Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**ADITANAR COLLEGE OF ARTS AND SCIENCE**
Name of the head of the Institution	**Dr. D.S. MAHENDRAN**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**+914639242232**
Mobile no.	**9025740430**
Registered Email	**aditanarcollege@yahoo.co.in**
Alternate Email	**aditanarcollege@aei.edu.in**
Address	**2/88, Virapandianpatnam**
City/Town	**Tiruchendur**
State/UT	**Tamil Nadu**
Pincode	**628216**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. T. Balu**
Phone no/Alternate Phone no.	**914639242232**
Mobile no.	**8667551584**
Registered Email	**aditanarcollege@yahoo.co.in**
Alternate Email	**chithrasamy15@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.aditanarcollege.com/wp-content/uploads/2021/09/Yearly-Status-Report-2018-2019.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.aditanarcollege.com/wp-content/uploads/2021/05/Calendar-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**74.45**	**2002**	**12-Nov-2002**	**11-Jan-2007**
2	**A**	**3.28**	**2009**	**15-Jun-2009**	**14-Jun-2014**
3	**A**	**3.01**	**2015**	**03-Mar-2015**	**02-Mar-2020**

6. Date of Establishment of IQAC

09-Aug-2006

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
International Seminar on Human Rights and Intellectual Property Rights	09-Aug-2019 1	126
National Workshop on campus to corporate	19-Aug-2019 1	41
Three Days Workshop on Feel Leadership for faculty members	20-Aug-2019 3	22
Science Exhibition for School Students	30-Aug-2019 1	91
Programme on preparation of self study Report	07-Jan-2020 1	29
Programme on General Health for Non-Teaching Staff	10-Jan-2020 1	29
Internal Financial Audit	19-Oct-2020 2	1
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**7**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
12. Significant contributions made by IQAC during the current year(maximum five bullets)	

College Level Youth Festival from 29.01.2020 to 07.02.2020
Three Days workshop on Human Resource Development from 18.07.2019 to 27.07.2019
Three Days workshop on Google Apps and LMS for faculty members from 20.08.2019 to 22.08.2019
Community Extension Programme for Anbu Illam students on 31.08.2019
Intercollegiate Youth festival on 10.01.2020

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Three Days Workshop on Feel Leadership	Three Days Workshop on Feel Leadership
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Staff Council	18-Jan-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**26-Feb-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The college has well operational with an information system which takes care of various activities. ERP is implemented for the modules such as organizational setup, student information system, Program management,**

Course management, Timetable management, Integration with Tally, Faculty Portal and Faculty Record Management, Student portal and User role. The institutional official website provides detailed information to all the stake holders. LMS is introduced in our college for effective Teaching and Learning. LMS is used by the Teachers and Students. It is used for the modules like submission of Assignments, uploading of syllabus, uploading of materials, uploading of university questions and for sharing in formations and messages. Library is fully automated with the software namely "ROVAN LMS". Pay Bill, Scholarship, IT, Student admission are all computerized. We have internet connectivity in all the departments, library, laboratories and office. Student Satisfaction Survey was conducted through online mode.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Aditanar College of Arts and Science is an aided college affiliated to Manonmaniam Sundaranar University, Tirunelveli, which has adopted the Choice Based Credit System (CBCS) in its curriculum. The purpose of establishing our College in the rural area is to educate the downtrodden, underprivileged and subjugated masses. As the curriculum is designed by the University academic bodies, we don't have a significant role in it except for the fact that some of our senior teachers have been serving as members of the Board of Studies of the University. It is our duty to implement the curriculum and syllabus designed by the University through staff council, Head of the Departments (HODs) meeting, advisor's meeting and periodical department meetings. In addition to this, the HODs and the senior teachers help the junior teachers by assisting them to deal with their new curriculum and syllabus. Further the teachers update their knowledge by attending orientation programmes and refresher courses at periodical intervals in order to implement the curriculum effectively. Moreover, our teachers are encouraged to participate in seminars, symposium, workshops and conferences that will help them to interact with the subject experts, researchers and eminent professors. In addition every department conducts seminars, conferences, guest lecture and workshops with the fund given by the management and the funding agencies like UGC, etc. This will enable the teachers and students to get their knowledge updated. The department wise meetings are conducted at the end of the every semester. In this, the plan for the ensuing semester is discussed and designed to implement the curriculum of the following semester. The departments has finalised the optional papers, non major elective papers. The allotment of subject for the teachers will be finalised. The syllabus for the semester is covered in three phases. At the end of each phase, an internal assessment test will be conducted. Assignment and

