2.1 1762

Number of students during the year

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.2 364

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.3 625

Number of outgoing/ final year students during the year

| File Description | Documents |
|--|---------------------------|
| Data Template | View File |
| 3.Academic | |
| 3.1 Number of full time teachers during the year | 93 |
| File Description | Documents |
| Data Template | View File |
| 3.2 Number of sanctioned posts during the year | 72 |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 Total number of Classrooms and Seminar halls | 62 |
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | 48.76221 |
| 4.3 Total number of computers on campus for academic purposes | 142 |
| Part B | |
| CURRICULAR ASPECTS | |
| 1.1 - Curricular Planning and Implementation | |
| 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process | |
| Aditanar college of Arts and Science, Tiruchendur which is affiliated to Manonmaniam Sundaranar University, Tirunelveli adheres to the curriculum prescribed by the university and ensures effective implementation through meticulous planning and systematic delivery. The semester starts with the framing of the | |

academic calendar in tune with the university schedule, under the able guidance of the Head of the Institution and members of the staff council. The Heads of the department allocate subjects and timetable to their faculty members based on their area of interest. Before the commencement of the semester, the subject experts discuss and design the subjects related to the courses offered. Information and Communication tools like power point presentation, audio-visual support facilitated the faculty to deliver the content to the students. A conducive ambiance was instilled among students by conducting debates and group discussion to stimulate the curriculum delivery in an effective manner. Students feedback and survey enable us to cater to the needs of the students.

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the college has been planned and prepared well in advance

and uploaded on the website before the beginning of the academic year. One of the Senior faculties designated as the common test co-ordinator and in-charge of Internal tests. Every semester three common Internal assessment (CIA) are conducted to evaluate the performance of the students. The Internal test schedule dates, question paper submission date from each departments and submission of final Internal marks to the common test co-ordinator are decided in the staff council meeting. All departments follow the same pattern of question setting. Also at the end of each Internal tests marks are displayed in the Department notice board to maintain transparency. The schedule for internal tests/assignments are notified to the students well in advance. The principal and internal test coordinator monitor the effective implementation of the exam as per schedule. The examination will be conducted simultaneously throughout the college. At the end of each Internal tests the students performance are analysed and discussed in the department meetings. If necessary remedial steps are taken to improve the performance of the students. The Internal test marks are sent to the University through Exam Pro.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://www.aditanarcollege.com/wp-content/uploads/2023/07/Aditanar-College-Calender-2022-2023.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

8

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

404

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The curriculum has been designed in such a way that it integrates crosscutting issues of the society like Environmental awareness, moral values, human values, professional ethics, Gender Equality.

The Environmental issues are dealt in detail in the classroom through regular common subject entitled Environmental studies in the I semester. This motivates the students to understand various challenges in the world . The personality development in the V semester develops the interpersonal skills, communicative skills, Interview techniques , and leadership qualities of the students. Yoga is also incorporated in the curriculum in the third semester through which the students are trained to practice the Yoga regularly to create stress free learning environment. Computer for Digital Era paper is included in the curriculum to enhance the soft skills of the students.

Through the subject Social Value Education the students learned social, cultural, gender issues and human values which help to live in harmony in today's world. The Professional English paper included in the curriculum motivates the students to learn the subject with the practical knowledge even in the second language.

The Institute also offers many co-curricular activities like NCC, NSS, sports, YRC These activities promote human values, social awareness and environmental sustainability.

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

411

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://www.aditanarcollege.com/wp-content/uploads/2024/04/1.4.1-Feedback-2022-23.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://www.aditanarcollege.com/wp-content/uploads/2024/04/1.4.2-Feedback-2022-23.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

656

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

332

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

After the admission of the students, their learning levels are first assessed by the internal assessment tests and semester examinations. The marks obtained by the students are the key indicators to categorize them as slow learners and advanced learners in a class. Three internal assessment tests are conducted prior to the semester examination. Advanced and slow learners are identified through their interaction in the classroom and laboratory. Various measures such as Remedial classes, periodical class tests are conducted to enhance the performance of the slow learners. Group study helps to improve the level of the students. Individual attention is given through counselling and daily monitoring of their improvement. Professional coaching classes, skill development workshops, coaching classes for competitive exams and quiz programmers are organized inside and outside the college for advanced learners. They are encouraged to participate in various competitions including case study analysis, debate discussion, problem solving and decision making exercises. They are encouraged to study Recommended Readings listed in each syllabus. They are included as members of committees, NET coaching

centre and Civil Services Examination Coaching Academy and are encouraged to register for the interviews. Training and Placement Cell provides training in interview skills and communication skills.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1762 | 93 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods such as experiential learning, participative learning and problem solving methodologies are used for enhancing the learning experiences of the students. Students are guided to do project work which is an essential element of learning. Internship or Field Projects are arranged for the students in industries. Students are encouraged to participate in the national and the international level competitions. Guest lectures by eminent experts from various fields are arranged to provide experiential learning. Teachers adopt role play method to supplement teaching through participative learning. Student's activities are organized to promote the subject of team work. Case study method is adopted in teaching learning process to make the students have logical thinking and practical knowledge to develop problem solving ability. All questions in examinations are based on analysis and reasoning. Discussion methods in many of the subjects help students to think inside and participate in activities with the opinions and suggestions to check their current knowledge. Most of these discussions are done basically in soft skills, managerial communications and business adoptions. Quizzes and Research activities are conducted under the guidance

