YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	ADITANAR COLLEGE OF ARTS AND SCIENCE
• Name of the Head of the institution	DR. D. S. MAHENDRAN
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	+914639220625,
• Mobile no	9025740430
• Registered e-mail	aditanarcollege@yahoo.co.in
• Alternate e-mail	aditanarcollege@aei.edu.in
• Address	2/88, Virapandianpatnam
• City/Town	Tiruchendur
• State/UT	Tamil Nadu
• Pin Code	628216

2.Institutional status

• Affiliated /Constituent	Affliated
• Type of Institution	Co-education
• Location	Rural

- Financial Status   **Grants-in aid**

- Name of the Affiliating University   **Manonmaniam Sundaranar University**

- Name of the IQAC Coordinator   **Dr. A. Anthony Sagaya Chithra**

- Phone No.   **914639220644**

- Alternate phone No.   **04639220625**

- Mobile   **9789727621**

- IQAC e-mail address   **aditanarcollege@yahoo.co.in**

- Alternate Email address   **chithrasamy15@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.aditanarcollege.com/wp-content/uploads/2022/02/AQAR-2020-2021.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.aditanarcollege.com/wp-content/uploads/2022/01/college-calendar-2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	74.45	2002	12/11/2022	11/01/2007
Cycle 2	A	3.28	2009	15/06/2009	14/06/2014
Cycle 3	A	3.01	2015	03/03/2015	02/03/2020

6.Date of Establishment of IQAC   **09/08/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department	Stipend	Department of Collegiate Education	2022	60000

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   5

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Feedback analysis-Faculties, Students, Alumni

Two days workshop on development of individual for the refinement of society-For students

Webinar on Recent development in Higher Education

Science Popularization program for School Children in Thoothukudi District

Intercollegiate Science Exhibition on 'Science and Technology for a sustainable future

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards

Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct State Level Webinar on	Organized State Level Webinar on
To organize COVID - 19 vaccine camp on 14.05.2021	Organized COVID - 19 vaccine camp on 14.05.2021 Blood Identification & Donation Camp
To conduct State Level Webinar on	Organized State Level Webinar on
To conduct International webinar on	Organized International Webinar on
To conduct State Level Webinar on	Organized State Level on
To conduct Webinar on	Organized Webinar on
To conduct a Program on "Privileges and support given by labour welfare department"	Organized "Privileges and Support given by Labour Welfare Department" on 12.11.2021
To conduct a Program on "Protect the Environment"	Organized a Program on "Protect the Environment" on 24.03.2022
To organize Two Days workshop on	Organized Two Days workshop on
To conduct a Program on "How to crack Competitive Exams?" on 27.12.2021	Organized a Program on "How to Crack Competitive Exams?" on 27.12.2021
To conduct " Youth Festival - ADFEST 22" on 14.03.2021	Organized Youth Festival - ADFEST – 22 " on 14.03.2021
To organize "Blood Identification & Donation Camp"	Organized Blood Identification and Blood Donation Camp on 04.12.2021
To organize One Day FDP on	Organized One Day FDP on
To Organize Science Popularization Program for School Children	Organized Science Popularization Program for School Children from 21.03.2022 to 25.03.2022
To organize Science Exhibition	Organized Science Exhibition on 28.03.2022

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	**28/10/2022**

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	ADITANAR COLLEGE OF ARTS AND SCIENCE
• Name of the Head of the institution	DR. D. S. MAHENDRAN
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	+914639220625,
• Mobile no	9025740430
• Registered e-mail	aditanarcollege@yahoo.co.in
• Alternate e-mail	aditanarcollege@aei.edu.in
• Address	2/88, Virapandianpatnam
• City/Town	Tiruchendur
• State/UT	Tamil Nadu
• Pin Code	628216
2.Institutional status	
• Affiliated /Constituent	Affliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	Manonmaniam Sundaranar University
• Name of the IQAC Coordinator	Dr. A. Anthony Sagaya Chithra

• Phone No.	**914639220644**
• Alternate phone No.	**04639220625**
• Mobile	**9789727621**
• IQAC e-mail address	**aditanarcollege@yahoo.co.in**
• Alternate Email address	**chithrasamy15@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.aditanarcollege.com/wp-content/uploads/2022/02/AQAR-2020-2021.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.aditanarcollege.com/wp-content/uploads/2022/01/college-calendar-2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**74.45**	**2002**	**12/11/2022**	**11/01/2007**
Cycle 2	**A**	**3.28**	**2009**	**15/06/2009**	**14/06/2014**
Cycle 3	**A**	**3.01**	**2015**	**03/03/2015**	**02/03/2020**

6.Date of Establishment of IQAC	**09/08/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department	**Stipend**	**Department of Collegiate Education**	**2022**	**60000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	[View File](#)
9.No. of IQAC meetings held during the year	**5**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Feedback analysis-Faculties, Students, Alumni

Two days workshop on development of individual for the refinement of society-For students

Webinar on Recent development in Higher Education

Science Popularization program for School Children in Thoothukudi District

Intercollegiate Science Exhibition on 'Science and Technology for a sustainable future

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct State Level Webinar on	Organized State Level Webinar on
To organize COVID - 19 vaccine camp on 14.05.2021	Organized COVID - 19 vaccine camp on 14.05.2021 Blood Identification & Donation Camp
To conduct State Level Webinar on	Organized State Level Webinar on
To conduct International webinar on	Organized International Webinar on
To conduct State Level Webinar on	Organized State Level on
To conduct Webinar on	Organized Webinar on
To conduct a Program on "Privileges and support given by labour welfare department"	Organized "Privileges and Support given by Labour Welfare Department" on 12.11.2021
To conduct a Program on "Protect the Environment"	Organized a Program on "Protect the Environment" on 24.03.2022
To organize Two Days workshop on	Organized Two Days workshop on
To conduct a Program on "How to crack Competitive Exams?" on 27.12.2021	Organized a Program on "How to Crack Competitive Exams?" on 27.12.2021
To conduct " Youth Festival - ADFEST 22" on 14.03.2021	Organized Youth Festival - ADFEST – 22 " on 14.03.2021
To organize "Blood Identification & Donation Camp"	Organized Blood Identification and Blood Donation Camp on 04.12.2021
To organize One Day FDP on	Organized One Day FDP on
To Organize Science Popularization Program for School Children	Organized Science Popularization Program for School Children from 21.03.2022 to 25.03.2022
To organize Science Exhibition	Organized Science Exhibition on 28.03.2022

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	28/10/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	21/02/2022

15.Multidisciplinary / interdisciplinary

Our college is an Aided college affiliated to Manonmaniam Sundaranar University, Tirunelveli. Curriculum designing, Syllabus framing, conduct of Terminal Examinations, Evaluation of Answer Script, Collection of fees of every kind Publication of Results., Awarding of degrees, Appointment of Teaching and non-teaching staff and admission procedure to all the courses are all devised, controlled and monitored by the university. This being the case, an affiliated college, without getting prior approval from the University, the institution cannot independently design the curriculum or frame syllabus for individual courses. Hence the conduct of multidisciplinary/ Inter-disciplinary course is not possible. But if the the University permits us we will be able to
conduct multidisciplinary/ Inter-disciplinary courses.

16.Academic bank of credits (ABC):

Our University has planned to introduce an Academic Bank of Credit for the students from the academic year 2022-23 onwards. The task is ongoing.

17.Skill development:

Our university has introduced skill based core papers for the II and III year UG and I year PG students. Namely, Computer for Digital Era, Managerial Skill Development, Introduction to Banking, Programing with PHP & MYSQL, Android Programing, Personality Development, Maintenance of Electrical Appliances, Maintenance of Electroinc Allliances, Astrophysics, Physics of Human Anatomy, Agro chemistry, Food Chemistry, Chemsitry in

Medicine, Industrial Chemisrtry Home Aquarium Nutrittion and Dietetics, Bio Physics and Bio Instrumentations, Vermitechnology, Vector Calculus, Trigonmetry, Fourier Series and Laplace Transforms, Business communication, Entrepreneurship Development and International Economics.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college is an Aided and affiliated college we have to follow the syllabus designed by the university and abide the rules of Government of Tamil Nadu. We cannot independently design the syllabus for integration of Indian knowledge in teaching . Without getting the prior permission from the University and the Government we cannot design by our own. But if the Government and University permits us we will surely include in our syllabus.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our institution is affliated to Manonmaniam Sundaranar Universitty. Our university is incorporated into the curriculum based on the requirements of NAAC – UGC-Quality Mandate .To fulfill these requirements, the Program Educational Objectives(PEO's) ,Program Outcomes (POs) and Program Specific Outcomes(PSOs) and Course Outcomes(CO) were framed for all programs in alignment with the Vision and Mission of the respective departments and in-turn with the Vision and Mission and Educational Objectives of the University. Vision Of the University To provide quality education to reach the unreached Mission Of the University To conduct research ,teaching and outreach programs to improve conditions of human living To create an academic environment that honours women and men of all races, caste, creed, cultures and an atmosphere That values intellectual curiosity ,pursuit of knowledge ,academic freedom and integrity To offer a wide variety of off campus educational and training programs, including the use of information technology, to individuals and groups To develop partnership with industries and government so as to improve the quality of the workplace and to serve as Catalyst for economic and cultural development To provide quality /inclusive education ,especially for the rural and un-reached segments of economically downtrodden students including women, socially oppressed and differently abled.

20.Distance education/online education:

Our college is an Aided college affiliated to Manonmaniam Sundaranar University, Tirunelveli. Curriculum designing, Syllabus framing, conduct of Terminal Examinations, Evaluation of

Answer Script, Collection of fees of every kind Publication of Results., Awarding of degrees, Appointment of Teaching and non -teaching staff and admission procedure to all the courses are all devised, controlled and monitored by the university and the Government of Tamil Nadu. Hence the conduct of Online Courses, Distance Education courses is not possible. But if the Government of Tamilnadu and the University permits us which are actually governed by the policies of the Government and Manonmaniam Sundaranar University Statutes, only then we will be able to conduct online, Distance education and Inter disciplinary courses.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**21**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1777**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**255**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**629**

File Description	Documents
Data Template	View File

3.Academic

3.1	**101**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**5**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**56**
Total number of Classrooms and Seminar halls	
4.2	**66.88**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**169**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Aditanar college of Arts and Science, Tiruchendur which is affiliated to Manonmaniam Sundaranar University, Tirunelveli adheres to the curriculum prescribed by the university and ensures effective implementation of the through meticulous planning and systematic delivery. The semester kick starts with the framing of

the academic calendar in tune with the university schedule, under the efficacious guidance of the Head of the Institution and members of the staff council. The Heads of the department allocate subjects and timetable to their faculty members based on their expertise and interest. Before the take off of the semester, the subject experts design the action plan and assignment for the courses offered. The faculty reached the students through online and offline modes of traditional lectures even when the pandemic was at its peak. Information and Communication tools like smart boards, power point presentation, audio-visual support facilitated the faculty to connect to the remotest of the students. Critical and Innovative ambiance was instilled among students by conducting debates, role-play and group discussion to stimulate the curriculum lectures are regularly arranged. Students feedback and survey enable us to cater to the needs of the students.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/1.1.1-attachment-link.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the college has been planned and prepared meticulously and uploaded on the website before the commencement of the academic year.