seminars are also given to the students to assess their in-depth knowledge. The work-allotment and the timetable are prepared by the HOD based on the common timetable given by the college. In all our departments, the allotment of the lab, field visit and internship are decided in the beginning of the semester itself. Every teacher develops a cordial relationship with other teachers and all our departments serve like a family. The best practice of our college is to have the advisory system in which the professor-in-charge will take care of the entire students of a class. The personal care, assistance, updating of knowledge, employment opportunities, exposing their inner talents, preparing for competitive examinations, sports activities, campus recruitment etc. will be taken care by the advisor. Advisor serves like a mentor. Every year our college conducts a one day orientation programme to students regarding the facilities available in the college, and other co-curricular activities such as NCC, NSS, sports, clubs, etc. for the first year students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economics	28/06/2008
BA	English	28/06/2008
BSc	Physics	28/06/2008
BSc	Chemistry	28/06/2008
BSc	Mathematics	28/06/2008
BSc	Zoology	28/06/2008
BSc	Computer Science	28/06/2008
BBA	Business Administration	28/06/2008
BCom	Commerce	28/06/2008
MA	English	28/06/2008
MA	Economics	28/06/2008
MSc	Mathematics	28/06/2008
MSc	Chemistry	28/06/2008
MSc	Zoology	28/06/2008
MPhil	English	28/06/2008
MPhil	Economics	28/06/2008
MPhil	Mathematics	28/06/2008

| MPhil | Chemistry | 28/06/2008 |
| MPhil | Zoology | 28/06/2008 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	67	56

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Conscious intelligence	11/07/2019	26
Attitude for Government Exams	18/07/2019	37
Know yourself	25/07/2019	31
Yoga and Morality	08/08/2019	23
Yoga for Health	22/08/2019	18
Opportunity if you have Talent	12/09/2019	46
Poverty and the dream of super powers	26/09/2019	22
Politics and us	03/10/2019	13
How to recover from inferiority complex?	19/12/2019	11
Success Reach if you try	09/01/2020	12
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MPhil	Economics	7
MPhil	English	9
MPhil	Mathematics	13
MA	Economics	12
MA	English	18
MSc	Mathematics	25
MSc	Chemistry	15
BCom	Commerce	53
BBA	Business Administration	13
Nill	Internship	31
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes

Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

In order to ensure the constant growth of the institution and the progress of the students we have put an effective feedback mechanism in place that could be helpful to analyse and implement suggestions from the students, faculty, employer and alumni to make the academic, and the infrastructural improvements of our college. The feedback is collected from the students in a standardised format. The responses are compiled and analysed by the IQAC of our college for identifying issues in all levels, in order to improve the academic quality and the development of our college. Students feedback analysis Students' satisfactory surveys are conducted and collected through online Google forms. The students' responses on educational guidance, studying arrangements, teaching-learning process, the contents and the methods of teaching-learning process are concluded that the 60-70 responses to the questions are either positive or strongly agreeing. They have expressed satisfaction over the method of imparting education by all faculty members. 50-60 of students strongly believe that they could develop their leadership qualities and skills by becoming a member of academic and administrative body and they are able to assess themselves. 60-70 our students response reflects their confidence and their ample scope for research on the campus. 50-60 of students' positive responses show that they strongly believe on the kind bonding between teachers and students through advisory system. Besides the institutional values and the best practices can motivate and encourage them to be a successful person in life. Also 50-60 of students are satisfied with the infra-structure, the internet facilities and the canteen services too. An analysis of the feedback from Faculty 93 faculty of the college agreed that the magnanimous management gives freedom to them to work independently and creatively. Around 80-90 of the faculty felt happy on teaching methods, dedication towards the welfare of this student, Infrastructure, Sports facility. 90 of the faculty agreed with the balance teaching with research. Research culture has been fostered inside the campus and faculty members are encourages writing research projects to publish articles in UGC approved Journals. 82 of the faculty felt that it is difficult to train the first generation rural learners to develop their soft skills. Analysis of Feedback - Alumni Alumni of the college play a predominant role in the growth and development of the college. Every year Alumni Annual Meet is arranged in the college during Independence Day and maintains the harmonious relation with our Alumni. Alumni of the college well pleased with the admission procedure fee structure, Infrastructure, alumni support activities, co-curricular activities and career guidance given to the students. Around 94 of the alumni feel that the caliber increases after passing out the college. Analysis of Feedback – Parent Parent Teachers Association (PTA) plays a pivotal role in ensuring the functioning and quality maintenance of the college. PTA meetings are conducted by each department separately. In these meeting the academic performance of the students are discussed and analyzed around 50 to 80 of the parents are fully satisfied with the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics	64	140	64
BA	English	32	112	32
BBA	Business Administration	44	55	44
BCom	Commerce	64	326	64
BSc	Mathematics	40	52	40
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	544	130	49	8	38

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
95	81	1	7	5	1
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

One of the unique features of our college is the advisory system. In many colleges, there are no teachers allotted to give individual attention to the students. Though the students are much grown up in college level, their minds are still immature and they need care and attention. Hence a teacher is needed as an advisor for the students. With this purpose in mind, the advisory system was introduced in our college and it is being followed successfully till date. A student who enrolls himself in the college will have the same teacher as his advisor for all the three years of his course. The teacher keeps in touch with the parents and are aware of the family background of the students. The advisor knows the social and economical situations of the students and guides them accordingly. The duty of the advisor is not just to maintain the records of the students pertaining to their attendance and marks but most importantly to guide them in their studies and to promote good discipline as to how to behave in the class and within the campus as per the rules of the college. The students are counselled to listen in the class and prepare well in the examinations. If their results are poor, the advisor takes necessary action by conducting remedial classes. The parents are contacted and the results are informed. The parents are counselled to provide good atmosphere for the students at home. The general behaviour of the students at home and outside is known through their parents and their friends. Accordingly the advisors give counselling to the students to improve their studies and behaviour. Strict disciplinary action is taken on the students when they go wrong in their behaviour. The advisor observes carefully whether the students attend the classes regularly or not. The students are also asked to give respect to all the teachers and behave well in the class. The advisor observes and makes sure that the students are free of bad habits such as drinking and addiction to drugs. Counselling related to adolescent problems in their personal life both inside and outside the college campus is offered to the students as the primary task by the advisor. The duty of the advisor does not end with the completion of the course. Even after the students complete their course, the advisors monitor the activities of the students especially in terms of their

employability. The hands of the advisor are always ready to reach the students in their need. This wonderful beneficiary act is made possible to our students with the help of the advisory system in our college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1805	95	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
74	49	4	1	48

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. S. Lingathurai, National Level	Assistant Professor	Distinguished Fellow Award For Zoology, Bose Science Society, (Affiliated with Vigyan Prasar, Department of Science and Technology, DST, New Delhi), TNSRO, Pudukottai
[View File](#)			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1104	VI	25/09/2020	15/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Continuous Internal Assessment (CIA) system implemented by the university is followed in our college. The CIA is done in Regular Intervals (UG/PG). The CIA comprises of three one hour tests for the weightage of 20 marks for each theory paper and five marks for assignment. The practical examinations for both UG and PG will be conducted on Continuous Assessment and 25 marks will be equally distributed to all practicals (i.e. number of practicals prescribed as per syllabus) and two tests for 25 marks will be conducted. Average of the two tests will be taken. A single practical will be given for 50 marks at the end semester and the same will be selected by students on lot basis in the second phase for final assessment. The question pattern (for CIA) is adopted from university external examinations. The Split of Question paper is as follows:

The examination committee is constituted with teaching and nonteaching members for smooth conducting of the internal test. The internal test schedule is prepared after conducting HODs' meeting. Section Types of Questions Max. Marks Part – A Objective Type – 4 Questions 4 x 1 4 marks Part – B Small Descriptive/Problems – 2 Questions (Either or Choice) 2 x 4 8 marks Part – C Long Descriptive / Problems – 1 Question (Either or Choice) 1 x 8 8 marks Total marks 20 Marks

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college, a affiliated college of the Manonmaniam Sundaranar University, Tirunelveli, is obliged to follow all directives of the university regarding continuous internal system. Every semester, three cycle tests are conducted to evaluate the performance of students. Principal gets approval from staff council for conducting the internal exam. Approval from staff council includes exam schedule, dates for conducting internal exam, question paper submission dates from individual departments and submitting the final internal marks to the college exam coordinator. All departments follow the same pattern question setting [Part – A (4X14 Marks), Part – B (4X28 Marks) and Part – C (8X18 Marks)]. The coordinator for internal tests in each department collects the question paper form individual course teacher and submits to the coordinator for internal tests. Before two days of the commencement of internal tests, the printed copies of question papers are handed over to the internal test coordinator of each department. The schedule for internal tests / assignments is notified to the students in well in advance. The schedules announced are strictly adhered. The principal and internal test coordinator monitored the effective implementation of the exam as per schedule. The examination will be conducted simultaneously thorough out the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.aditanarcollege.com/wp-content/uploads/2021/08/2.6.1-Courses-Outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1104	BA	Economics	52	11	21.15
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.aditanarcollege.com/wp-content/uploads/2021/11/FEEDBACK-2019-2020.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received

		agency	sanctioned	during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
International Seminar on Human Rights and Intellectual Property Rights	IQAC	09/08/2019
One day National Workshop on "Campus to Corporate"	IQAC	19/08/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
National Level Young Scientist Award – 2019	Dr. S. Lingathurai Assistant Professor of Zoology	National Level, Dr. B. Vasantharaj David Foundation, Chennai	17/11/2019	I
Distinguished Fellow Award For Zoology	Dr. S. Lingathurai Assistant Professor of Zoology	National level Dr. APJ Abdul Kalam Distinguished Fellow Award For Zoology, Bose Science Society (Affiliated with Vigyan Prasar, Department of Science and Technology -DST) Tamil Nadu Scientific Research Organization-TNSRO, Pudukkottai, Tamil Nadu	24/08/2019	I
Paper presentation in the State level conference on Recent Developments in the Applications of Bioinorganic Chemistry	K. Sathiyaseelan II M.Sc Chemistry	Best presenter award, PG Chemistry Department Aditanar college of Arts and Science Tiruchendur	19/09/2019	I

Paper presentation in the National conference on Advanced Research Trends in Chemistry	K. Sathiyaseelan II M.Sc Chemistry	Best presenter award,Chemistry Department T.D.M.N.S College, Kallikulam Tirunelveli	13/09/2019	I

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nill	Nill	Nill	Nill	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
PG Chemistry Department	1
Mathematics	1
English	1
Tamil	2
Economics	4
Physics	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Mathematics, Economics, Computer Science, Physics, Chemistry, Computer Science (SF), English	14	3
International	Computer Science (SF), Physics, Chemistry, P. G. Chemistry, Mathematics, PG Zoology, Physical Education	37	4
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Tamil	2
Economics	23
Physics	16
Computer Science (Self Financing)	6
Commerce (Self Financing)	2
Computer Science	2
Zoology, PG Zoology	2
Chemistry , PG Chemistry	13
B.B.A	1
Mathematics	14

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Alteration of electronic effect causes change in rate-deter mining step: Oxov anadium(IV)-salen catalyzed sulfoxidat ion of hen ylmercapto acetic acids by hydrogen peroxide'	C. Kavitha, P .Subramani am	Polyhedron	2020	2	Aditanar College of Arts and Science	1

