IQAC Meeting - 12.07.2019

Minutes of the First meeting (Internal) of our College for the academic year 2019-20 held on 12.07.2019 at 4.05 pm in the IQAC room of our College

Members Present:

1. Dr. D.S. Mahendran - Principal
2. Dr. T. Babu - Co-ordinator
3. Dr. S. Narayana Rajan
4. Dr. S. Anbarasan
5. Dr. P. Selvarajan
6. Dr. C.P. Balakrishnan
7. R. MUTHUKRISHNAN
8. Dr. T. ABDUL KALAM AZATH
9. R. BALAKRISHNAN
10. B. Rajan (Physics) - (OS)
11. R. RAJA YASODHA
12. C. SHOLA FERNANDO
13. Dr. D. VASUMATHI
14. Dr. A. ANTHONY SAHAYA CHARLES
15. Dr. K. Bageerathi
16. Dr. R. EZILY
17. J. Siluvai Rose Mary - (Assistant)
18. V. SHANTHI
19. Dr. S. SWAKUMARI
20. S. Pasumpoli Pandian
21. Dr. C. Vijayantham
22. M. Muthuselvan III (CP)
23. G. DINESH KUMAR II M.A (Lit)

1.01 Minutes of the Previous Meeting

The minutes of the meeting held on 22.04.2019 was read out and approved by the Chairperson of IQAC

1.02 Principal's Address: The principal reminded the members of IQAC that this was the last year of the NAAC accreditation process and that the SSR should be uploaded in March 2020. He requested the members to put in their best efforts and conduct atleast 35 programmes before February 2020. He requested the members to contact all the Teachers personally and make them work as a team.

1.03 Programmes to be conducted by IQAC (or) Calendar of Activities for the year 2019-20

1) Resolved that each Department should try to conduct atleast two State / National / International level Seminars between July 2019 to March 2020.
2) Resolved to motivate the Teachers to apply for Major & Minor Research Projects
3) Resolved that IQAC should conduct atleast 35 programmes on the following areas

1) Three day workshop on FEEL leadership - July 2019
2) International Seminar on Human Rights and Intellectual Property Rights - August 2019
3) One day workshop on "FEEL Mind Skills" - August 2019
4) Community Extension Programme - "Anbu Illam" - August 2019
5) One day National workshop on "Campus to Corporate" - Aug 2019
6) Three day workshop on FEEL leadership for Faculty Members - Aug. 2019

7) One day Workshop on Google Apps & LMS for I year UG students - August 2019
8) One day Workshop on Google Apps & LMS for II year UG students - August 2019
9) Google Apps & LMS for III year UG students - August 2019
10) Science Exhibition - August 2019
11) Google Apps & LMS for I years PG students - September 2019
12) Commemuration of National leaders - "Teachers day celebration" - Sept. 2019
13) Google Apps & LMS for II year PG students - Sep. 2019
14) One day Workshop on Personality Development for I year UG students - Dec. 2019
15) One day workshop on Personality Development for II year UG students - Dec. 2019
16) One day Workshop on Personality Development for III year UG students - Dec. 2019
17) One day workshop on Personality Development for I year PG students - Dec. 2019
18) Community Extension programme - "Thulir illam" - Dec. 2019
19) Science Popularization Programme - Dec. 2019
20) Programme on General Health for Non-teaching staff - Dec. 2019
21) One day Workshop on Banking Services - Dec. 2019
22) ADFEST - 2020 - Jan 2020
23) Intercollegiate youth Festival - Jan. 2020
24) One day Seminar on Gender Sensitization - Jan. 2020
25) One day National Seminar on National Integration - Jan. 2020
26) Health Awareness programme for Women - Jan. 2020
27) One day workshop on Jewel Making - Jan. 2020.