of faculty enabling the students to have knowledge about the emerging area.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Lecture method has been the most common method adopted by the teachers in the college. With the text book in one hand and the chalk in the other hand, the teachers have managed to teach the lessons and make the students understand. Now with the advent of modern technology, the teachers are able to equip themselves to help the students learn their lessons. In the classrooms, they use PowerPoint presentations in their teaching using LCD and projectors. Apart from these, ICT enabled tools such as computers, laptops and tablet systems are available in the classroom. The college has developed an integrated Academia management system for faculty and students to overcome the challenges in the process of college admissions. The entire college admission has been digitalized with the tool starting from Application, Selection, Intimation and Admission. It is an online platform tool meant to manage the effective use of CBCS from registration and allocation of courses to the faculty, student attendance, internal and semester assessment.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

93

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| Mentor/mentee ratio | No File Uploaded |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

93

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

61

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1115

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Before the introduction of continuous internal evaluation system implemented by the university, the college had a system of conducting three periodical tests per semester for the benefit of students.
- The periodical test comprises three one hour internal tests and one three hour model test at regular intervals after the coverage of adequate syllabus in each paper.
- After the continuous internal evaluation system implemented by the university we are able to continue the same periodical tests in a transparent manner with the reformation of three one hour tests for the weightage of 20 marks for each theory paper and five marks for assignment.
- The internal test schedule is prepared after conducting the HODs' meeting.
- The examination committee collects question papers from individual course teachers through the department and the printed question paper is distributed on the day of the test by the invigilator in the centralized examination.
- After each test, the answer scripts are collected and sent to the individual course teacher for evaluation.
- The course teacher evaluates the papers and distributes the answer scripts to the students for verification of marks to maintain transparency.
- Finally the test marks are uploaded by the course teacher in a university online portal.
- Assignments are also collected and evaluated periodically and assignment mark is also uploaded in the website.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://erp.aei.edu.in/ |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency in the internal assessment. The criterion adopted is as directed by the university. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester.

1. The internal assessment test schedules are prepared as per the direction given by the university and communicated to the students well in advance.
2. The corrected answer scripts at random are verified by the HOD to ensure the standard evaluation process.
3. The corrected answer papers of the students are distributed to them for verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board.
4. The end examination for the laboratory and projects shall be conducted with internal and external examiner appointed from the other colleges as decided by the University.

If it is beyond the subject teacher concerned to solve the problem, student marks an oral representation to his Adviser who tries to solve it within a day. On any account the grievances are redressed within a day or two. In this whole process of grievance redressed the concerned student is taken in to confidence.

Problems with the University are dealt with by the college office through the principal at a specified time every day. They make representations to the principal directly and resolve the issue

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://erp.aei.edu.in/ |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes

Our institution is at present a non-autonomous institution affiliated to the Manonmaniam Sundaranar University, Tirunelveli and follows the affiliated university's course structure and scheme of examination. The program outcomes given by the University are uploaded in our website.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed in our website and communicated to all teachers and students. The College has clearly stated Programme Outcomes, Programme Specific Outcomes, Course Outcomes and Learning Outcomes. These outcomes have been set, taking into account the variety of programmes and the heterogeneity of rural and urban students. The Programme Outcomes are mentioned by the affiliating university in the syllabi prescribed to each class. In the beginning of every academic year the programme outcomes are verbally communicated to the students the Advisers of the respective classes. They are also displayed on the college website.

Course Outcomes as well as Learning Outcomes depend upon the nature of course and the subject concerned. They are submitted to the IQAC at the end of every academic year. The feedback obtained from students on the teaching- learning process helps to understand the expected learning outcomes. Secondly, the students overall performance in co-curricular and extra-curricular activities as well as his behavior on and off the campus help to judge the programme or course outcomes.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://www.aditanarcollege.com/wp-content/uploads/2021/08/2.6.1-Courses-Outcomes.pdf |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Learning outcomes are specified in the University syllabus framed by the Board of Studies. Programme Outcome (POs), Programme Specific Outcome (PSOs) and /Course Outcomes are explained to the students by Advisors and concern subject thought teachers.

POsIt represents the knowledge, skills, reasoning (logical and analytical), social interaction, employability and attitudes the students should have at the end of a course completion of their respective program.

COsIt gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.

- The teacher-in charge of each class ensures whether student get a clear awareness on the PO's and COs and methodology of teaching-learning.
- The measurement of the attainment of outcomes is based on out of three assessments - Internal Assessment (CIA) and External examination.
- The Internal Assessments is a continuous evaluation mode which is based on the performance of the students in assignments, viva, seminars, and internal tests.
- Internal Test papers, Assignments, Presentations, Seminars and external examinations contribute to the assessment of the attainment level.
- A common proforma is also provided to facilitate the process. The mode of calculation is provided below.