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Poly(O-T oluidine)/ Zirconium- based nano composite	K.Jacinth Mispa ,C.Regini, P.Subraman	J. Water Environ. N anotechnol .,	2020	4	2	Aditanar College of Arts and Science

			2020	1	1	Aditanar College of Arts and Science
ion-exchangers for Water treatment and environmental remediation	iam ,R.Murugesan					
Alteration of electronic effect causes change in rate-determining step: Oxovanadium(IV)-salen catalyzed sulfoxidation of phenylmercaptoacetic acids by hydrogen peroxide'	C. Kavitha, P.Subramaniam	Polyhedron	2020	1	1	Aditanar College of Arts and Science

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	74	80	128	44
Presented papers	26	26	3	26
Resource persons	2	Nill	Nill	6

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tamirabharani River Cleaning at Eral	N.S.S. Cell of M.S.University and affiliated colleges NSS Units jointly arranged Tamirabharani River Cleaning programme	4	25

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Voluntary Blood Donation Camp	Appreciation	Tamil Nadu State Aids Control Society Tamil Nadu State Blood Transfusion Council	80
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
ADFEST 2019	Aditanar College of arts and science, Tiruchendur	Cultural activities	95	515
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Guest Lecture	Ms. A. Kavitha Assistant Professor Department of English Aditanar College of Arts & Science, Tiruchendur	A.P. C. Mahalaxmi College, Thoothukudi	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Ph. D Research	Doctoral Committee member	Aditanar College – Rani Anna Govt. College for Women	28/08/2019	28/08/2019	Doctoral Committee member: Guide: Dr. C. Ramesh, Dept. of Economics, Aditanar College of Arts & Science,

				Tiruchendur Member: Dr. V. Siva Elango Aditanar College of Arts & Science, Tiruchendur Dr. S. Jeyalakshmi, Rani Anna Govt College, Tirunelvel

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	Nill	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
30.9	36.04

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ROVAN LMS	Fully	5.0	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	53654	5908043	311	106376	53965	6014419
Reference Books	4211	1113283	24	9135	4235	1122418
Journals	16	41500	16	41149	32	82649
CD & Video	679	81795	Nill	Nill	679	81795
Others(specify)	19	2200	13	1900	32	4100
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. VELAYUTHAM C	Java Programming	LMS	06/06/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	153	82	153	0	36	11	16	100	8
Added	0	0	0	0	0	0	0	0	0
Total	153	82	153	0	36	11	16	100	8

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Sivanthi Community Radio	https://www.aditanarcollege.com/wp-content/uploads/2021/09/community-radio.mp4

4.4 – Maintenance of Campus Infrastructure

| 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year |

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
45.53	19.08	29.38	10.91

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Infrastructure The infrastructure development program or the college is designed, developed and revised keeping in pace with statutory requirements, technological developments, infrastructure need analysis and the guidance of the management. The college has an Exclusive Engineer cum Supervisor and menial staff under him for maintenance of laboratories, landscapes and parking. Non-regular works such as painting, carpentry comes under his limit. Classroom furniture is checked and repaired regularly. CCTV camera, LED displays are also installed. Besides security guards are on vigilance on a 360 degree basis. Sophisticated technology prone instruments and equipment are regularly kept under Annual Maintenance Contacts. A co-operative store is being functioning in the campus to provide students with basic amenity services and stationary. The entire cleaning of the campus is outsourced and is carried on each day. Eco-clubs are initiated to carry on tree plantations and crating awareness on banning plastic. A drainage system is in place to reduce water logging. Technology up gradation The college has got 7 well equipped ICT halls accessible to both teachers and students. Sivanthi Community Radio facilitates in broadcasting novel programs and is also used in developing e-contents for classroom teaching. Teachers and students have also registered themselves under the MOOC and Swayam educational portal. 45 KVA generator provides power to the entire college campus. During and after pandemic, intensives trainings are being given to students on attending online classes and taking online examination. Online examinations and online evaluations are presently in vogue. Library The college librarian and his assistant pay close attention to physical infrastructure, ICT of the library. The software ROVAN is adapted as backend data base tool. It is used for the maintenance of library with data entry (books, journals and membership), transaction (issue, return, renewal and fine collection). The library uses the software to upload and upgrade the various resources (books, journals and database). The library has also subscribed to the UGC n-list program database package directly which provides access to thousands of full text peer reviewed journals and books. The library has three PC systems for the uses to browse. It also maintains a good collection of CDs. Entire libraries routine is automated. Annual pest control measures are taken and books are preserved accordingly. Separate fire extinguishers are available for library. Sports Facilities The auditorium and play grounds that are existing always maintained to be ready for the smooth conduct of the events. We have planned to construct a furnished auditorium with the seating capacity of 1500 students.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College day cash prize, Part time	118	26810