28) One day workshop on ICT for Teaching Staff } - Jan. 2020
29) One day Orientation Programme for Young Teachers } - Jan. 2020
30) One day Seminar on Natural Farming } - Feb. 2020

Non-teaching Staff Programmes

31) General Health
32) Computer Training
33) Personality Development

1.04. Co-ordinator's Address: The Co-ordinator of IQAC, Dr. T. Babu, beseeched the members of IQAC to extend their full support to him reminding them that without their support he cannot do anything individually. He informed the members that IQAC would be organizing a "Three day Workshop on FELL Leadership" for twenty Post Graduate students of our College from 18.07.2019 through 20.07.2019. Dr. K. Thanikasalam, (Retd.) HOD & Associate Prof. of English, Adithanar College, and Mr. V. Benet Assistant Prof. of English, T.D.M.N.S. College were the Resource Persons. Both the resource persons were trained by CFLHRD Mangalore. He also informed that Dr. A. Antony Sagaya Chithra, IQAC Member and Asst. Prof. of BCA, will be the Convenor of this Programme.

As there was no other issue to be discussed the meeting ended with a Vote of Thanks to the Chair.

D.S.M. — T. Babu

Dr. D.S. Mahendran
PRINCIPAL

Dr. T. Babu
Co-ordinator

IQAC Meeting - 01.08.2019

Minutes of the second meeting (Internal) of our college for the academic year 2019-20 held on 01.08.2019 at 4.05 pm in the IQAC room of our college.

Members present:

1. Dr. D.S. Mahendran - Principal
2. Dr. T. Balu - Co-Ordinator
3. Dr. R. Ezhil
4. Dr. R. Rajesh
5. Mrs. V. Shanthi
6. Dr. R. Rita Yasodha
7. Mrs. C. Shola Fernando
8. Mr. E. Jenin
9. Dr. C. Rajnesh
10. Dr. V. Malarsoodum Perumal
11. Dr. R. Sree Devi
12. Dr. K. Jacinth Mispa
13. Dr. I. Abdul Kalam Azath
14. Dr. D. Vasumathi
15. Dr. C.P. Balakrishnan
16. Dr. S. Pasunkilipandian
17. Dr. K. Bageerathi
18. Dr. S. Shenbaga Devi
19. Dr. C. Velayutham
20. Mr. R. Balakrishnan
21. Dr. S. Narayana Rajan
22. Dr. A. Antony Sagaya Chithra
23. Dr. S. Sivakumar
24. Dr. R. Muthukrishnan

1.01 Minutes of the previous meeting: The minutes of the meeting held on 12.07.2019 was read out and approved by the Chairperson of IQAC.

1.02 Principal's Address: The principal Congratulated the Co-ordinator of IQAC, Dr. T. Balu and the convenor of the "Three Day workshop on FEEL LEADERSHIP" Dr. Antony Sahaya Chithra for successfully organizing the programme. He requested the IQAC Co-ordinator to conduct more number of such programmes as it is based on Experiential learning.

1.03 Co-ordinator's Address: The Co-ordinator of IQAC, Dr. T. Balu thanked the Dr. Sahaya Chithra and assured the principal that more number of "FEEL Leadership" programmes will be organized by IQAC. He further said that IQAC will be organizing a "One Day International Seminar on Human Rights and Intellectual Property Rights" Dr. S.A. Shameemul Ansari M.A., Ph.D, LL.B, University of Jazan Kingdom of Saudi Arabia and Mr. A.V. Vijay Anand, B.A., M.L., Advocate, High Court, Chennai will be the Resource Persons.

1.04 Dr. R. Sreedevi, Asst. Prof. of physics requested the Co-ordinator to inform the Resource persons to deliver their Speeches bilingually as most of the students are from Tamil medium rural background.

As there was no other issue to be discussed the meeting ended with a Vote of Thanks to the Chair.

Y.S.

Dr. D.S. Mahendran
Chairperson

T. Balu

Dr. T. Balu
Co-ordinator

IQAC Meeting - 13.08.2019

Minutes of the third meeting (Internal) of our College for the academic year 2019-'20 held on 13.08.2019 at 4.05 pm in the IQAC room of our College

Members Present:

1. Dr. D. S. Mahendran
2. Dr. T. Balu
3. Dr. R. Rajesh
4. Mrs. V. Shanthi
5. Dr. R. Rita Yasodha
6. Mrs. C. Shola Fernando
7. Mr. E. Lenin
8. Dr. C. Ramesh
9. Dr. V. Malaisoodum Perumal
10. Dr. P. Selvarajan
11. Dr. R. Sree Devi
12. Dr. S. Anbarasan
13. Dr. K Jacinth Mispa
14. Dr. I. Abulkalam Azath
15. Dr. S. Pasunkilipandian
16. Dr. K. Bageerathi
17. Dr. S. Shenbaga Devi
18. Dr. C. Velayutham
19. Mr. R. Balakrishnan
20. Dr. S. Narayana Rajan
21. Dr. A. Antony Sagaya Chithra
22. Dr. S. Sivakumar
23. Mr. R. Rajan Adithan
24. M. Muthu Selvan III (P)
25. G. Dinesh Kumar II M.A. (Lib)

1.01 Minutes of the Previous Meeting: The minutes of the meeting held on 01.08.2019 was read out and approved by the Chairperson of IQAC.