At the end of attainment, an action taken report is prepared based on the scores obtained which reflect the level of performance of students in each of the courses. The feedbacks of the student to examination section are reported by the department for further improvement of the syllabus.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://www.aditanarcollege.com/wp-content/uploads/2024/04/PO-CO-AND-PSO-FOR-ALL-COURSES.pdf |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**501**

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://www.aditanarcollege.com/wp-content/uploads/2024/04/Annual-report-final-03-03-2023.pdf |

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.aditanarcollege.com/wp-content/uploads/2024/04/students-Feedback-2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.82965**

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

27

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

The Institution has created a good eco system for innovation in creation and transfer of knowledge among teachers and students with the support of Institutional Innovation Council, Research Committee, Research Centers, Entrepreneurship Development Cell and Extension Activities.

Institutional Innovation Council

As per the guidance of MHRD, Institution Innovation Council is formed with the focus on

1. Identifying and rewarding innovation and sharing success

stories.

2.Organising periodic workshops/seminars/interaction with entrepreneurs, Invitees, Professionals and create mentor pool for students innovations.

3.Creating Network with peers and national entrepreneurship development organizations.

4.Creating Institution Innovation portal to highlight innovation projects carried by the Institution's faculty members and students.

5.Awareness programmes on intellectual property rights and patents are also conducted.

Research Committee

The institution formed a Research Committee to invite the faculty members to write proposals for research project and submit it to various funding agencies which developed a research culture among teachers and students. Research experts are invited to share their knowledge with our faculty members.

The Institution appreciates the faculty members who were obtaining a higher degree in their field every year.

Entrepreneurship Development Cell offers skill development programmes to the students by inviting successful entrepreneurs from alumni and others experts from various fields.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

41

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

76

| File Description | Documents |
|--|---|
| URL to the research page on HEI website | https://www.aditanarcollege.com/publications/ |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

44

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

28

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has arranged numeral extracurricular activities to elevate institute - neighborhood community to sensitize the students towards community requires. The students of our college actively perform in social service scheme leading to their progress. The college adequately runs into social related programs through the units of National Service Scheme (NSS), Youth Red Cross (YRC) and National Cadet Corps (NCC). Through these units, the college take up various extension activities in the neighborhood communities. The Internal Quality Assurance Cell (IQAC) coupled with various departments, units and clubs of college organized numeral programs to promote social service activities in and around the college. The IQAC of our college as conducted unique programs via Science exhibition, Science popularization programme, Youth festival 2023 (ADFEST) and Job fair 2023 as scheduled yearly all over the discipline. Among these programs more than 910 students are benefited during the academic year 2022 to 2023. Apart from these, various departments, units and clubs of the college take responsibility for making students as a responsible citizen of our nation through several awareness programs like Gender issues, Aids, Road safety, Legal awareness, Meditation, Integrity, Disaster management, Hygiene, Cleanliness, Plantation and Yoga.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.aditanarcollege.com/wp-content/uploads/2024/04/3.4.1-evidence.pdf |
| Upload any additional information | View File |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

28

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1375

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

53

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | View File |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

14

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution boasts a well-planned infrastructure and well-maintained, eco-friendly campus that fosters a robust academic environment. Spacious classrooms, departmental offices, dedicated departmental libraries, laboratories, an IQAC room, 2 smart rooms and both indoor, outdoor auditoriums provide comprehensive learning environment. Additionally, the institution offers separate, secure lounge for girl students and women staffs along with dining hall catering to all day scholars. Classrooms are well-ventilated and equipped with comfortable, furnished teakwood benches, and desks that meet the needs of students. Four computer laboratories are available for student use. A 45 KVA generator ensures uninterrupted power supply throughout the college campus and also 4 KVA solar inverter installed for uninterrupted power for the administrative building. The college library, treasure trove of knowledge, occupies spacious 3300 square 600t area solar panels, installed on the administrative block, contribute to the college's commitment to sustainability. The college offers cooperative store, providing with essential goods and services at subsidized rates.

Sivanthi community radio, broadcasting on 90.4 MHz, is a non-commercial, non-profit FM radio station. The station offers a wide variety of programs focused on community well-being, including weather forecast alerts for the Bay of Bengal coast during natural disasters and emergencies and programs promoting social development.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.aditanarcollege.com/services/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college offers a variety of facilities for athletic activities including indoor and outdoor sports for the students and faculty members. The college has two auditorium, and indoor auditorium and

an open auditorium. The indoor auditorium is equipped with air conditioning, excellent acoustics, and other amenities and has a seating capacity of 250 students. The open auditorium can accommodate 1500 students.

The college also has a 400 metre standard athletic track with facilities for all throwing and events. It also has a football field, kabaddi courts, a tennis court, a ball badminton court and an basketball court, an outdoor badmintoncourt and an indoor tennis court. The college also has a cricket ground with a 70 yard boundary line field. The college has multipurpose flood light courts for volleyball, kabaddi, tennis and Kho-Kho. The college also has a physical fitness center with multi gym exercise machines, weight training apparatus and more.