The Continuous Internal Assessment system is followed for the proper coverage and assessment of the students periodically.

The college, an affiliated college is obliged to follow all directives of the university regarding CIE. Every semester, three cycle tests are conducted to evaluate the performance of students. Principal gets approval from staff council for conducting the internal exam, which includes exam schedule, dates for conducting internal exam, question paper submission dates from individual departments and submitting the final internal marks to the college exam coordinator. All departments follow the same pattern question setting. The coordinator for internal tests in each department collects the question paper form individual course teacher and submits to the coordinator for internal tests. Before two days of the commencement of internal tests, the printed copies of question

papers are handed over to the internal test coordinator of each department. The schedule for internal tests/assignments is notified to the students well in advance. The principal and internal test coordinator monitored the effective implementation of the exam as per schedule. The examination will be conducted simultaneously throughout the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/internal-test-questions-Data-Structures.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

96

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum has been modeled in such a way that it integrates crosscutting issues of the society. Environmental awareness, moral values, human values, professional ethics, gender equality are integrated into the curriculum that encapsulates all encompassing qualities and virtues of both students and faculty.

Regular workshop and seminars are arranged by the institution to open up new avenues and possibilities to enhance work ethics and inculcate moral values within and outside the curriculum. The environmental issues are dealt in detail in the classroom through a regular skill based common subject entitled environmental sciences (Ist semester). This subject gives students 'to go green' and understand the various challenges that occurs in the planet triggered by human and non human means.Inclusion of personality development in the V semester adorn the student within the art of acquiring interpersonal and communicative skills to mould them into a well- rounded personality. To sensitise the students regarding gender issues, human values and professional ethics, the university has incorporated value based education as a paper I the second semester. Our institution creates a conductive and congenial environment for specific skill development inorder to sustain the challenges prevailing in the current modern scenario

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

431

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<u>https://www.aditanarcollege.com/wp-content/uploads/2022/11/1.4.2-URL-for-feedback-report.pdf</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	<u>View File</u>

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	<u>https://www.aditanarcollege.com/wp-content/uploads/2022/11/feedbacks.pdf</u>

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

642

File Description	Documents
Any additional information	[View File]()
Institutional data in prescribed format	[View File]()

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

95

File Description	Documents
Any additional information	[View File]()
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After the admission of the students, their learning levels are assessed by organizing special programmes both for advanced learning and slow learners. Their levels are first assessed by the internal assessment tests and semester examinations. The marks obtained by the students are the key indicators to categorize them as slow learners and advanced learners in a class. Three internal assessment tests are conducted prior to the semester examination. Apart from their performance levels in examinations, advanced and slow learning is identified through their interaction in the classroom and laboratory, their fundamental knowledge, concept, understanding and articulation abilities.

Various measures such as Remedial classes, Bridge course and periodical class tests are conducted to enhance the performance of the slow learners. Group study helps a lot to improve the level of the students. Individual attention is given through counseling and daily monitoring of their improvement.

Special programmes such as professional coaching classes, skill development workshops, coaching classes for competitive exams and quiz programmers are organized inside and outside the college for advanced learners. They are encouraged to participate in various competitions including case study analysis, debate discussion, problem solving and decision making exercises. They are encouraged to study Recommended Readings listed in each syllabus. They are included as members of committees, NET coaching centre and Civil Services Examination Coaching Academy and are encouraged to register for the interviews. Training and Placement Cell provides training in interview skills and communication skills.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1777	**101**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods such as experiential learning, participative learning and problem solving methodologies are used for enhancing the learning experiences of the students. Students are guided to do project work which is an essential element of the experiential learning. Internship or Field Projects are arranged for the students in industries. Students are encouraged to participate in the national and the international level competitions. Guest lectures by eminent expects from various fields are arranged to provide experiential learning.

Teachers adopt role play method to supplement teaching through participative learning. Student's activities are organized to promote the subject of team work. Various activities through NSS

and Youth Red Cross such as Village Adoption, Tree Plantation and Health Awareness programmes help the students learn the art of living in a team for the welfare of the society.

Case study method is adopted in teaching learning process to make the students have logical thinking and practical knowledge to develop problem solving ability. All questions in examinations are based on analysis and reasoning. Discussion methods in many of the subjects help students to think inside and participate in activities with the opinions and suggestions to check their current knowledge. Most of these discussions are done basically in soft skills, managerial communications and business adoptions. Quizzes and Research activities are conducted under the guidance of faculty enabling the students to have knowledge about the emerging area.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/12/2.3-projects.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Lecture method has been the most common method adopted by the teachers in the college. With the text book in one hand and the chalk in the other hand, the teachers have managed to teach the lessons and make the students understand. Now with the advent of modern technology, the teachers are able to equip themselves to help the students learn their lessons.

During the lockdown, the teachers handled the online classes through Zoom, Google Meet, Microsoft Team, Google Classroom. All the information regarding assignment, study material, and question bank are given through Learning Management System(LMS), Whats-App group and ERP. In the classrooms, they use PowerPoint presentations in their teaching using LCD and projectors. Apart from these, ICT enabled tools such as computers, laptops and tablet systems are available in the classroom.

The college has developed an integrated Academia management system for faculty and students to overcome the challenges in the process of college admissions. The entire college admission has been

digitalized with the tool starting from Application, Selection, Intimation and Admission. It is an online platform tool meant to manage the effective use of CBCS from registration and allocation of courses to the faculty, student attendance, internal and semester assessment.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

95

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

101

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

55

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1053

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **Before the introduction of continuous internal evaluation system implemented by the university, the college had a system of conducting three periodical tests per semester for the benefit of students.**
- **The periodical test comprises three one hour internal tests and one three hour model test at regular intervals after the coverage of adequate syllabus in each paper.**
- **After the continuous internal evaluation system implemented**

by the university we are able to continue the same
periodical tests in a transparent manner with the
reformation of three one hour tests for the weightage of 20
marks for each theory paper and five marks for assignment.

- The examination committee comprises of the teaching and
  nonteaching staff for the smooth conduct of the internal
  test.
- The internal test schedule is prepared after conducting the
  HODs' meeting.
- The examination committee collects question papers from
  individual course teachers through the department and the
  printed question paper is distributed on the day of the test
  by the invigilator in the centralized examination.
- The sixty minute test is conducted with the allotment of
  examination hall and seats to individual student.
- After each test, the answer scripts are collected and sent
  to the individual course teacher for evaluation.
- The course teacher evaluates the papers and distributes the
  answer scripts to the students for verification of marks to
  maintain transparency.
- Finally the test marks are uploaded by the course teacher in
  a university online portal.
- Assignments are also collected and evaluated periodically
  and assignment mark is also uploaded in the website.

File Description	Documents
Any additional information	[View File]()
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound
and efficient

There is complete transparency in the internal assessment. The
criterion adopted is as directed by the university. At the
beginning of the semester, faculty members inform the students
about the various components in the assessment process during the
semester.

1. The internal assessment test schedules are prepared as per
   the direction given by the university and communicated to
   the students well in advance.
2. Evaluation is done by the course handling faculty members
   within three days from the date of examination.
3. The corrected answer scripts at random are verified by the

HOD to ensure the standard evaluation process.

4. The corrected answer papers of the students are distributed to them for verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board.

If the students have any grievance in evaluation the concerned subject teacher addresses them immediately. If it is beyond the subject teacher concerned to solve the problem, student marks an oral representation to his Adviser who tries to solve it within a day.The matter is taken to the principal only if this mechanism fails. On any account the grievances are redressed within a day or two. In this whole process of grievance redressed the concerned student is taken in to confidence.

Problems with the University are dealt with by the college office through the principal at a specified time every day. They make representations to the principal directly and resolve the issue.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes

Our institution is at present a non-autonomous institution affiliated to the Manonmaniam Sundaranar University, Tirunelveli and follows the affiliated university's course structure and scheme of examination. The program outcomes given by the University are uploaded in our website.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed in our website and communicated to all teachers and students. The College has clearly stated Programme Outcomes, Programme Specific Outcomes, Course Outcomes and Learning Outcomes. These outcomes have been set, taking into account the variety of programmes and the heterogeneity of rural and urban

students. The Programme Outcomes are mentioned by the affiliating university in the syllabi prescribed to each class. In the beginning of every academic year the programme outcomes are verbally communicated to the students by the Advisers of the respective classes. They are also displayed on the college website.

The teaching-learning and assessment processes are reviewed by the IQAC. Records of academic results and other achievements are maintained by the departments. They are submitted to the IQAC at the end of every academic year. The feedback obtained from students on the teaching- learning process helps to understand the expected learning outcomes. Secondly, the student's overall performance in co-curricular and extra-curricular activities as well as his behavior on and off the campus help to judge the programme or course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.aditanarcollege.com/wp-content/uploads/2021/08/2.6.1-Courses-Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

School of Arts

Our College School of Arts has Four UG departments, Two PG departments, Two M. Phil and Two Ph.D., departments. The school has 53 Full time staff members, among whom most of them are Ph.D, holders. They are exceptionally talented and actively involved in rendering quality education to the students. Many faculty members are involved in Research activities. They guide Research scholars. Apart from teaching they are involved in student counseling, imparting value education and running add-on courses. The school of Arts conducts Field work, Business fairs, and Industrial visits to enhance student's practical skills for Industrial employability.

School of Science

Our College School of Science has Five UG departments, Three PG departments, Three M. Phil and Two Ph.D., departments. The school has 49 Full time staff members, among whom most of them are Ph.D., holders. They are exceptionally talented and actively involved in rendering quality education to the students. Many faculty members are involved in Research activities. They have published research articles in highly reputed national and international journals. They guide Research scholars. Apart from teaching they are involved in student counseling, imparting value education and running add-on courses. The school of Arts conducts Industrial visits, Field work and Business fairs to enhance student's employability skills

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

430

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://www.aditanarcollege.com/wp-content/uploads/2022/12/2.6.3.2-annual-report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.aditanarcollege.com/wp-content/uploads/2022/11/feedbacks.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.60

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

27

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.tn.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has created an Eco system for innovation, for creation and dissemination of knowledge among students. The college has created institutional innovation council and entrepreneurship cell for promoting innovation and entrepreneurship activities. The formation of IIC is as per the guidelines of MHRD. Students are encouraged to present their innovative working models and products through the contest organized under the title of "Poster presentation of Business plan". The contest witnesses the participation of more than 30 plans across all the departments. As per the direction given by our mentor institution namely Sri Venkadeshwara College of Engineering, Sriperumputhur organized the workshop on Business to the students. Institution has initiated various activities like startup initiative and training programs.