1.02 Principal's Address: The Principal congratulated the Co-ordinator of IQAC, Dr. T. Balu and the Convenor of the "One day International Seminar on Human Rights and Intellectual Property Rights" Dr. V. Malaisoodum Perumal for successfully organizing the Programme. The Principal suggested that Seminar on Human Rights and Intellectual Property Rights can also be extended to undergraduate students as they will be completely ignorant of these two areas.

1.03 Co-ordinator's Address: The Co-ordinator of IQAC, Dr. T. Balu, congratulated the Convenor of the Seminar Dr. V. Malaisoodum Perumal, Associate Professor of Economics and assured the Principal that henceforth the seminar on Human Rights and Intellectual Property Rights can be extended to UG students also. He added that IQAC will be organizing three Programmes as detailed below.

1) 16.08.2019 – One day Workshop on FEEL Mind Skills
Resource Person – Dr. K. Thanikasalam, (Retd) HOD of English, Adithanar College, Tiruchendur

2) 19.08.2019 – One Day National Workshop on Campus to Corporate
Resource person – Dr. A. Arun Prakash Master Trainer HR, ~~Master Trainer Robert~~ Robert Bosch Engineering & Business Solutions Pvt. Ltd, Bangalore.

3) 20-22 August 2019 - Three Day Workshop on FEEL Leadership for Faculty Members
Resource Person - Dr. K. Thanikasalam (Retd.) HOD of English, Aditanar College, Tiruchendur.

He requested the members of IQAC to extend their fullest Co-operation for the Successful conduct of the three programmes.

1.04 Dr. C. Velayutham, Associate Prof. of Computer Science, suggested that for the Faculty programme Junior teachers be selected so that they will become aware of the new methodologies of teaching and learn how to deal with the students.

As there was no other issue to be discussed the meeting ended with a vote of thanks to the Chair.

D.S.M. — T. Babu

Dr. D.S. Mahendran
Chairperson

Dr. T. Babu
Co-ordinator

IQAC Meeting - 26.08.2019

Minutes of the Fourth Meeting (Internal) of our College for the academic year 2019-20 held on 26.08.2019 at 4:05 PM in the IQAC room of our College.

Members Present:

1) Dr. D.S. Mahendran
2) Dr. T. Balu
3) Dr. R. Rajesh
4) Mrs. V. Shanthi
5) Dr. R. Rita Yasodha
6) Mrs. C. Shola Fernando
7) Mr. E. Lenin
8) Dr. C. Ramesh
9) Dr. V. Malaisoodum Perumal
10) Dr. P. Selvarajan
11) Dr. R. Srie Devi
12) Dr. S. Anbarasan
13) Dr. K. Jacinth Mispa
14) Dr. I. Abdul Kalam Azath
15) Dr. K. Bageerathi
16) Dr. C.P. Balakrishnan
17) Dr. C. Velayutham
18) Mr. R. Balakrishnan
19) Dr. S.N. Narayana Rajan
20) Dr. A. Antony Sagaya Chithra
21) Dr. S. Sivakumar
22) Dr. R. Muthukrishnan
23) Dr. D. Vasumathi

1.01 Minutes of the Previous Meeting:

The minutes of the meeting held on 13.08.2019 was read out and approved by the Chairperson of IQAC

1.02 Principal's Address: The Principal profusely thanked the Co-ordinator of IQAC and all the convenors of all the three programmes for the successful and effective Conduct of the programmes. The Principal said that based on his feedback from the students and teachers who attended the programmes more number of such programmes should be conducted. Conducting three programmes in one month, almost continuously, is not an easy task. This would not have become possible but for the cooperation of all the members of IQAC.