The intramural competitions for men and women students are conducted regularly. Many intercollegiate tournaments are also conducted using these playgrounds. Alumni, present students and interested outsiders are also able to use the playgrounds. The college facilities provide a vibrant space to improve the physical fitness of the students.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

62

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://www.aditanarcollege.com/wp-content/uploads/2024/04/ICT-facilities.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

4.2986

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college library is automated by ROVAN Library Management System. It is equipped with the seating capacity of 100 users for both faculties and students. There are 58469 books available in the library. As on 31.05.2023, 54 periodicals are procured for the library. With the standard operating procedure, every student is allowed to borrow maximum of three books at a time from the library. Books are issued only on the presentation of the bar coded identity card. During this year 502 books are issued to the students and 579 books are issued to the staff members. The librarian may from time to time reserve certain books for reference in the library. The reference books are not allowed to be taken out of the library. The library has also subscribed to the UGC N-LIST program database package directly which provides access to thousands text peer

reviewed journals and books. The library has three PC systems for the users to browse. Entire library routine is automated. It has a circulation counter issue/return, an Online Public Access Catalogue (OPAC), text book sections, periodical sections. Reading table and computer access for faculties and students are available. It has an internet bandwidth of 155 Mbps.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://www.rovan.in/library-managementsystem-software/ |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.45799

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution boasts a well-defined and comprehensive IT policy designed to ensure uninterrupted services for all stakeholders. To achieve this, the entire campus IT infrastructure is backed by an uninterruptible power supply (UPS). Additionally, the college has processed Microsoft licenses for faculty and students granting them accesses to Microsoft teams for online class and One drive cloud storage for study materials. Furthermore the college utilize ERP desktop applications to facilitate online student admissions. The college further extends its robust IT infrastructure by offering a mobile ERP app for faculty, students and parents. This app provides convenient access to various modules including

- Online fee payment
- Timetable management
- Attendance tracking
- Internal mark details
- Leave Request submission

The mobile ERP app is also frequently updated to ensure optimal functionalities and a seamless user experience. The college offers high speed internet connectivity through BSNL leased lines utilizing fiber optic cables. The robust network provides seamless Wi-Fi access for both students and faculty across all departments including administrative office, laboratories (including computer lab) and the library. The internet connection boasts a bandwidth 155 mbps, ensuring uninterrupted for everyone.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

142

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

44.46361

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructural development and the maintenance of the college is refurbished properly. The college has a systematic mechanism for the smooth maintenance of the college. It includes an Executive Engineer cum Supervisor, menial staff, daily laborers for cleaning the landscape and parking lot inside the college premises. Class room furniture is checked and repaired regularly by our management. Laboratories, library, gym and playground are

maintained by lab assistants, attenders, librarians and other skilled staff appointed by management. Sophisticated technological prone instruments and equipment are regularly kept under Annual Maintenance Contract (AMC) given to the agency concerned.

The cleanliness of the campus is maintained by outsourcing by management. The college is constructed rain harvesting tanks which reduce water logging inside the campus. Aditanar Educational Institution (AEI) also supplies workforce for maintenance. It provides computer Engineer for serving and repairing the computers and other electronic gadgets.

Sivanthi Community Radio is maintained by a technician and two part-time student volunteers. There is a librarian and two assistants to facilitate the library process. Annual pest control measures are taken and books are preserved accordingly. MOU with local panchayat (Virapandianpatnam) made it easy to keep the campus clean and neat.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1744

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

29

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|---|
| Link to Institutional website | https://www.aditanarcollege.com/wp-content/uploads/2024/04/5.1.3.pdf |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2799

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2799

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

25

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

61

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

5

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

23

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our college believes in optimizing the potential and competency of the students through critical thinking, academic quests, extension activities and trains the students to face challenges of dynamic world and help them to develop their potential strength and leadership qualities. Students are represented in almost all the committees, associations of the College. In order to enhance the leadership qualities of our students, they are assigned various responsibilities by representing in various academic bodies like Fine Arts, Sports Committee, NSS, NCC, YRC, Eco-Club offer the students copious opportunities to sharpen their skills. Student representatives participate in coordinating activities of NCC, NSS as student leaders and help in organising various programmes and actively involved in providing guidance, coaching and training to junior cadets and in managing the units. Every department has an Association in which student representatives play major roles in organizing various academic-oriented activities; including Seminars, quiz programmes, etc. All the NSS volunteers assist the NSS officers& other college authorities in conducting all functions in the college. This exposure, through Part-V extension activities, helps the students in enhancing their organizational skills, leadership qualities. The college offers numerous

opportunities for students to participate in Co-curricular, Extra-curricular, Social, Sports and community development activities.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.aditanarcollege.com/curricular-co-curricular-activities/ |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

27

| File Description | Documents |
|---|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Aditanar College of Arts and Science came into existence in the year 1969. The Association regularly conducts Annual Day Meeting (on August 15th) and at least two executive committee meetings in a year. This year also, the Alumni Association Meeting was conducted on 15.08.2022. Mr. Suthakar, Branch Manager, State Bank of India, Arumuganeri was the chief guest. During its Annual Day meeting, the Association honours the Retiring Staff and Staff who have completed Doctoral degree. Founder's 118th Birthday & Founder Chairman 87th Birthday was Celebrated by Alumni Association on 27.9.2022. Reunion of 1980 batch B.B.A students was held on 20.12.2022. Reunion of 1980-83

batch of BA Economics students was held on 19.3.2023. A district level competition (quiz, elocution, etc.) is conducted every year for School students to develop their talents. The Alumni Association contributes in many ways for the development and betterment of our Institution.