The college has a research cell to motivate the faculty members to write research projects and submit it to various supporting agencies and it also helps to create research culture among faculty members and students. The Institution recruits the dynamic and highly qualified faculty to mentor and channelize the young minds. Field work/ mini project/ Major project for the final year UG and PG Students are included in the university syllabus. Research activities in Social arena are enhanced under the banner of NSS and YRC and voluntarily by the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.aditanarcollege.com/iic-activities-reports/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

54

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

50

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

80

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has arranged numeral extracurricular activities to elevate institute – neighborhood community to sensitize the students towards community requires. The students of our college actively perform in social service scheme leading to their progress. The college adequately runs into social related programs through the units of National Service Scheme (NSS), Youth Red Cross (YRC) and National Cadet Corps (NCC). Through these units, the college take up various extension activities in the neighborhood communities. The Internal Quality Assurance Cell (IQAC) coupled with various departments, units and clubs of college organized numeral programs to promote social service activities in and around the college. The IQAC of our college as conducted unique programs via Science exhibition, Science popularization programme, Youth festival 2022 (ADFEST) and Job fair 2022 as scheduled yearly all over the discipline. Among these programs more than 900 students are benefited during the academic year 2021 to 2022. Apart from these, various departments, units

and clubs of the college take responsibility for making students as a responsible citizen of our nation through several awareness programs like Road safety, Legal awareness, Meditation, Integrity, Disaster management, Hygiene, Cleanliness, Plantation and Yoga.

File Description	Documents
Paste link for additional information	https://www.aditanarcollege.com/curricular-co-curricular-activities/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

116

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

450

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

74

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a well planned infrastructure and well maintained eco-friendly campus with a robust academic environment. There are spacious class rooms, department rooms, department library and laboratories, IQAC room, smart room, and Indoor and outdoor auditorium. Apart from that, this institution has a separate and secure lounge for ladies and girls and a dining hall for all day-scholars. The classrooms are constructed with proper ventilations, equipped with furnished teak wood benches and desks to tally with the requirements of students. There are four computer labs available for students. 45 KVA generator provides power to the entire college campus.

The college library, a repository of knowledge is constructed on the total area of 3,300 sq. feet. Solar panel is installed in the administrative block of the college. The college has a co-operative store for providing services to the students at subsidized rate.

The Sivanthi Community Radio 90.4 MHz of the college is a non-commercial and non-profitable radio Frequency Modulation broadcast that transmits clear radio waves at the minimum range of 15 kms

radius. It has been broadcasting various programmes of wide spectrum includes the welfare of the community, the weather forecast alert along the coast of the bay during natural disaster and emergency, and the development of the society.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.aditanarcollege.com/services/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college offers resourceful infrastructure for the holistic growth of the students. It provides adequate facilities for cultural activities, indoor and outdoor sports for the students and faculty members. The college has two auditoriums namely indoor and open auditorium. Indoor auditorium is equipped with air conditioner, excellent acoustics and other amenities with the seating capacities of 250 students. The open auditorium is equipped with necessary ambience and can accommodate 1500 students. Every year the college conducts ADFEST to bring out the talents of students.

The college has 400 m standard athletic track with all throwing, jumping events facilities and it has football field with 120 yards X 80 yards. Beside the track, it also has two Kabaddi courts, one tennis court, one ball badminton court, one basketball cement court, one outdoor badminton court and one indoor tennis court and cricket ground with 70 yards boundary line field. The college has multipurpose flood light courts for volley ball, kabaddi, tennis and Kho-Kho. Physical fitness centre with multi Gym exercise machines, weight training apparatus like bar bell and dumb bells etc.

The intramural competitions for men and women students are conducted regularly. Many intercollegiate tournaments are conducted by using these playgrounds. Alumni, present students and interested outsiders are also using the play ground for developing their physical fitness. It provides a vibrant space to improve the physical fitness of the students who are appearing for the physical test of the state and the central government services.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/4.1.2-evidence.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

56

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/4.1.3-ICT-combined.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

66.88

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is automated by ROVAN Library Management System. It is equipped with the seating capacity of 100 users for both faculties and students. There are 58237 books available in the library. As on 31.05.2022, 54 periodicals are procured for the library. With the standard operating procedure, every student is allowed to borrow a maximum of three books at a time from the library. Books are issued only on the presentation of the bar coded identity card. During this year 343 books are issued to the students and 612 books are issued to the staff members. On the direction of the Principal, the librarian may from time to time reserve certain books for reference in the library. The reference books are not allowed to be taken out of the library. The library has also subscribed to the UGC N-LIST program database package directly which provides access to thousands of full text peer reviewed journals and books. The library has three PC systems for the users to browse. It also maintains a good collection of CDs. Entire library routine is automated. It has a circulation counter issue/return, an Online Public Access Catalogue (OPAC), text book sections, periodical sections. Reading table and computer access for faculties and students are available. It has an internet bandwidth of 155 Mbps.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.rovan.in/library-management-system-software/

4.2.2 - The institution has subscription for the C. Any 2 of the above
following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.67

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

23

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has a robust and vibrant IT policy. It aims to provide uninterrupted services to all stakeholders. All IT infrastructures in the campus are provided with uninterrupted power supply. Microsoft license is procured for all faculty members and students for utilizing the Microsoft Teams for the special online classes and One-drive cloud storage is also provided for the storage of study materials. ERP desktop application helps the college to make students apply online for admissions. Mobile ERP App is also available for faculty members, students and parents. The following modules are available in the mobile ERP, like online fee payment, timetable, attendance, assignment, internal marks details and leave request. The mobile ERP app is also frequently updated. LMS also enhances teaching and learning atmosphere. The college provides BSNL internet leased line connection made of fiber optic cables with Wi-Fi facility for students and teachers. All the departments, administrative office,

laboratories, computer labs and library are provided with uninterrupted facility with the bandwidth of the internet connection is of 155 mbps.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://erp.aei.edu.in/

4.3.2 - Number of Computers

169

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution   A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

66.88

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructural development and the maintenance of the college is refurbished properly. The college has a systematic mechanism for the smooth maintaince of the college. It includes an Exclusive Engineer cum Supervisor, menial staff, daily labourers for the maintenance of electronic related gadgets, cleaning the landscape and parking lot inside the college premises. Class room furniture is checked and repaired regularly. Laboratories, library, gym and playground are maintained by lab assistants, attenders, librarians and other skilled staff appointed by the management. Sophisticated technological prone instruments and equipment are regularly kept under Annual Maintenance Contract (AMC) given to the agency concerned. The college's botanical garden is maintained by the gardener. The cleanliness of the campus is maintained by outsourcing. The college is constructed in a way to drain inundated water directly into the rain harvesting tanks which reduce water logging inside the campus and the excess water is also channelized to the canal outside the campus. Aditanar Educational Institution (AEI) also supplies work force for maintenance. It provides computer technicians for serving and repairing the computers and other electronic devices. Sivanthi FM is maintained by one clerk and part-time students. There is a librarian and two assistants to facilitate the library process. Annual pest control measures are taken and books are preserved accordingly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

592

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

20

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.aditanarcollege.com/wp-content/uploads/2022/11/5.1.3-evidence.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1372

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1372

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

58

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

93

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	*View File*
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	*View File*

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

16

File Description	Documents
e-copies of award letters and certificates	*View File*
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	*View File*

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our college believes in optimizing the potential and competency of the students through critical thinking, academic quests and extension activities and trains the students to face the

challenges of the dynamic world and help them to develop their potential strength and leadership qualities. Students are represented in almost all the committees, associations of the College. In order to enhance the leadership qualities of our students, they are assigned various responsibilities by representing in various academic bodies like Fine Arts, Sports Committee, NSS, NCC, YRC, Eco Club, Students Services, Writer's Forum, Drama Club, Numismatic Clubs etc, offer the students copious opportunities to sharpen their skills. Every department has an Association in which student representatives play major roles in organizing various academic-oriented activities; All the NSS volunteers assist the NSS officers and other college authorities in conducting all functions in the college.

College Cells/Clubs/Part V activities/Extension activities function under the effective leadership of student representatives. Students are on the editorial board of our College Magazine. Department Associations and various clubs activate the students to organise variety programs based on the thrust areas of their domains for the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

214

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The brand of an educational institution is measured by the success stories of its former students.The Alumni Association of Aditanar College of Arts and Science came into existence in the year 1969. The Association regularly conducts Annual Day Meeting (on August 15th) and at least two executive committee meetings in a year. During its Annual Day meeting, the Association honours the Retiring Staff and Staff who have completed Doctoral degree. Our founder SRI. SI.PA. Aditanar and PADMASHRI Dr.B.Sivanthi Adityanfounder-president's birthday celebrations were celebrated by our alumni on 27.9.2021 through online mode. Aditanar College of Arts and Science aims at promoting a strong lifelong bonding between the College and the Alumni in many ways including social media. The Aditanar Educational Institution Alumni Association is a powerful platform to highlight the achievements of the College and Alumni and to create support for the needs of the college (like networking, sharing of expertise and resources). It works on nurturing mutually beneficial relationships between the College and the Alumni. It also aspires to create a worldwide community of our Alumni, so they can be involved with the College. The association encourages generosity among the alumni and other benefactors to foster pride and loyalty among the Alumni of our College. We try and engage our alumni through different means depending on their skills, interests and where they are currently in their life.

File Description	Documents
Paste link for additional information	https://alumni.aei.edu.in/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution. The institution pursues to function with social commitment, efficiency and conscience to train and encourage the students to be resourceful through teaching, research and various extension activities. In order to carry out the mission, academic responsibilities are fairly divided among all the staff members. Committees are appointed for the various academic and co- curricular activities to be conducted in the course of the academic year. The list of committees is circulated in form of circulars and also displayed at the beginning of the year on notice-board. The responsibilities are communicated to the faculty members through regular staff meetings. The Principal of the College holds regular meetings with the teaching and non-teaching staff. The Head of the institution monitors the functioning of the various departments. The office administration of the College is headed by the Office Superintendent under whom there are Assistants and Junior Assistants. The Administration is always open to discussion with the teaching and non-teaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process. The decentralization of departments and personnel of the institution helps in improving the quality of its educational provisions. Thus, the institution and departments follow a process of participative management to bring up a positive vibe in students and in the society.

File Description	Documents
Paste link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/6.1.1-evidence-merged-new.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution practices decentralization and participative management in frequent consultation with the Head of the Institution. The Head of the Institution delegates authority to the heads of the various departments. The Staff council comprising of the Heads of Departments, the Conveners of various committees, clubs and cells along with the staff representatives play an essential role in shaping the institutional policies and implementing the same. Along with teaching, the teachers are given responsibility to be a part of club activities such as NCC (Army& Navy), NSS, Sports, Eco Club, Red Ribbon Club, Youth Red Cross, Road Safety Patrol, Fine Arts Club, Entrepreneurship Cell etc.