1.03 Co-ordinator's Address: The Co-ordinator of IQAC, Dr. T. Balu, thanked all the convenors and organizers of the three programmes,
1) Mr. S. Rajkamaran, Asst. Prof. of English and Mr. C. Mothilal Dinesh, Asst. Prof. of English,
2) Mr. F. Lenin, Asst. Prof. of English and Mrs. C. Shola Fernando, Asst. Prof. of English and
3) Dr. I. Sehar, Asst Prof. of Physics. They not only organized these three Programmes Successfully but also handled their respective classes. He added that the following five programmes will be conducted by IQAC as detailed below:
1) 28.08.2019 - One Day Workshop on Google Apps and LMS for II year UG Students
2) 29.08.2019 - One Day Workshop on Google Apps and LMS for I year UG Students
3) 30.08.2019 - One Day Workshop on Google Apps and LMS for III year UG Students

For all these three Programmes, Dr. S. Sethuramalingam, Former HOD of Computer Science, Dr. C. Velayutham, HOD of Computer Science, Mr. R. Balakrishnan, Associate Professor of

Computer Science all belonging to Aditanar College will be the Resource Persons.

4) 30.08.2019 - Science Exhibition on Pollution Control - Aditanar - Sci-Expo-2019.
Participants: Around Thirty Schools in and around Tiruchendur.

5) 31.08.2019 - Community Extension Programme for Anbu Illam Students.
Participants: Anbu Illam Students and around 20 Students of our College mostly from English Literature.

1.04 Dr. R. Sree Devi, Asst. Prof. of Physics, and Co-ordinator of the "Science Expo-2019" elaborated in detail how the Exhibition will be organized. She requested all the members of IQAC to extend their support and co-operation in managing the School Students.

1.05 Mr. S. Rajkumaran, Asst. Prof. of English, explained how the Community Extension Programme involving the Anbu Illam Students with the Students of our College will be conducted. He added that IQAC members are welcome to join the Programme at any time of their convenience.

As there was no other issue to be discussed, the meeting ended with a Vote of Thanks to the Chair.

Chair Person

Co-ordinator

IQAC Meeting - 03.09.2019

Minutes of the Fifth Meeting (Internal) of our College for the academic year 2019-20 held on 03.09.2019 at 4.05 pm in the IQAC room of our College.

Members present:

1) Dr. D.S. Mehendran
2) Dr. T. Baby
3) Dr. R. Ezily
4) Dr. R. Rajesh
5) Mrs. V. Shanthi
6) Dr. R. Rita Yasodha
7) Mrs. C. Shila Fernando
8) Mr. E. Lenin
9) Dr. C. Ramesh
10) Dr. V. Malaisoedam Perumal
11) Dr. P. Selvarajan
12) Dr. R. Sree Devi
13) Dr. K. Jacinth Mispa
14) Dr. D. Vasumathi
15) Dr. C. P. Balakrishnan
16) Dr. S. Pasunkili Pandian
17) Dr. K. Bageerathi
18) Dr. C. Velayutham
19) Mr. R. Balakrishnan
20) Dr. S. Narayana Rajan
21) Dr. A. Antony Sagaya Chithra
22) Dr. S. Sivakumar
23) Dr. R. Muthukrishnan

1.01 Minutes of the Previous Meeting:

The Minutes of the meeting held on 26.08.2019 was read out and approved by the ChairPerson of IQAC

1.02 Principal's Address: The Principal and Chairperson, Dr. D. S. Mahendran, congratulated and expressed his heartfelt thanks to all the members of IQAC responsible for the successful conduct of all the Five programmes conducted continuously from 28.08.2019 to 31.08.2019. Special thanks to the Co-ordinator of IQAC for conducting two programmes simultaneously on 30.08.2019 - One in the Smart Room and the other in the Indoor Auditorium. He added that this would not have become possible but for the team effort of the IQAC members.