Our aim is to develop everlasting relations with our alumni which in turn will give rise to mutual benefits. The Alumnae Association is a pillar of support that links the roots and fruits of this institution.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

B. 4 Lakhs - 5Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

The vision of the college is "Social change through economic progress and economic progress through educating the youth of the rural area".

Mission

The mission of the college is to provide quality higher education aimed at enhancing the required knowledge and skills and instilling the desired values in the minds of students enabling them to be enterprising and becoming worthy citizen of our country.

Aditanar Educational Institution (AEI) runs the institution. The

institution is governed by the college Committee Constituted as per the Tamil Nadu Private College Regulations Act 1976. The chief manager of AEI acts as a liaison officer between the management and the institution. The Principal who is the head of the institution administers the college.

The Head of the institution plays a facilitator's role. He conducts meetings periodically to review the academic, extra-curricular, research and extension activities. The students discipline is maintained by the principal through a disciplinary committee.

The vision of our Founder acts as the road map for the management. In order to carry out the vision, in the beginning of each new academic year, different committees are formed comprising of faculty members of our college.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.aditanarcollege.com/vision-and-mission/ |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our institution follows a decentralization and participative management approach in all academic and administrative activities, initiatives and decision making through meetings which comprises of the College Committee, Staff council, the IQAC, the Heads of the Departments and the Office Superintendent. This practice is possible in all the activities of the college because of a strong and efficient organogram of the administrative system.

The Head of the Department takes decisions on departmental matters in consultation with the staff members of the department in the department meeting. The feedback collected is then channeled to the Principal through the IQAC coordinator. The IQAC Co-coordinator suggests quality sustenance and quality enhancement measures to be implemented in the college in consultation with the Principal. Thus, the institution advocates the practice of decentralization and participative management not only in words but also in action.

The Principal periodically convenes meeting with the teaching and non-teaching staff and students are allowed to meet the Principal from 12.45 to 1.00 p.m. and 4.00 to 4.15 p.m. Thus, the institution advocates the practice of decentralization and participative management not only in words but also in action.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.aditanarcollege.com/wp-content/uploads/2023/12/Aditanar-College-Organogram.pdf |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The long-term plans for the establishments are framed by Aditanar Educational Institution at Chennai. The perspective plan i.e., extension of new courses of studies, new academic programmes are planned by various departments and are presented in the staff council and the Principal presents those plans to the management. The management considers the proposals and grants approval.

After the previous accreditation by NAAC, the perspective action executed by the institution considering the vision and the mission of the college are:

- 1) Indoor Auditorium has been upgraded and construction of Multipurpose Auditorium is under process.
- 2) New Self-Finance Courses: B. Com (two sections) and B.Sc. Computer Science have been introduced.
- 3) Zoology and Mathematics departments have been elevated as research departments.
- 4) Implemented ICT enabled teaching facilities through introduction of LMS.
- 5) Increased number of seminars, workshops, guest lectures, extension activities, co-curricular activities and extra-curricular activities.

- 6) MOU's are signed with 2 organisations.
- 7) Wi-Fi facility has been provided throughout the campus.
- 8) More number of Campus placements.
- 9) Intellectual programs by IQAC like IPR and Patent filing programs, seminars on Plagiarism, research methodology etc.,
- 10) CCTV surveillance expansion throughout the college.
- 11) Participation in RC/OC/FDP programmes by the faculty members.

| File Description | Documents |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution strictly follows the Tamil Nadu government norms and the UGC regulations on minimum qualifications for the appointment of teachers. The college organogram depicts the hierarchical structure of the administrative system and the place and rank of various committees. The administration of the institution is carried out by the Principal in co-ordination with IQAC, IIC, NIRF, AISHE coordinators, Office Superintendent, ERP Statutory Committees, and through Stakeholders, such as PTA, Alumni, and Student representatives. The Principal executes the academic plan through regular meetings with the Heads of the Departments, LMS coordinator and Student supporting services coordinator. The Heads of the departments convey the decisions and discussions of the staff council meetings in the department meetings.

The college is fabricated up into various departments with the senior most faculty serving as the Head of the Department. For effective functioning, various committees and cells are formed as per UGC/TANSCHÉ guidelines, such as the Discipline Committee, the Grievance Redressal Committee, the Anti-Ragging Committee etc., Career Guidance and placement cell, Community Radio, etc. There

are Associations for all the departments and various clubs like Blood Donors club, Fine Arts Club, etc.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | https://www.aditanarcollege.com/organogram-3/ |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our institution has effective welfare measures for teaching and non-teaching staff members. Our management contributes fund to the departments to organize National / International Conference, Seminars and Workshops.

- Staff quarters have been provided by the management for the staff members.
- Separate recreation rooms are available for women staff members with all necessary facilities.
- A co-operative store for staff and students is available in our campus.
- Breakfast, Lunch and Snacks are offered at a nominal price

in college canteen for all employees and students.