Under the Supervision of the Principal, the institute has constituted different Committees for the smooth functioning of academic and administrative work of the institute. Some of these committees are the Staff Council, the Magazine committee, the Admission Committee, and the Library Committee. The office administration responsibility is distributed and monitored by the Office Superintendent. The Principal periodically convenes meeting with the non-teaching staff and based on the inputs received from the students (Everyday students are allowed to meet the Principal from 12.45 to 1.00 p.m. and 4.00 to 4.15 p.m.) and the teaching staff he gets an assessment of all the teaching and non-teaching staff. Thus, the institution advocates the practice of decentralization and participative management not only in words but also in action.

File Description	Documents
Paste link for additional information	https://www.aditanarcollege.com/curricular-co-curricular-activities/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Core values of our Institution:

- Social Change through economic progress Economic progress through educating youth.
- Involvement of all stakeholders of the institution in decision making
- Holistic development of students

Objectives of Perspective plan:

- To develop competencies among the students of the college
- To inculcate a value system among the student
- To encourage ICT based teaching learning

Focus on perspective plan:

To make students more employable.

- Periodic interaction with the distinguished guest who have excelled in their field
- Industrial visit to various business premises
- Conducting many coaching classes and competitive examinations to face TNPSC, UPSC, and Bank Exams
- Conducting soft skills and lectures on etiquettes

To maintain continuously good academic performance

- Increasing students' responsibility towards learning
- Motivating students by periodic interaction with distinguished guest.
- Encouraging students to participate in seminars, conference and workshops

To encourage research culture among faculty and students

- Encouraging teachers to present research papers in seminars and conferences
- Promoting faculties to undertake minor and major research projects

To develop students support

- To provide remedial coaching to slow learners
- To identify the fast learners and help them to achieve their potential

To empower faculty about emerging trend in their profession for academic advancement

- To encourage the faculty members to participate in orientation, refresher courses and short term courses.
- To provide internet facility to the faculty members.

To facilitate a friendly, efficient and flawless administrative functioning

- Conducting periodic and need based meetings.
- Promoting team spirit and healthy relations amongst staff members of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/Citeria-6.2.1-evidence.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Planning and development: Enterprise Resource Planning (ERP) and Learning Management system(LMS) enables the process of dissemination of information in a transparent manner. This helps in planning the events as per the standard operating procedures of the institution which minimizes the human intervention. LMS being in use, reports can easily be retrieved as and when required.

Administration: AISHE and NIRF Data are being updated on MHRD Portal. ERP attendance for students has been substituted for manual attendance. CCTVs (surveillance cameras) have been installed at strategic places on campus and are constantly monitored by the Principal and the office team.

Student admission: The admission process in the college is

digitized. The candidates submit their application forms on line. The lists of selected students are displayed on the website. The students pay their fees through net banking.

Examination: The College is fully equipped with ICT tools which play a vital role in the conduct of the examination. The exam dates are generated digitally and are available to the students before the examination. The marks are directly uploaded through online by the faculty in charge.

File Description	Documents
Paste link for additional information	http://aditanar.co.in/login/index.php
Link to Organogram of the institution webpage	https://www.aditanarcollege.com/organogram-3/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching staff: Digital Faculty Development Programme is coordinated to the teaching faculties to adapt new digital teaching methodology. RO water plant has been installed for the whole college. Spacious departments and Separate recreation rooms are available for women staff members with all necessary

facilities. Salaries are dispersed on time and staff grievances are immediately addressed. Separate Staff rest room for men and women throughout the campus. Sports facilities are provided to the staff and their family. Training on innovative teaching is provided through approaches like the usage of websites, power point presentations, internet facility and language laboratory.

Non-Teaching Staff: Separate recreation room has been provided for women non - teaching staff members with all necessary facilities. Salaries are dispersed on time and their grievances are immediately addressed. As per the university and central government rules, all the allowances are given to all the employees as per their entitlement without any delay. Sports facilities are provided to the staff and their family. They are free to use the college sports grounds after college hours.

File Description	Documents
Paste link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/Pongal-bonus.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	*View File*
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	*View File*
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	*View File*

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

24

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	*View File*
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	*View File*

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The salient features of the performance appraisal system are as follows:

Teaching Staff:

1) The promotion of the teaching faculty members is based on G.O. (Ms) No. 5 Higher education (H1) department dated 11.01.2021.

2) The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS).

3) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.

4) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.

Non-Teaching Staff:

The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where applicable), efficient organization of documents (in case of Ministerial Staff) and technical abilities (in case of workshop staff). When the vacancy arises the qualified deserving, candidates are appointed in the respective post.

File Description	Documents
Paste link for additional information	https://kaninikkalvi.blogspot.com/2021/01/G.O.-Ms-No.5-Dated-11.01.2021---Higher-Education-Department---Adoption-of-UGC-Regulations-on-Minimum-Qualifications-for-appointment-of-Teachers-and-other-Academic-Staff-in-Universities-and-Colleges-and-Measures%20.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- **College has the mechanism of both internal and externalaudits forall the financial activities carried out in the Institution every Year. The Accounts department maintains financial accounts daily and prepares all financial statements and submits them to all statutory bodies like JD Office, UGC and State Government as and when required. The college has both Internal and External audit system. The Principal constitutes an Internal Audit Committee with few members. The audit is conducted on a Sampling basis to check the correctness of the financial transactions and statement affairs of the Institution. The Committee verifies Cashbook, Bank accounts, Ledgers, Bills, Vouchers, and statement of cash position and cash flow physically and conducts sample check on the heads of various accounts, balance dates, and postings. An annual external audit is conducted, and the reports are submitted to the management. The Finance Committee ratifies these reports. Audit of funds received from Government and Non- Government research funding agencies Consultancy is duly done as per the guidelines of the funding agencies as and when required.**

File Description	Documents
Paste link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/6.4.1-Receipts-1-12-balance-sheet.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.44

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since the COVID-19 hit its second wave during the year 2020-21, the Institution is not able to mobilize any funds from Governmenet or non-Government authorities. The rrequirrements of the institution is met only by the Management.

File Description	Documents
Paste link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/6.4.1-Receipts-1-12-balance-sheet.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies are initiated by the IQAC of the Institution. All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research. Teachers with Ph.D. are also encouraged and motivated to act as research guides for the research scholars. Teachers are also supported and encouraged to participate in examination evaluation processes. The teachers conduct remedial classes and revision for the students wherever needed. The college also provides platform for the students to participate in Intra- College and Inter -College level debates, competitions, seminars etc. Several skill enhancement ability courses have been introduced for various subjects and students are free to choose any one as per their will in the respective stream.

Regular meetings of IQAC are conducted under the leadership of our Principal and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum. All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. All the laboratories are provided with charts, models etc. for effective teaching- learning process. LCD's are installed in various classrooms of the college.

File Description	Documents
Paste link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/6.5.1-IQAC-activities.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews it's teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. As far as teaching and learning is concerned, conventional classroom teaching is blended with use of ICT to make the teaching learning process more learner centric. YouTube assisted learning, experiential learning, participative learning Problem Solving method are used for effective curriculum delivery. Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions Departmental Quiz, paper presentation by the students, projects, group assignments, term papers, educational tours, field trips and industrial visits. The teachers also conduct remedial classes and revision for the students wherever needed.

File Description	Documents
Paste link for additional information	https://www.aditanarcollege.com/iqac-meeting-minutes/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.aditanarcollege.com/iqac-meeting-minutes/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Response

Gender Equity and Sensitization

Aditanar College of Arts and Science ensure the safe educational environment for both the genders. The college promotes the Gender Equality Policy advocating the equality of men and women. With the Women's Welfare Committee, Anti-ragging Committee, Women's Grievance Redressal Committee, Equal opportunity cell, Student's

Welfare and Discipline Committee the college ensures the safe environment promoting gender equity. Every year an orderly plan is made to maintain amity among the students in the campus. To record grievances of the students and too resolve their issues various facilities are endowed in the college as the suggestion box, counseling facilities, facility to get counseling and solutions from the mentor/advisor or faculty or the Head of the Department or the Principal either in person or over phone. The college is endowed with the readiness to help the students to resolve their grievances.

Co-curricular Activities

Talents imbibe no gender discrimination. Many platforms are enhanced in the college for promoting the girl students' talents. The students are highly appreciated and encouraged by the mentors/advisors and club coordinators to take part in various activities and competitions. Every year, Women welfare committee organizes various awareness programmes, workshops and competitions which facilitate the girl students' potential enrichment.

File Description	Documents
Annual gender sensitization action plan	https://www.aditanarcollege.com/wp-content/uploads/2022/11/7.1-Gender-PLAN.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/7.1-women-specific-facilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Response:

Solid waste management

The Waste Management System in the college aids the maintenance of a clean campus. Dustbins are kept in every classroom, staffrooms and in common areas to collect the waste. The solid waste received from the classrooms and canteens have regular disposal with the assistance by the Virapandianpatnam Panchayat through MOU.

Liquid Waste Management

The liquid waste water from toilets and urinals is connected to the underground drainage system through pipelines. The waste water from canteen, laboratory and water taps are also redirected and reused for garden. Similarly the residue water from RO system is channelized to the greeneries in and around the campus of the college.

E-Waste Management

The electronic waste generated in the college such as electrical accessories, computer accessories and other electrical equipments are handed over to the management. The computers of the institutions are advanced to the maximum possible limit and put to the utmost utility before disposal.

Hazardous Waste Management

Microbial cultures and culture media are autoclaved at 121 degree Celcius to kill microbial cultures before disposal. The pipettes and other glassware are collected in a separate trough containing disinfectant before they are autoclaved.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading   **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Response

Aditanar College of Arts and Science embraces inclusiveness and diversity, as inclusion and social belonging helps the students to perform to their highest capacity. A dynamic campus that suits the

diverse students is enhanced with the constant and collective efforts of the management.

The college continuously putting efforts to bring the differently able people to feel comfortable, provide ambience to achieve and give the feel of an active part of the college to become a great achiever in life.Aditanar College provides an amiable atmosphere for the students from different places making them feel at home without any bias of caste, community or religion.

The courses Environmental Studies, Value Based Education and Personality Development inculcate the societal, environmental, religious and cultural ethics and values. The co-curricular activities and programmes conducted in the college create a healthy attitude promoting the students to achieve sustainable lifestyle with much self confidence and reliability. The various programmes on tolerance, harmony and self development are organized to make the students to shun away the pessimistic attitude by developing the optimistic attitude with much confidence.

The college has the active functioning of forty one clubs in the campus. The departments and the clubs regularly conduct activities, events, competitions, awareness, orientation programmes, conferences and seminars to apparent socio-communal harmony and tolerance among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Response:

The students and employees are exposed to constitutional ideas, rights, duties and responsibilities of the citizens, penal provisions, and consequences of contravening the laws of the country through guest lecture. The objective is to increase their knowledge on the legal system, justice and the rights and responsibilities of citizenship in a constitutional democracy. The

exposure of constitutional ideas assists the development of skills in public participation, decision making, and critical thinking of the students.