1.03 Co-ordinator's Address: Dr. T. Balu, Co-ordinator of IQAC, thanked the three Organizers of the Five Programmes, Mr. F. Lenin, Asst Prof. of English, Dr. R. Sree Devi, Asst. Prof. of Physics and Mr. S. Rajkumaran, Asst. Prof of English. He thanked not only the Organizers but also the volunteers and IQAC members who all contributed their might for the successful conduct of five programmes within a week from 28.08.2019 to 31.08.2019 Continuously. He requested all the IQAC members to continue supporting the Organizers since the Co-ordinator or Organizers can not conduct programmes single handedly. He added that the following three programmes will be conducted by IQAC as detailed below.

1) 04.09.2019 - One Day Workshop on Google Apps and LMS for I PG Students
2) 06.09.2019 - One Day Workshop on Google Apps and LMS for II PG Students.

For both these programmes Dr. C. Sethuramalingam Former HOD of Computer Science, Dr. C. Valayutham, HOD of Computer Science and Dr. R. Balakrishnan,

Associate Professor of Computer Science — all belongings to our College will be the Resource Persons.

3) 05.09.2019 — Teacher's Day Celebration
Participants: Around 100 UG students of our College.

As usual, he requested the IQAC members to work with the respective Organizers for the success of these programmes.

1.04 Dr. K. Bageerathi, Asst. Prof. of Mathematics requested the Three Resource Persons of the Google Apps programme to make their presentation as simple as possible without using as much as possible any technical jargon since the Participants are from the Humanities side even though they are PG students.

As there was no other issue to be discussed the meeting ended with a Vote of Thanks to the Chair.

Chairperson

T. Ruth
Co-ordinator

IQAC Meeting – 02.01.2020

Minutes of the Sixth Meeting (Internal) of our College for the academic year 2019–20 held on 02.01.2020 at 4.05 pm in the IQAC room of our College.

Members Present:

1) Dr. D.S. Mahendran
2) Dr. T. Balu
3) Dr. R. Ezily
4) Mrs. V. Shanthi
5) Mrs C. Shoba Fernando
6) Mr. F. Lenin
7) Dr. C. Ramesh
8) Dr. V. Malaisoodum Perumal
9) Dr. R. Sree Devi
10) Dr. S. Anbarasan
11) Dr. K. Jacintha Mispa
12) Dr. C. Sundaravadivel
13) Dr. D. Vasumathi
14) Dr. C.P. Balakrishnan
15) Dr. S. Pasunkilipandian
16) Dr. K. Bageerathi
17) Dr. C. Velayutham
18) Mr. R. Balakrishnan
19) Dr. S. Narayana Rajan
20) Dr. A. Antony Sagaya Chithra
21) Dr. S. Sivakumar

1.01 **Minutes of the Previous Meeting:**

The Minutes of the meeting held on 03.09.2019 was read out and approved by the Chairperson of IQAC.

1.02 Principal's Address: The principal Congratulated and expressed his heartfelt thanks to all the members of IQAC responsible for the successful Conduct of the Three Programmes held on three consequtive days from 04.09.2019 to 06.09.2019. He urged the IQAC members to conduct more number of Programmes before the end of February 2020 so that the students can Concentrate on their studies and prepare for the April University Examination.

1.03 Co-ordinator's Address: Dr. T. Balu, the Co-ordinator of IQAC thanked the organizers of the Three Programmes, Dr. S. Shenbaga Devi, Assb. Prof. of Mathematics, Dr. K. Bageerathi, Asst. Prof. of Mathematics, and Dr. R. Rajesh, Asst. Prof. of Tamil for the successful conduct of the Programmes. He added that the following Five Programmes will be conducted by IQAC:

1) 07.01.2020 — Programme on "Preparation of Self Study Report"
Participants: Teaching Staff of our College
Resource Person: Dr. V.S. Joseph Albert, Asso. Prof. of English, St. Xavier's College, Palayamkottai.

2) 10.01.2020 — Programme on General Health for Non-teaching Staff.
Participants: Non-teaching Staff of our College
Resource Person: Madhu Gautlanga Dks, Educationist, Canada

3) 10.01.2020 — Inter Collegiate youth Festival 2019-2020.