- Library and Wi-Fi facility are available for all the staff members.
- Staff members and their family are free to use the college sports grounds and the fitness gym after college hours.
- Training on innovative teaching is provided through the usage of websites, power point presentations, internet facility and language laboratory.
- Festival advances is given to teaching and non-teaching staff.
- Festival gift is given for Pongal for all teaching and non-teaching staff.
- Vaccination and Health checkup camps are frequently organized by the college for the staff members.
- RO water plant has been installed for the whole college.
- Parking facilities of vehicles for both teaching and non-teaching staff have been provided.
- Uniforms are provided to the non-teaching staff.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

73

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

0

| File Description | Documents |
|--|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

20

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the self-appraisal method to evaluate the

performance of the faculty members in teaching, research and extension.

The Government has prescribed a self-appraisal method of evaluation for career advancement to evaluate one's performance. The prescribed forms are filled in by the teachers and submitted in writing to the Principal well in advance. The overall assessment on the performance of the staff (aided) is based on the cumulative grade by the screening-cum-selection committee and the HOD, which is then forwarded to the Joint Directorate of Collegiate Education, Tamil Nadu through the Principal and the Secretary.

The performance of non-teaching staff is appraised by the degree of co-operation they give during emergency work as the quantum of work varies from season to season. They are advised and encouraged to write Government Departmental Examination and permitted to undergo Government skill based training like IFHRMS, PFMS, ERP etc. Their promotion is based on their seniority and performance in the departmental exams as per the Tamil Nadu governmental rules.

The Institution takes valuable efforts to appraise the performance of teaching and non-teaching staff annually.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial resources are effectively monitored by the college committee headed by the Chairman, and other members such as the Manager, the Secretary, the Principal, the respective committees and the office staff. The accounts of the daily transactions of receipts and payments are entered in the books of account every day and a statement of account is prepared. The computerized statement of account is sent to the Management every day. The Principal and the Secretary prepare the proposed annual budget in consultation with the IQAC, the Heads of the Departments and the

faculty members and it is submitted to Aditanar Educational Institution, Tiruchendur. It is then finalized and approved by the Chairman. The effective and efficient use of available financial resources is monitored through an internal and external audit. The internal audit is carried out by the management and the external audit for the funds and grants received from UGC and State Government is carried out by the Government agencies namely the Office of the Joint Director of Collegiate Education and Accounts General. These are Government agencies that audit the accounts, salaries, provident fund, etc., as per the Government norms.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.7578

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institution strategies for mobilization and optimal utilization of funds:

- The management sponsors for the organization of seminars, conferences and workshops for the development of the academic activities both Co-curricular and Extra-curricular activities.
- Fees collected from the students as per government norms.

- Central/State Government funding for NSS, NCC and YRC
- Alumni Sponsors and support the various projects of the College as per the plan designed by departments of the College.
- The Management also looks after the infrastructural development and maintenance.
- Remuneration for students for part-time employment.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays a major role in benchmarking the initiatives of the institution. The Institutional policy with regard to quality assurance is to develop the academic, emotional and spiritual intelligence of the staff and the students. Feedback mechanism, staff orientation programmes, Faculty Development Programmes, students' personality development programmes, computer training to non-teaching staff members, conduct of Seminars on Quality Enhancement, FEEL Teacher Programme, Plagiarism seminars, IRP trainings are the major contributions of the IQAC in the enhancement of the quality of the institution.

The IQAC conducts periodical meetings with the view to develop realistic and attainable quality bench marks. It is an integral part of the institution. Matters related to the current interest and thrust areas of NAAC and performance in different activities of the college are reviewed in the meetings. It strives to ensure continuous improvement in all operational aspects of the institution.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.aditanarcollege.com/wp-content/uploads/2024/03/IQAC-ACTIVITIES-22-23.pdf |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. The Principal in association with the Heads of the Department reviews the academic activities. Every semester, after the university examination result declaration, all the departments carry out result analysis. Academic Audit of each department is conducted and submitted to IQAC for review and recommendations made. As far as teaching and learning is concerned, conventional classroom teaching is blended with the use of ICT to make the teaching learning process more learner centric. Experiential learning, participative learning, Problem Solving method are used for effective curriculum delivery. Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions Departmental Quiz, paper presentation by the students, projects, group assignments, term papers, educational tours, field trips and industrial visits.

IQAC takes efforts for the overall development of the students by providing various skill development programs which are essential for placement opportunities. Students are taken for industrial visit to various business premises. Competitive exam coaching classes are conducted to face various exams. Awareness programme are frequently conducted to provide practical knowledge in the field of career development for the students.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.aditanarcollege.com/wp-content/uploads/2024/04/external-academic-audit.pdf |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international

A. All of the above

| agencies (ISO Certification, NBA) | |
|---|---------------------------|
| File Description | Documents |
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |
| INSTITUTIONAL VALUES AND BEST PRACTICES | |
| 7.1 - Institutional Values and Social Responsibilities | |
| 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year | |
| <p>Response</p> <p>Our Institution which was started in the year 1965 is mainly responsible for the higher education of women in this backward and rural area. Once it was predominantly a male dominated society where women were given education till they got married and begot children. But our College by encouraging women to go for higher studies and get lucrative jobs has transformed the whole area. Even in our college, in spite of being a boy's college, 90% of the students in PG Departments are girls. Keeping this patriarchal dominance in mind, we conducted lots of Personality Development Programmes to create awareness about gender bias, sexual harassment, women's liberty, women empowerment and women's participation in the job market and society. Further, even though ours is the only boy's College in this area, there are 48 women serving as the teaching staff and 14 women as the non-teaching staff who are given equal opportunities in all the activities of the college. This gives an ample space for the girl students in the PG departments. We have also conducted various programmes for the empowerment and emancipation of women. Still, if there is one way of shaping the character of the students by installing human values, it is through the celebration of national/International commemorative days, events and festivals.</p> | |