Inculcating social responsibility:

Social responsibilities are instilled in the students to make them aware that they are part of the society which they have to protect, serve and enrich. The vision of the institution is to provide an affordable, value based, cultural learning to all the students. Aiming at the vision of growth, the institution offers various programmes incorporating values and ethics. The courses like Value Education and Environment Studies have been made a part of the course to incorporate the feeling and potentiality of socio- ethical norms.

ENVIRONMENTAL CONSCIOUSNESS:

- Students are encouraged to participate in activities like Tree Plantation Drives and Pollution Awareness Seminar, Swachh Bharat Abhiyan and events like cleaning campus.
- Anti-Plastic Awareness are conducted.
- Abolition of child labour pledge is undertaken.
- Bonded labour abolition pledge is undertaken.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.aditanarcollege.com/wp-content/uploads/2022/11/7.1.9-.-Details-of-activities-that-inculcate-value.pdf
Any other relevant information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/7.1.9-Any-other-releventinformation-.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for   A. All of the above

students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Response

The national or international days and events are celebrated among the students to inculcate the national spirits. The national festivals like Saraswathi Pooja and Christmas are celebrated, intending the students to comprehend and value the traditional and cultural norms of our country. Nation's honouring days like Independence Day and Republic Day are celebrated with great devotion and honour.

The institution celebrated, Srinivasa Ramanujam on his birth anniversary by commemorating National Mathematics Day on 22nd December. National Science Day is celebrated on 28th February aiming at the sustainable development in the fields of science and technology. International Women's day is celebrated on every year on 08th March to celebrate the social, economic, cultural and political achievements of women. As a tribute to the father of our nation, on 2nd October, the birth anniversary of Mahatma Gandhi.

Remembrance of Si. Pa. Aditanar birthday is celebrated on 27th September. Dr Pathamsri Sivanthi Aditanar birth anniversary is celebrated on 27th September and Social Justice Day held on 17th September. Bharathiyar birthday anniversary is celebrated on 1th December.

International Day of Non-Violence, World Mental Health Day, National Blood Donors Day, World food Day, National Voters Day, Youth Day, Yoga Day, NSS Day, World Environment Day, World Intellectual Property Day, World Malaria Day are celebrated to make the students community to be aware of their obligation towards the society and environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

The two Best practices of our College are:

1. Advisory System

2. Inculcating Research aptitude among the staff and students.

TITLE OF THE PRACTICES I

1. Advisory System

2. Objectives of the Practice:

- To enhance the knowledge of students and make them academically sound
- To make them employable and seek self-employment
- To have an all-round development
- To inculcate personal, social, moral and spiritual values.
- To bring about a healthy relationship between the student and teacher.
- To transform the society by bringing almost self realization in the student.

TITLE OF THE PRACTICES II

1. Imbibing Research Culture among the Staff and Students

2. Objectives of the practice:

- **To develop a sense of enquiry, critical and scientific thinking**
- **To develop the aptitude for Research**
- **To inculcate a Research culture by developing their questioning spirit**
- **To make all the teachers do their Ph.D., apply for Major and Minor projects, attend, present and publish papers in national/international seminars and edit and publish books of national repute.**

Of the 101 teachers in our college, as on today, 54 are Ph.D. holders of which 27 are Research Guides. These Research Guides of our college are guiding 54 scholars most of whom are part-time/full-time scholars. Five departments, Department of Zoology, Chemistry, Economics, Mathematics and English have been upgraded as Research Centers in our college.

File Description	Documents
Best practices in the Institutional website	https://www.aditanarcollege.com/wp-content/uploads/2022/11/7.2-Best-practices-2021-2022.docx
Any other relevant information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/7.2-evidence.xlsx

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

From its origin, the institution observe a distinctive mission with a focus on uplifting the students from socially and economically background through its vision, values and strategies. It provides financial, academic and personal support to the student, particularly from thrust areas of the college. The mission carries through the programme and courses as well as intellectual contributions by the stakeholders. The institution

takes initiative promote national ingrate and to appreciate the unification of cultural and religious identity of India. The institution has framed several clubs which organize various programs to promote social, educational and cultural values among the students. Applications from deserving students belonging to Tamil Medium schools, Dalit and marginalized communities, orphans, first generation learners are given preference as per the government's norms. To translate the goals into reality, the Cells, Clubs and Associations have launched several outreach initiatives in order to build a spirit of empathy and social concern. All-our efforts are made to equip students with the necessary soft skills that enhance their overall development and personality. Our institution has been continually involving in various social activities with an ethical frame work that are useful to the society.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Aditanar college of Arts and Science, Tiruchendur which is affiliated to Manonmaniam Sundaranar University, Tirunelveli adheres to the curriculum prescribed by the university and ensures effective implementation of the through meticulous planning and systematic delivery. The semester kick starts with the framing of the academic calendar in tune with the university schedule, under the efficacious guidance of the Head of the Institution and members of the staff council. The Heads of the department allocate subjects and timetable to their faculty members based on their expertise and interest. Before the take off of the semester, the subject experts design the action plan and assignment for the courses offered. The faculty reached the students through online and offline modes of traditional lectures even when the pandemic was at its peak. Information and Communication tools like smart boards, power point presentation, audio-visual support facilitated the faculty to connect to the remotest of the students. Critical and Innovative ambiance was instilled among students by conducting debates, role-play and group discussion to stimulate the curriculum lectures are regularly arranged. Students feedback and survey enable us to cater to the needs of the students.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/1.1.1-attachment-link.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the college has been planned and prepared meticulously and uploaded on the website before the commencement of the academic year.

The Continuous Internal Assessment system is followed for the proper coverage and assessment of the students periodically.

The college, an affiliated college is obliged to follow all directives of the university regarding CIE. Every semester, three cycle tests are conducted to evaluate the performance of students. Principal gets approval from staff council for conducting the internal exam, which includes exam schedule, dates for conducting internal exam, question paper submission dates from individual departments and submitting the final internal marks to the college exam coordinator. All departments follow the same pattern question setting. The coordinator for internal tests in each department collects the question paper form individual course teacher and submits to the coordinator for internal tests. Before two days of the commencement of internal tests, the printed copies of question papers are handed over to the internal test coordinator of each department. The schedule for internal tests/assignments is notified to the students well in advance. The principal and internal test coordinator monitored the effective implementation of the exam as per schedule. The examination will be conducted simultaneously throughout the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/internal-test-questions-Data-Structures.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

96

File Description	Documents
Any additional information	[View File]
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum has been modeled in such a way that it integrates crosscutting issues of the society. Environmental awareness, moral values, human values, professional ethics, gender equality are integrated into the curriculum that encapsulates all encompassing qualities and virtues of both students and faculty.

Regular workshop and seminars are arranged by the institution to open up new avenues and possibilities to enhance work ethics and inculcate moral values within and outside the curriculum. The environmental issues are dealt in detail in the classroom through a regular skill based common subject entitled environmental sciences (Ist semester). This subject gives students 'to go green' and understand the various challenges that occurs in the planet triggered by human and non human means.Inclusion of personality development in the V semester adorn the student within the art of acquiring interpersonal and communicative skills to mould them into a well- rounded personality. To sensitise the students regarding gender issues, human values and professional ethics, the university has incorporated value based education as a paper I the second semester. Our institution creates a conductive and congenial environment for specific skill development inorder to sustain the challenges prevailing in the current modern scenario

File Description	Documents
Any additional information	[View File]
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File]

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

431

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.aditanarcollege.com/wp-content/uploads/2022/11/1.4.2-URL-for-feedback-report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.aditanarcollege.com/wp-content/uploads/2022/11/feedbacks.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

642

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

95

File Description	Documents
Any additional information	[View File]
Number of seats filled against seats reserved (Data Template)	[View File]

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After the admission of the students, their learning levels are assessed by organizing special programmes both for advanced learning and slow learners. Their levels are first assessed by the internal assessment tests and semester examinations. The marks obtained by the students are the key indicators to categorize them as slow learners and advanced learners in a class. Three internal assessment tests are conducted prior to the semester examination. Apart from their performance levels in examinations, advanced and slow learning is identified through their interaction in the classroom and laboratory, their fundamental knowledge, concept, understanding and articulation abilities.

Various measures such as Remedial classes, Bridge course and periodical class tests are conducted to enhance the performance of the slow learners. Group study helps a lot to improve the level of the students. Individual attention is given through counseling and daily monitoring of their improvement.

Special programmes such as professional coaching classes, skill development workshops, coaching classes for competitive exams and quiz programmers are organized inside and outside the college for advanced learners. They are encouraged to participate in various competitions including case study analysis, debate discussion, problem solving and decision making exercises. They are encouraged to study Recommended Readings listed in each syllabus. They are included as members of committees, NET coaching centre and Civil Services Examination Coaching Academy and are encouraged to register for the interviews. Training and Placement Cell provides training in interview skills and communication skills.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1777	**101**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods such as experiential learning, participative learning and problem solving methodologies are used for enhancing the learning experiences of the students. Students are guided to do project work which is an essential element of the experiential learning. Internship or Field Projects are arranged for the students in industries. Students are encouraged to participate in the national and the international level competitions. Guest lectures by eminent expects from various fields are arranged to provide experiential learning.

Teachers adopt role play method to supplement teaching through participative learning. Student's activities are organized to promote the subject of team work. Various activities through NSS and Youth Red Cross such as Village Adoption, Tree Plantation and Health Awareness programmes help the students learn the art of living in a team for the welfare of the society.

Case study method is adopted in teaching learning process to make the students have logical thinking and practical knowledge to develop problem solving ability. All questions in examinations are based on analysis and reasoning. Discussion methods in many of the subjects help students to think inside and participate in activities with the opinions and suggestions

to check their current knowledge. Most of these discussions are done basically in soft skills, managerial communications and business adoptions. Quizzes and Research activities are conducted under the guidance of faculty enabling the students to have knowledge about the emerging area.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/12/2.3-projects.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Lecture method has been the most common method adopted by the teachers in the college. With the text book in one hand and the chalk in the other hand, the teachers have managed to teach the lessons and make the students understand. Now with the advent of modern technology, the teachers are able to equip themselves to help the students learn their lessons.

During the lockdown, the teachers handled the online classes through Zoom, Google Meet, Microsoft Team, Google Classroom. All the information regarding assignment, study material, and question bank are given through Learning Management System(LMS), Whats-App group and ERP. In the classrooms, they use PowerPoint presentations in their teaching using LCD and projectors. Apart from these, ICT enabled tools such as computers, laptops and tablet systems are available in the classroom.