4) ADFEST 2019-20 — 29.01.2020 to 07.02.2020

5) 26.02.2020 — The Fundamental Duties Enshrined in the Constitution of India.
Participants: [redacted] II year BBA students

Resource Persons : 1. Mrs. M. Parameshwari, B.Sc, BL., Sub-Magistrate
2. Mr. R. Subramanian MA, BL.,
3. G. Jhansi BA, BL.,
4. C. Seethalakshmi BA, BL.,

Of the Five Programmes the ADFEST-2020 is a long drawn programme with ten events. Each Programme has two or three organizers and the Co ordinator of the Programme is Dr. C. Velayutham HOD of Computer Science. It is expected that nearly 200 students, both UG and PG will Participate in ADFEST-2020. The Inter Collegiate Youth Festival will be inaugurated by Dr. A. Ashok kumar, (Rtd) HOD of Mathematics, Aditanar College. It is expected that more than 10 Colleges affiliated to MS University will participate in the Youth Festival.

1.04 Dr. C. Velayutham, HOD of Computer Science and Co ordinator of Inter Collegiate Youth Festival 2019-20 and ADFEST 2019-20 answered all the questions raised by the IQAC members and clarified all their doubts.

As there was no other issue to be discussed the meeting ended with a Vote of Thanks to the Chair.

Chair Person

Co-ordinator

IQAC Meeting - 19.03.2020

Minutes of the Seventh Meeting (Internal) of our College for the academic year 2019-20 held on 19.03.2020 at 4.05 pm in the IQAC Room of our College.

Members Present:

1) Dr. D.S. Mahendran
2) Dr. T. Balu
3) Dr. R. Rajesh
4) Dr. R. Rita Yasodha
5) Dr. C. Ramesh
6) Dr. V. Malaisoodum Perumal
7) Dr. R. Sree Devi
8) Dr. K. Jacinth Mispa
9) Dr. T. Abdulkalam Azath
10) Dr. C. Sundaravadivel
11) Dr. C.P. Balakrishnan
12) Dr. S. Pasunkilipandian
13) Dr. K. Bageerathi
14) Dr. C. Velayutham
15) Dr. R. Balakrishnan
16) Dr. S. Narayana Rajan
17) Dr. A. Antony Sagaya Chithra
18) Dr. R. Muthukrishnan

1.01 Minutes of the Previous Meeting:

The Minutes of the meeting held on 02.01.2020 was read out and approved by the Chairperson of IQAC.

1.02 Principal's Address: The Principal Dr. D.S. Mahendran said that inspite of the Corona and the closure of the College, IQAC has successfully conducted 17 Programmes which is really remarkable. My heartfelt and sincere thanks

to the Co-ordinator of IQAC, Dr. T. Balu, and all the IQAC members of our College. It is only because of your Teamwork that this has become Possible. But, unfortunately unlike what we planned we could not upload the SSR in March 2020 because of Corona. Hence after Consulting our Management we thought of uploading the SSR in 2022, Provided the Co-ordinator of IQAC and the members of IQAC unanimously Said with the decision.

1.03 Co-ordinator's Address: The Co-ordinator said that already we had an informal discussion on this matter and we unanimously agreed to upload the SSR in 2022. On behalf of the members of IQAC, let me assure the Principal that SSR will be uploaded in 2022. Even though we planned to conduct 33 programmes for the academic year 2019-2020 we could only conduct 17 Programmes, because of Corona and the Consequent closure of the College. But still, as the principal pointed out, the Conduct of 17 programmes is still a remarkable achievement and I thank all the members of IQAC without whose indefatigability and teamwork this would not have become possible. Let me assure the Principal on behalf of the members of IQAC that we will strive hard inspite of Corona and Conduct plethora of Programmes next year. The Co-ordinator thanked whole heartedly the four organizers of the four programmes, Dr. V. Malarisoodum Perumal, Asso. Prof. of Economics Mr. P. Pandurai, Office Assistant, Dr. C. Velayutham, HOD of

of Computer Science and Miss. C. Pasumalar, Part-time Lawyer, Department of Commerce (SF) for successfully organizing their Programmes to the immense satisfaction of everyone Concerned.

1.04 Dr. C. Velayutham, HOD of Computer Science Congratulated the Principal, Dr. D. S. Mahendran, and the Co-ordinators of IQAC, Dr. T. Balu, for their constant encouragement and a decentralised democratic and all inclusive approach which was constantly boosting us to realise our inner potential and bring out the best in us.

As there was no other issue to be discussed the meeting ended with a Vote of Thanks to the Chair.

Chair Person

Co-ordinator