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | https://www.aditanarcollege.com/wp-content/uploads/2024/04/7.1.1.-Gender-Annual-plan-and-Gender-policy.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://www.aditanarcollege.com/wp-content/uploads/2024/04/7.1.-SPECIFIC-FACILITIES-New.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Response

1. Solid Waste Management

A well planned Waste Management System helps to maintain a clean campus. Dustbins are placed in classrooms, staffrooms and in common areas to collect the waste. The solid waste received from the classrooms and the canteens are disposed regularly. The wastage is cleared regularly by the Virapandianpatnam Panchayat through MOU.

The litters collected from the college campus is deposited in the composite pit and converted into organic manure. The college follows the pit composting and vermicomposting method to convert the solid waste of the college to useful, organic manure.

- Internal and external communications are made through e-mail and WhatsApp to promote paperless office.
- To minimize the impact of paper use, online submission of assignment through LMS/ERP is encouraged. To avoid plastics in our campus

2. Waste Water Management Processes

The liquid waste water from Toilets & Urinals is connected to the underground drainage system through pipelines. The waste water from canteen, RO system, laboratory and water taps are used for watering tree and plants.

3. E-Waste Management

The electronic waste generated in the college such as electrical accessories, computer accessories and other electrical wastes are handed over to the management.

4. Hazardous Waste Management

There are no hazardous wastes in the campus.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

7.1.5 - Green campus initiatives include

| <p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping | <p>A. Any 4 or All of the above</p> | | | | | | | | | | |
|---|--|------------------|-----------|---|---------------------------|--|---------------------------|-------------------------------------|---------------------------|--------------------------------|---------------------------|
| <table border="1"> <thead> <tr> <th data-bbox="86 566 539 633">File Description</th> <th data-bbox="539 566 1445 633">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 633 539 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="539 633 1445 734" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 734 539 880">Various policy documents / decisions circulated for implementation</td> <td data-bbox="539 734 1445 880" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 880 539 947">Any other relevant documents</td> <td data-bbox="539 880 1445 947" style="text-align: center;">View File</td> </tr> </tbody> </table> | | File Description | Documents | Geo tagged photos / videos of the facilities | View File | Various policy documents / decisions circulated for implementation | View File | Any other relevant documents | View File | | |
| File Description | Documents | | | | | | | | | | |
| Geo tagged photos / videos of the facilities | View File | | | | | | | | | | |
| Various policy documents / decisions circulated for implementation | View File | | | | | | | | | | |
| Any other relevant documents | View File | | | | | | | | | | |
| <p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p> | | | | | | | | | | | |
| <p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p> | <p>A. Any 4 or all of the above</p> | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th data-bbox="86 1317 539 1384">File Description</th> <th data-bbox="539 1317 1445 1384">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1384 539 1518">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 1384 1445 1518" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1518 539 1619">Certification by the auditing agency</td> <td data-bbox="539 1518 1445 1619" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1619 539 1731">Certificates of the awards received</td> <td data-bbox="539 1619 1445 1731" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1731 539 1798">Any other relevant information</td> <td data-bbox="539 1731 1445 1798" style="text-align: center;">View File</td> </tr> </tbody> </table> | | File Description | Documents | Reports on environment and energy audits submitted by the auditing agency | View File | Certification by the auditing agency | View File | Certificates of the awards received | No File Uploaded | Any other relevant information | View File |
| File Description | Documents | | | | | | | | | | |
| Reports on environment and energy audits submitted by the auditing agency | View File | | | | | | | | | | |
| Certification by the auditing agency | View File | | | | | | | | | | |
| Certificates of the awards received | No File Uploaded | | | | | | | | | | |
| Any other relevant information | View File | | | | | | | | | | |
| <p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and</p> | <p>B. Any 3 of the above</p> | | | | | | | | | | |

facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Response

Our college is a classic example of 'Unity in Diversity'. It celebrates and upholds heterogeneity because students mainly come from three different areas which are very close to our college. The students belong to different socioeconomic and linguistic backgrounds resulting in a variety of students coming together through 'Tolerance' leading to 'Acceptance' and 'Mutual Respect' for their religious, linguistic, social and economic diversity. To bring about this communal harmony, our college through the 'Melting Pot Theory' and 'Secular Values' creates enlightened students with responsibility, social commitment and absolute faith in the constitution which proclaims that 'India is a Secular Democratic country'.

Our institution organizes various programmes to convert the students into responsible citizens hoping and believing that one day they would become the pillars of the community. The institution facilitates interfaith dialogues and cultural exchanges through the celebration of religious and cultural festivals such as Pongal Festival, Saraswathi Pooja, and Christmas. Every Friday, we provide space for the Muslim students to worship God (Namaz).