The college has developed an integrated Academia management system for faculty and students to overcome the challenges in the process of college admissions. The entire college admission has been digitalized with the tool starting from Application, Selection, Intimation and Admission. It is an online platform tool meant to manage the effective use of CBCS from registration and allocation of courses to the faculty, student attendance, internal and semester assessment.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

95

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

101

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

55

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1053

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- ○ **Before the introduction of continuous internal evaluation system implemented by the university, the college had a system of conducting three periodical tests per semester for the benefit of students.**
- ○ **The periodical test comprises three one hour internal tests and one three hour model test at regular intervals after the coverage of adequate syllabus in each paper.**
- ○ **After the continuous internal evaluation system implemented by the university we are able to continue the same periodical tests in a transparent manner with the reformation of three one hour tests for the weightage of 20 marks for each theory paper and five marks for assignment.**
- ○ **The examination committee comprises of the teaching and**

nonteaching staff for the smooth conduct of the internal
test.
- The internal test schedule is prepared after conducting
the HODs' meeting.
- The examination committee collects question papers from
individual course teachers through the department and the
printed question paper is distributed on the day of the
test by the invigilator in the centralized examination.
- The sixty minute test is conducted with the allotment of
examination hall and seats to individual student.
- After each test, the answer scripts are collected and
sent to the individual course teacher for evaluation.
- The course teacher evaluates the papers and distributes
the answer scripts to the students for verification of
marks to maintain transparency.
- Finally the test marks are uploaded by the course teacher
in a university online portal.
- Assignments are also collected and evaluated periodically
and assignment mark is also uploaded in the website.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There is complete transparency in the internal assessment. The
criterion adopted is as directed by the university. At the
beginning of the semester, faculty members inform the students
about the various components in the assessment process during
the semester.

1. The internal assessment test schedules are prepared as
per the direction given by the university and
communicated to the students well in advance.
2. Evaluation is done by the course handling faculty members
within three days from the date of examination.
3. The corrected answer scripts at random are verified by
the HOD to ensure the standard evaluation process.
4. The corrected answer papers of the students are
distributed to them for verification by the students and
any grievance is redressed immediately. The marks
obtained by the students in internal assessment tests are

displayed on the department notice board.

If the students have any grievance in evaluation the concerned subject teacher addresses them immediately. If it is beyond the subject teacher concerned to solve the problem, student marks an oral representation to his Adviser who tries to solve it within a day.The matter is taken to the principal only if this mechanism fails. On any account the grievances are redressed within a day or two. In this whole process of grievance redressed the concerned student is taken in to confidence.

Problems with the University are dealt with by the college office through the principal at a specified time every day. They make representations to the principal directly and resolve the issue.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes

Our institution is at present a non-autonomous institution affiliated to the Manonmaniam Sundaranar University, Tirunelveli and follows the affiliated university's course structure and scheme of examination. The program outcomes given by the University are uploaded in our website.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed in our website and communicated to all teachers and students. The College has clearly stated Programme Outcomes, Programme Specific Outcomes, Course Outcomes and Learning Outcomes. These outcomes have been set, taking into account the variety of programmes and the heterogeneity of rural and urban students. The Programme Outcomes are mentioned by the affiliating university in the syllabi prescribed to each class. In the beginning of every academic year the programme outcomes are verbally communicated to the students by the Advisers of

the respective classes. They are also displayed on the college website.

The teaching-learning and assessment processes are reviewed by the IQAC. Records of academic results and other achievements are maintained by the departments. They are submitted to the IQAC at the end of every academic year. The feedback obtained from students on the teaching- learning process helps to understand the expected learning outcomes. Secondly, the student's overall performance in co-curricular and extra-curricular activities as well as his behavior on and off the campus help to judge the programme or course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.aditanarcollege.com/wp-content_/uploads/2021/08/2.6.1-Courses-Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

School of Arts

Our College School of Arts has Four UG departments, Two PG departments, Two M. Phil and Two Ph.D., departments. The school has 53 Full time staff members, among whom most of them are Ph.D, holders. They are exceptionally talented and actively involved in rendering quality education to the students. Many faculty members are involved in Research activities. They guide Research scholars. Apart from teaching they are involved in student counseling, imparting value education and running add-on courses. The school of Arts conducts Field work, Business fairs, and Industrial visits to enhance student's practical skills for Industrial employability.

School of Science

Our College School of Science has Five UG departments, Three PG

departments, Three M. Phil and Two Ph.D., departments. The school has 49 Full time staff members, among whom most of them are Ph.D., holders. They are exceptionally talented and actively involved in rendering quality education to the students. Many faculty members are involved in Research activities. They have published research articles in highly reputed national and international journals. They guide Research scholars. Apart from teaching they are involved in student counseling, imparting value education and running add-on courses. The school of Arts conducts Industrial visits, Field work and Business fairs to enhance student's employability skills

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

430

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File]()
Upload any additional information	[View File]()
Paste link for the annual report	https://www.aditanarcollege.com/wp-content/uploads/2022/12/2.6.3.2-annual-report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.aditanarcollege.com/wp-content/uploads/2022/11/feedbacks.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.60

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

27

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.tn.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has created an Eco system for innovation, for creation and dissemination of knowledge among students. The college has created institutional innovation council and entrepreneurship cell for promoting innovation and entrepreneurship activities. The formation of IIC is as per the guidelines of MHRD. Students are encouraged to present their innovative working models and products through the contest organized under the title of "Poster presentation of Business plan". The contest witnesses the participation of more than 30 plans across all the departments. As per the direction given by our mentor institution namely Sri Venkadeshwara College of Engineering, Sriperumputhur organized the workshop on Business to the students. Institution has initiated various activities like startup initiative and training programs.

The college has a research cell to motivate the faculty members to write research projects and submit it to various supporting agencies and it also helps to create research culture among faculty members and students. The Institution recruits the dynamic and highly qualified faculty to mentor and channelize the young minds. Field work/ mini project/ Major project for the final year UG and PG Students are included in the university syllabus. Research activities in Social arena are enhanced under the banner of NSS and YRC and voluntarily by the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.aditanarcollege.com/iic-activities-reports/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

54

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

50

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

80

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has arranged numeral extracurricular activities to elevate institute – neighborhood community to sensitize the students towards community requires. The students of our college actively perform in social service scheme leading to their progress. The college adequately runs into social related programs through the units of National Service Scheme (NSS), Youth Red Cross (YRC) and National Cadet Corps (NCC). Through these units, the college take up various extension activities in the neighborhood communities. The Internal Quality Assurance Cell (IQAC) coupled with various departments, units and clubs of college organized numeral programs to promote social service activities in and around the college. The IQAC of our college as conducted unique programs via Science exhibition, Science popularization programme, Youth festival 2022 (ADFEST) and Job fair 2022 as scheduled yearly all over the discipline. Among these programs more than 900 students are benefited during the academic year 2021 to 2022. Apart from these, various

departments, units and clubs of the college take responsibility for making students as a responsible citizen of our nation through several awareness programs like Road safety, Legal awareness, Meditation, Integrity, Disaster management, Hygiene, Cleanliness, Plantation and Yoga.

File Description	Documents
Paste link for additional information	https://www.aditanarcollege.com/curricular-co-curricular-activities/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

116

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

450

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

74

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a well planned infrastructure and well maintained eco-friendly campus with a robust academic environment. There are spacious class rooms, department rooms, department library and laboratories, IQAC room, smart room, and Indoor and outdoor auditorium. Apart from that, this institution has a separate and secure lounge for ladies and girls and a dining hall for all day-scholars. The classrooms are constructed with proper ventilations, equipped with furnished teak wood benches and desks to tally with the requirements of students. There are four computer labs available for students. 45 KVA generator provides power to the entire college campus.

The college library, a repository of knowledge is constructed on the total area of 3,300 sq. feet. Solar panel is installed in the administrative block of the college. The college has a co-operative store for providing services to the students at subsidized rate.

The Sivanthi Community Radio 90.4 MHz of the college is a non-commercial and non-profitable radio Frequency Modulation

broadcast that transmits clear radio waves at the minimum range
of 15 kms radius. It has been broadcasting various programmes
of wide spectrum includes the welfare of the community, the
weather forecast alert along the coast of the bay during
natural disaster and emergency, and the development of the
society.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.aditanarcollege.com/services/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college offers resourceful infrastructure for the holistic
growth of the students. It provides adequate facilities for
cultural activities, indoor and outdoor sports for the students
and faculty members. The college has two auditoriums namely
indoor and open auditorium. Indoor auditorium is equipped with
air conditioner, excellent acoustics and other amenities with
the seating capacities of 250 students. The open auditorium is
equipped with necessary ambience and can accommodate 1500
students. Every year the college conducts ADFEST to bring out
the talents of students.

The college has 400 m standard athletic track with all
throwing, jumping events facilities and it has football field
with 120 yards X 80 yards. Beside the track, it also has two
Kabaddi courts, one tennis court, one ball badminton court, one
basketball cement court, one outdoor badminton court and one
indoor tennis court and cricket ground with 70 yards boundary
line field. The college has multipurpose flood light courts for
volley ball, kabaddi, tennis and Kho-Kho. Physical fitness
centre with multi Gym exercise machines, weight training
apparatus like bar bell and dumb bells etc.

The intramural competitions for men and women students are
conducted regularly. Many intercollegiate tournaments are
conducted by using these playgrounds. Alumni, present students
and interested outsiders are also using the play ground for
developing their physical fitness. It provides a vibrant space

to improve the physical fitness of the students who are appearing for the physical test of the state and the central government services.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/4.1.2-evidence.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

56

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/4.1.3-ICT-combined.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

66.88

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is automated by ROVAN Library Management System. It is equipped with the seating capacity of 100 users for both faculties and students. There are 58237 books available in the library. As on 31.05.2022, 54 periodicals are procured for the library. With the standard operating procedure, every student is allowed to borrow a maximum of three books at a time from the library. Books are issued only on the presentation of the bar coded identity card. During this year 343 books are issued to the students and 612 books are issued to the staff members. On the direction of the Principal, the librarian may from time to time reserve certain books for reference in the library. The reference books are not allowed to be taken out of the library. The library has also subscribed to the UGC N-LIST program database package directly which provides access to thousands of full text peer reviewed journals and books. The library has three PC systems for the users to browse. It also maintains a good collection of CDs. Entire library routine is automated. It has a circulation counter issue/return, an Online Public Access Catalogue (OPAC), text book sections, periodical sections. Reading table and computer access for faculties and students are available. It has an internet bandwidth of 155 Mbps.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.rovan.in/library-management-system-software/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.67

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

23

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has a robust and vibrant IT policy. It aims to provide uninterrupted services to all stakeholders. All IT infrastructures in the campus are provided with uninterrupted power supply. Microsoft license is procured for all faculty members and students for utilizing the Microsoft Teams for the

special online classes and One-drive cloud storage is also provided for the storage of study materials. ERP desktop application helps the college to make students apply online for admissions. Mobile ERP App is also available for faculty members, students and parents. The following modules are available in the mobile ERP, like online fee payment, timetable, attendance, assignment, internal marks details and leave request. The mobile ERP app is also frequently updated. LMS also enhances teaching and learning atmosphere. The college provides BSNL internet leased line connection made of fiber optic cables with Wi-Fi facility for students and teachers. All the departments, administrative office, laboratories, computer labs and library are provided with uninterrupted facility with the bandwidth of the internet connection is of 155 mbps.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://erp.aei.edu.in/

4.3.2 - Number of Computers

169

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

66.88

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructural development and the maintenance of the college is refurbished properly. The college has a systematic mechanism for the smooth maintaince of the college. It includes an Exclusive Engineer cum Supervisor, menial staff, daily labourers for the maintenance of electronic related gadgets, cleaning the landscape and parking lot inside the college premises. Class room furniture is checked and repaired regularly. Laboratories, library, gym and playground are maintained by lab assistants, attenders, librarians and other skilled staff appointed by the management. Sophisticated technological prone instruments and equipment are regularly kept under Annual Maintenance Contract (AMC) given to the agency concerned. The college's botanical garden is maintained by the gardener. The cleanliness of the campus is maintained by outsourcing. The college is constructed in a way to drain inundated water directly into the rain harvesting tanks which reduce water logging inside the campus and the excess water is also channelized to the canal outside the campus. Aditanar Educational Institution (AEI) also supplies work force for maintenance. It provides computer technicians for serving and repairing the computers and other electronic devices. Sivanthi FM is maintained by one clerk and part-time students. There is a librarian and two assistants to facilitate the library process. Annual pest control measures are taken and books are preserved accordingly.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

592

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

20

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	https://www.aditanarcollege.com/wp-content/uploads/2022/11/5.1.3-evidence.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
1372
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
1372

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

58

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

93

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

16

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our college believes in optimizing the potential and competency of the students through critical thinking, academic quests and

extension activities and trains the students to face the challenges of the dynamic world and help them to develop their potential strength and leadership qualities. Students are represented in almost all the committees, associations of the College. In order to enhance the leadership qualities of our students, they are assigned various responsibilities by representing in various academic bodies like Fine Arts, Sports Committee, NSS, NCC, YRC, Eco Club, Students Services, Writer's Forum, Drama Club, Numismatic Clubs etc, offer the students copious opportunities to sharpen their skills. Every department has an Association in which student representatives play major roles in organizing various academic-oriented activities; All the NSS volunteers assist the NSS officers and other college authorities in conducting all functions in the college.

College Cells/Clubs/Part V activities/Extension activities function under the effective leadership of student representatives. Students are on the editorial board of our College Magazine. Department Associations and various clubs activate the students to organise variety programs based on the thrust areas of their domains for the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

214

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The brand of an educational institution is measured by the success stories of its former students.The Alumni Association of Aditanar College of Arts and Science came into existence in the year 1969. The Association regularly conducts Annual Day Meeting (on August 15th) and at least two executive committee meetings in a year. During its Annual Day meeting, the Association honours the Retiring Staff and Staff who have completed Doctoral degree. Our founder SRI. SI.PA. Aditanar and PADMASHRI Dr.B.Sivanthi Adityanfounder-president's birthday celebrations were celebrated by our alumni on 27.9.2021 through online mode. Aditanar College of Arts and Science aims at promoting a strong lifelong bonding between the College and the Alumni in many ways including social media. The Aditanar Educational Institution Alumni Association is a powerful platform to highlight the achievements of the College and Alumni and to create support for the needs of the college (like networking, sharing of expertise and resources). It works on nurturing mutually beneficial relationships between the College and the Alumni. It also aspires to create a worldwide community of our Alumni, so they can be involved with the College. The association encourages generosity among the alumni and other benefactors to foster pride and loyalty among the Alumni of our College. We try and engage our alumni through different means depending on their skills, interests and where they are currently in their life.

File Description	Documents
Paste link for additional information	https://alumni.aei.edu.in/
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution. The institution pursues to function with social commitment, efficiency and conscience to train and encourage the students to be resourceful through teaching, research and various extension activities. In order to carry out the mission, academic responsibilities are fairly divided among all the staff members. Committees are appointed for the various academic and co- curricular activities to be conducted in the course of the academic year. The list of committees is circulated in form of circulars and also displayed at the beginning of the year on notice-board. The responsibilities are communicated to the faculty members through regular staff meetings. The Principal of the College holds regular meetings with the teaching and non-teaching staff. The Head of the institution monitors the functioning of the various departments. The office administration of the College is headed by the Office Superintendent under whom there are Assistants and Junior Assistants. The Administration is always open to discussion with the teaching and non-teaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process. The decentralization of departments and personnel of the institution helps in improving the quality of its educational provisions. Thus, the institution and departments follow a

process of participative management to bring up a positive vibe in students and in the society.

File Description	Documents
Paste link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/6.1.1-evidence-merged-new.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution practices decentralization and participative management in frequent consultation with the Head of the Institution. The Head of the Institution delegates authority to the heads of the various departments. The Staff council comprising of the Heads of Departments, the Conveners of various committees, clubs and cells along with the staff representatives play an essential role in shaping the institutional policies and implementing the same. Along with teaching, the teachers are given responsibility to be a part of club activities such as NCC (Army& Navy), NSS, Sports, Eco Club, Red Ribbon Club, Youth Red Cross, Road Safety Patrol, Fine Arts Club, Entrepreneurship Cell etc.

Under the Supervision of the Principal, the institute has constituted different Committees for the smooth functioning of academic and administrative work of the institute. Some of these committees are the Staff Council, the Magazine committee, the Admission Committee, and the Library Committee. The office administration responsibility is distributed and monitored by the Office Superintendent. The Principal periodically convenes meeting with the non-teaching staff and based on the inputs received from the students (Everyday students are allowed to meet the Principal from 12.45 to 1.00 p.m. and 4.00 to 4.15 p.m.) and the teaching staff he gets an assessment of all the teaching and non-teaching staff. Thus, the institution advocates the practice of decentralization and participative management not only in words but also in action.

File Description	Documents
Paste link for additional information	https://www.aditanarcollege.com/curricular-co-curricular-activities/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Core values of our Institution:

- **Social Change through economic progress Economic progress through educating youth.**
- **Involvement of all stakeholders of the institution in decision making**
- **Holistic development of students**

Objectives of Perspective plan:

- **To develop competencies among the students of the college**
- **To inculcate a value system among the student**
- **To encourage ICT based teaching learning**

Focus on perspective plan:

To make students more employable.

- **Periodic interaction with the distinguished guest who have excelled in their field**
- **Industrial visit to various business premises**
- **Conducting many coaching classes and competitive examinations to face TNPSC, UPSC, and Bank Exams**
- **Conducting soft skills and lectures on etiquettes**

To maintain continuously good academic performance

- **Increasing students' responsibility towards learning**
- **Motivating students by periodic interaction with distinguished guest.**
- **Encouraging students to participate in seminars, conference and workshops**

To encourage research culture among faculty and students

- **Encouraging teachers to present research papers in seminars and conferences**
- **Promoting faculties to undertake minor and major research projects**

To develop students support

- **To provide remedial coaching to slow learners**
- **To identify the fast learners and help them to achieve their potential**

To empower faculty about emerging trend in their profession for academic advancement

- **To encourage the faculty members to participate in orientation, refresher courses and short term courses.**
- **To provide internet facility to the faculty members.**

To facilitate a friendly, efficient and flawless administrative functioning

- **Conducting periodic and need based meetings.**
- **Promoting team spirit and healthy relations amongst staff members of the institution.**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/Citeria-6.2.1-evidence.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Planning and development: Enterprise Resource Planning (ERP) and Learning Management system(LMS) enables the process of dissemination of information in a transparent manner. This helps in planning the events as per the standard operating procedures of the institution which minimizes the human intervention. LMS being in use, reports can easily be retrieved as and when required.

Administration: AISHE and NIRF Data are being updated on MHRD Portal. ERP attendance for students has been substituted for manual attendance. CCTVs (surveillance cameras) have been installed at strategic places on campus and are constantly monitored by the Principal and the office team.

Student admission: The admission process in the college is digitized. The candidates submit their application forms on line. The lists of selected students are displayed on the website. The students pay their fees through net banking.

Examination: The College is fully equipped with ICT tools which play a vital role in the conduct of the examination. The exam dates are generated digitally and are available to the students before the examination. The marks are directly uploaded through online by the faculty in charge.

File Description	Documents
Paste link for additional information	http://aditanar.co.in/login/index.php
Link to Organogram of the institution webpage	https://www.aditanarcollege.com/organogram-3/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination — **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching staff: Digital Faculty Development Programme is coordinated to the teaching faculties to adapt new digital teaching methodology. RO water plant has been installed for the whole college. Spacious departments and Separate recreation rooms are available for women staff members with all necessary facilities. Salaries are dispersed on time and staff grievances are immediately addressed. Separate Staff rest room for men and women throughout the campus. Sports facilities are provided to the staff and their family. Training on innovative teaching is provided through approaches like the usage of websites, power point presentations, internet facility and language laboratory.

Non-Teaching Staff: Separate recreation room has been provided for women non - teaching staff members with all necessary facilities. Salaries are dispersed on time and their grievances are immediately addressed. As per the university and central government rules, all the allowances are given to all the employees as per their entitlement without any delay. Sports facilities are provided to the staff and their family. They are free to use the college sports grounds after college hours.

File Description	Documents
Paste link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/Pongal-bonus.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	[View File](#)
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

24

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The salient features of the performance appraisal system are as follows:

Teaching Staff:

1) The promotion of the teaching faculty members is based on G.O. (Ms) No. 5 Higher education (H1) department dated 11.01.2021.

2) The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS).

3) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.

4) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.

Non-Teaching Staff:

The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where

applicable), efficient organization of documents (in case of Ministerial Staff) and technical abilities (in case of workshop staff). When the vacancy arises the qualified deserving, candidates are appointed in the respective post.

File Description	Documents
Paste link for additional information	https://kaninikkalvi.blogspot.com/2021/01/G.O.-Ms-No.5-Dated-11.01.2021---Higher-Education-Department---Adoption-of-UGC-Regulations-on-Minimum-Qualifications-for-appointment-of-Teachers-and-other-Academic-Staff-in-Universities-and-Colleges-and-Measures%20.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- **College has the mechanism of both internal and externalaudits forall the financial activities carried out in the Institution every Year. The Accounts department maintains financial accounts daily and prepares all financial statements and submits them to all statutory bodies like JD Office, UGC and State Government as and when required. The college has both Internal and External audit system. The Principal constitutes an Internal Audit Committee with few members. The audit is conducted on a Sampling basis to check the correctness of the financial transactions and statement affairs of the Institution. The Committee verifies Cashbook, Bank accounts, Ledgers, Bills, Vouchers, and statement of cash position and cash flow physically and conducts sample check on the heads of various accounts, balance dates, and postings. An annual external audit is conducted, and the reports are submitted to the management. The Finance Committee ratifies these reports. Audit of funds received from Government and Non- Government research funding agencies Consultancy is duly done as per the guidelines of the funding agencies as and when required.**

File Description	Documents
Paste link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/6.4.1-Receipts-1-12-balance-sheet.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.44

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since the COVID-19 hit its second wave during the year 2020-21, the Institution is not able to mobilize any funds from Governmenet or non-Government authorities. The rrequirrements of the institution is met only by the Management.