The college promote communal harmony and mutual respect among students of different religious and cultural backgrounds. The Value Based Education and 'Gandhian Thought' helps the students to address cultural, communal and social economic diversity by instilling values of non-violence, tolerance and social justice.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Response:

The objective is to increase the students' knowledge of the legal system, justice and the rights and responsibilities of citizenship in a constitutional democracy. The exposure of constitutional ideas assists the development of skills in public participation, decision making, and critical thinking of the students.

The vision of the institution is to provide an affordable, value based, cultural learning to all the students. Aiming at the vision of growth, the institution offers various programmes like Value Education and Environment Studies as a part of the course to incorporate the feeling and potentiality of socio- ethical norms.

- The celebration of Independence Day and Republic Day are to develop the spirit of nationality among the students.
- Election awareness and Voters ID Drive are conducted to guide the students to be responsible citizen by polling their votes.
- The college regularly organizes blood donation drives, Blood pressure testing Camp and Cybercrime awareness seminar.
- Students are encouraged to visit orphanages and old age homes to learn empathy.
- Students are encouraged to participate in activities like Tree Plantation Drives and Pollution Awareness Seminar, Swachh Bharat Abhiyan and events like cleaning campus.
- Anti-Plastic Awareness are conducted.
- Abolition of child labour pledge is undertaken.

- **Bonded labour abolition pledge is undertaken.**

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://www.aditanarcollege.com/wp-content/uploads/2024/04/7.1.9.-Sensitization-of-students-and-employees-of-the-Institution-to-the-constitutional.pdf |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Response

The national or international days and events are celebrated among the students to inculcate the national spirits. The national festivals like Saraswathi Pooja, Diwali, Pongal and Christmas are celebrated, intending the students to comprehend and value the

traditional and cultural norms of our country. They also enable the students to accommodate themselves to the inclusive environment. Nation's honouring days like Independence Day and Republic Day are celebrated with great devotion and honour. The NCC cadets' parade and exhibition of students' various patriotic programmes enriched the nationality spirit.

World Environmental Day, International Yoga Day, World Drug Awareness Day, 76th Independence Day, Sadhbhavana Day, Teacher's Day, National Deworming Day, International Coastal Clean-Up Day, Our Founder President Padmashri Dr. B. Sivanthi Adityan Birthday

Our Founder, Thiru. Si. Pa. Aditanar Birthday celebration, Pooja Festival Celebration, World Vegetarian Day, Deepavali Festival Celebration, International Anti-corruption Day, Indian Constitution Day, International Human Rights Day, Pongal Festival Celebration, National Voter's Day, 74th Republic Day, Youth Festival, National Science Day, International Women's Day are celebrated to make the students community to be aware of their obligation towards the society and environment. The other activities like general health check-up camps are conducted for the welfare of students and staff.

The various endeavors and events are conducted for the initiative of non-biased attitude development of students' community.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

TITLE OF THE BEST PRACTICES I

I. Advisory System

1. Objectives of the Practice:

- To improve the knowledge of students and make them academically sound
- To make them employable and seek self-employment
- To have an all-round development
- To inculcate personal, social, moral and spiritual values.
- To bring about a healthy relationship between the student and the teacher.
- To transform the society by bringing self-realization in the student.

II Imbibing Research Culture among the Staff and Students

1. Objectives of the practice:

- To develop a sense of enquiry, critical and scientific thinking
- To develop the aptitude for Research
- To inculcate a Research culture by developing their questioning spirit
- To make all the teachers do their Ph.D., apply for Major and Minor projects, attend, present and publish papers in national/international seminars and edit and publish books of national repute.
- To make all the teachers as research supervisors and to promote research publications.

Among the 93 teachers in our college 61 are Ph.D. holders and 28 are Research Guides. These Research Guides of our college are guiding 71 part time and Full time scholars.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://www.aditanarcollege.com/best-practices-institutional-distinctiveness/ |
| Any other relevant information | https://www.aditanarcollege.com/wp-content/uploads/2024/04/Best-practices.pdf |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Distinctiveness (Rural Students Empowerment)

Our Institution, a beacon of educational enlightenment, breaks the chain of generational illiteracy and provides a bright future for the youth in remote areas. The distinctiveness of our Institution often lies in its ability to address the unique needs of its students and make a meaningful impact on their communities.

The distinctiveness of our Institution lies in the following five key dimensions:

1. Promoting Higher Education for Rural School Students
2. Quality Enhancement for Rural College Students
3. Women's Welfare and Empowerment for Rural College Students
4. Contribution of Rural College Students to the Rural Society
5. Promoting Religious Harmony among Rural College Students.

Our Institution is not merely defined by its academic prowess but by its commitment to address the specific needs of its students and the communities they belong to. By prioritizing quality enhancement, women's welfare and empowerment, promoting higher education at the grassroots level, and encouraging students to actively contribute to rural society; our Institution promotes a positive change in the life of the individual and the society at large.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

1. To sign more MoUs with industries for strengthening the Campus placement.
2. To motivate the faculty members to apply for the research projects.
3. To promote extension activities for rural upliftment.
4. To start new UG / PG courses based on the need.
5. To automate the main library completely and to encourage students to use e-resources in the Library
6. To promote utilization of solar energy and to form a green campus.