File Description	Documents
Paste link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/6.4.1-Receipts-1-12-balance-sheet.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for

institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies are initiated by the IQAC of the Institution. All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher- learning process and research. Teachers with Ph.D. are also encouraged and motivated to act as research guides for the research scholars. Teachers are also supported and encouraged to participate in examination evaluation processes. The teachers conduct remedial classes and revision for the students wherever needed. The college also provides platform for the students to participate in Intra- College and Inter -College level debates, competitions, seminars etc. Several skill enhancement ability courses have been introduced for various subjects and students are free to choose any one as per their will in the respective stream. Regular meetings of IQAC are conducted under the leadership of our Principal and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum. All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. All the laboratories are provided with charts, models etc. for effective teaching- learning process. LCD's are installed in various classrooms of the college.

File Description	Documents
Paste link for additional information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/6.5.1-IQAC-activities.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews it's teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. As far as teaching and learning is concerned, conventional classroom teaching is blended with use of ICT to make the teaching learning process more learner centric. YouTube assisted learning, experiential learning, participative learning Problem Solving method are used for effective curriculum delivery. Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions Departmental Quiz, paper presentation by the students, projects, group assignments, term papers, educational tours, field trips and industrial visits. The teachers also conduct remedial classes and revision for the students wherever needed.

File Description	Documents
Paste link for additional information	https://www.aditanarcollege.com/iqac-meeting-minutes/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.aditanarcollege.com/iqac-meeting-minutes/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Response

Gender Equity and Sensitization

Aditanar College of Arts and Science ensure the safe educational environment for both the genders. The college promotes the Gender Equality Policy advocating the equality of men and women. With the Women's Welfare Committee, Anti-ragging Committee, Women's Grievance Redressal Committee, Equal opportunity cell, Student's Welfare and Discipline Committee the college ensures the safe environment promoting gender equity. Every year an orderly plan is made to maintain amity among the students in the campus. To record grievances of the students and too resolve their issues various facilities are endowed in the college as the suggestion box, counseling facilities, facility to get counseling and solutions from the mentor/advisor or faculty or the Head of the Department or the Principal either in person or over phone. The college is endowed with the readiness to help the students to resolve their grievances.

Co-curricular Activities

Talents imbibe no gender discrimination. Many platforms are enhanced in the college for promoting the girl students' talents. The students are highly appreciated and encouraged by

the mentors/advisors and club coordinators to take part in various activities and competitions. Every year, Women welfare committee organizes various awareness programmes, workshops and competitions which facilitate the girl students' potential enrichment.

File Description	Documents
Annual gender sensitization action plan	https://www.aditanarcollege.com/wp-content/uploads/2022/11/7.1-Gender-PLAN.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/7.1-women-specific-facilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Response:

Solid waste management

The Waste Management System in the college aids the maintenance of a clean campus. Dustbins are kept in every classroom, staffrooms and in common areas to collect the waste. The solid waste received from the classrooms and canteens have regular disposal with the assistance by the Virapandianpatnam Panchayat through MOU.

Liquid Waste Management

The liquid waste water from toilets and urinals is connected to the underground drainage system through pipelines. The waste water from canteen, laboratory and water taps are also redirected and reused for garden. Similarly the residue water from RO system is channelized to the greeneries in and around the campus of the college.

E-Waste Management

The electronic waste generated in the college such as electrical accessories, computer accessories and other electrical equipments are handed over to the management. The computers of the institutions are advanced to the maximum possible limit and put to the utmost utility before disposal.

Hazardous Waste Management

Microbial cultures and culture media are autoclaved at 121 degree Celcius to kill microbial cultures before disposal. The pipettes and other glassware are collected in a separate trough containing disinfectant before they are autoclaved.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Response

Aditanar College of Arts and Science embraces inclusiveness and diversity, as inclusion and social belonging helps the students

to perform to their highest capacity. A dynamic campus that suits the diverse students is enhanced with the constant and collective efforts of the management.

The college continuously putting efforts to bring the differently able people to feel comfortable, provide ambience to achieve and give the feel of an active part of the college to become a great achiever in life.Aditanar College provides an amiable atmosphere for the students from different places making them feel at home without any bias of caste, community or religion.

The courses Environmental Studies, Value Based Education and Personality Development inculcate the societal, environmental, religious and cultural ethics and values. The co-curricular activities and programmes conducted in the college create a healthy attitude promoting the students to achieve sustainable lifestyle with much self confidence and reliability. The various programmes on tolerance, harmony and self development are organized to make the students to shun away the pessimistic attitude by developing the optimistic attitude with much confidence.

The college has the active functioning of forty one clubs in the campus. The departments and the clubs regularly conduct activities, events, competitions, awareness, orientation programmes, conferences and seminars to apparent socio-communal harmony and tolerance among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Response:

The students and employees are exposed to constitutional ideas, rights, duties and responsibilities of the citizens, penal provisions, and consequences of contravening the laws of the country through guest lecture. The objective is to increase

their knowledge on the legal system, justice and the rights and responsibilities of citizenship in a constitutional democracy. The exposure of constitutional ideas assists the development of skills in public participation, decision making, and critical thinking of the students.

Inculcating social responsibility:

Social responsibilities are instilled in the students to make them aware that they are part of the society which they have to protect, serve and enrich. The vision of the institution is to provide an affordable, value based, cultural learning to all the students. Aiming at the vision of growth, the institution offers various programmes incorporating values and ethics. The courses like Value Education and Environment Studies have been made a part of the course to incorporate the feeling and potentiality of socio- ethical norms.

ENVIRONMENTAL CONSCIOUSNESS:

- Students are encouraged to participate in activities like Tree Plantation Drives and Pollution Awareness Seminar, Swachh Bharat Abhiyan and events like cleaning campus.
- Anti-Plastic Awareness are conducted.
- Abolition of child labour pledge is undertaken.
- Bonded labour abolition pledge is undertaken.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.aditanarcollege.com/wp-content/uploads/2022/11/7.1.9-.-Details-of-activities-that-inculcate-value.pdf
Any other relevant information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/7.1.9-Any-other-releventinformation-.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to	A. All of the above

**monitor adherence to the Code of Conduct
Institution organizes professional ethics
programmes for students,
teachers, administrators and other staff
4. Annual awareness programmes on Code
of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Response

The national or international days and events are celebrated among the students to inculcate the national spirits. The national festivals like Saraswathi Pooja and Christmas are celebrated, intending the students to comprehend and value the traditional and cultural norms of our country. Nation's honouring days like Independence Day and Republic Day are celebrated with great devotion and honour.

The institution celebrated, Srinivasa Ramanujam on his birth anniversary by commemorating National Mathematics Day on 22nd December. National Science Day is celebrated on 28th February aiming at the sustainable development in the fields of science and technology. International Women's day is celebrated on every year on 08th March to celebrate the social, economic, cultural and political achievements of women. As a tribute to the father of our nation, on 2nd October, the birth anniversary of Mahatma Gandhi.

Remembrance of Si. Pa. Aditanar birthday is celebrated on 27th September. Dr Pathamsri Sivanthi Aditanar birth anniversary is

celebrated on 27th September and Social Justice Day held on 17th September. Bharathiyar birthday anniversary is celebrated on 1th December.

International Day of Non-Violence, World Mental Health Day, National Blood Donors Day, World food Day, National Voters Day, Youth Day, Yoga Day, NSS Day, World Environment Day, World Intellectual Property Day, World Malaria Day are celebrated to make the students community to be aware of their obligation towards the society and environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

The two Best practices of our College are:

1. Advisory System

2. Inculcating Research aptitude among the staff and students.

TITLE OF THE PRACTICES I

1. Advisory System

2. Objectives of the Practice:

- To enhance the knowledge of students and make them academically sound
- To make them employable and seek self-employment
- To have an all-round development
- To inculcate personal, social, moral and spiritual

      values.
  - **To bring about a healthy relationship between the student and teacher.**
  - **To transform the society by bringing almost self realization in the student.**

TITLE OF THE PRACTICES II

1. Imbibing Research Culture among the Staff and Students

2. Objectives of the practice:

  - **To develop a sense of enquiry, critical and scientific thinking**
  - **To develop the aptitude for Research**
  - **To inculcate a Research culture by developing their questioning spirit**
  - **To make all the teachers do their Ph.D., apply for Major and Minor projects, attend, present and publish papers in national/international seminars and edit and publish books of national repute.**

Of the 101 teachers in our college, as on today, 54 are Ph.D. holders of which 27 are Research Guides. These Research Guides of our college are guiding 54 scholars most of whom are part-time/full-time scholars. Five departments, Department of Zoology, Chemistry, Economics, Mathematics and English have been upgraded as Research Centers in our college.

File Description	Documents
Best practices in the Institutional website	https://www.aditanarcollege.com/wp-content/uploads/2022/11/7.2-Best-practices-2021-2022.docx
Any other relevant information	https://www.aditanarcollege.com/wp-content/uploads/2022/11/7.2-evidence.xlsx

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

From its origin, the institution observe a distinctive mission

with a focus on uplifting the students from socially and economically background through its vision, values and strategies. It provides financial, academic and personal support to the student, particularly from thrust areas of the college. The mission carries through the programme and courses as well as intellectual contributions by the stakeholders. The institution takes initiative promote national ingrate and to appreciate the unification of cultural and religious identity of India. The institution has framed several clubs which organize various programs to promote social, educational and cultural values among the students. Applications from deserving students belonging to Tamil Medium schools, Dalit and marginalized communities, orphans, first generation learners are given preference as per the government's norms. To translate the goals into reality, the Cells, Clubs and Associations have launched several outreach initiatives in order to build a spirit of empathy and social concern. All-our efforts are made to equip students with the necessary soft skills that enhance their overall development and personality. Our institution has been continually involving in various social activities with an ethical frame work that are useful to the society.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To encourage the faculty members to apply for funded research projects under UGC.

2. To encourage the eligible faculty members to apply for guideship.

3. To increase the number of collaborative activities.

4. To increase Industry-Institute collaborations.

5. To increase the number of ICT enabled classrooms.

6. To do more awareness programs to the community through the Sivanthi FM Community Radio.

7. To adopt more villages through NSS and YRC.

8. To increase mentoring and counseling efforts in order to instill holiness among students

9. To increase the number of activities through IIC to promote entrepreneurial culture.

10. To invite businesses on to the college for the benefits of the students.