	honorarium to student, FM student volunteers, Travelling and conveyance		
Financial Support from Other Sources			
a) National	MBC, DNC, BC, SC, Tamil medium scholarship	767	1948718
b)International	Nil	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Workshop on FEEL Leadership	18/07/2019	20	IQAC
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	Inter school General Knowledge contest for T.P.Meenakshi Sundaranar Memorial Rolling Cup	24	Nill	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

Crimsan Organics Private Limited	4	2	Indian Navy, Cochin	5	1

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	4	B.A ECONOMICS	ECONOMICS	ADITANAR COLLEGE OF ARTS AND SCIENCE	M.A ECONOMICS

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
Any Other	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
AD FEST-2020	Institution level	515

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Bronze medal	National	5	Nill	1810512	M.Manika ndan

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college strongly motivates the students to face the challenges of the dynamic world and help them to develop their potential strength and leadership qualities. In order to enhance the leadership qualities of students, they are assigned various responsibilities by representing in various academic bodies like Fine Arts, Sports Committee, NSS, NCC, YRC, Eco Club, Students Services, Writer's Forum, Drama Club, Numismatic Clubs etc, offer the students copious opportunities to sharpen their skills. Student representatives participate in coordinating activities of NCC, NSS as student leaders and help in organising various programmes and actively involved in providing guidance, coaching and training to the junior cadets and in managing the units. The college offers numerous opportunities for students to participate in Co-curricular, Extra-

curricular, Social, Sports and community development activities. Departmental cultural competition, special programs on national and international days of importance and ethnic festivals are conducted to enrich and enhance the student's innate talents. The Fine Arts Club conducted "Diwali Carnival 2019 and Traditional Food Fest which focused on creating awareness about the eradication of single-use plastic items and to encourage the usage of other bio-degradable items. The new academic year began with the Orientation Programme for the new entrants conducted by the students' services and parent teachers association. The student services all along with its student representatives arranged Orientation Programme for all the first year UG students highlighting the importance and selection of the part – V courses. The student representatives of the writers' forum organised a 'One Day Workshop on Creative Writing' and conducted various competitions like verse Writing, essay Writing and short Story Writing to enhance their writing skills in English. The numismatic club's Philately club's student representatives conducted a two day exhibition on coins, currencies stamp collection to create an awareness of the antiquity of our country and culture on 12.09.2019 13.9.2019. Students are part of various teams, through which they display their skills, participate in various state and national level programmes representing the college. Blood identification camp and Blood donation Camp was organized by YRC and Dengue Fever Awareness programme was conducted by NSS Units. Fire Safety Programme was conducted by NSS Units 43 45.Disaster management programme was conducted by YRC in association with Citizen consumer club. Role of youth in youth red cross programme create awareness to the volunteers of YRC .NSS YRC volunteers clean seashore of Amalinagar which proves that the responsibility of youth to protect our nature. Students of NCC army wing are involved in helmet Awareness about safe Driving , Road Safety Awareness and Community Development Rally for creating social awareness .In order to inculcate traditional and social values, humanitarian concern and leadership qualities, students of NCC army wing are participated in Humanitarian Assistance and Disaster Response at Kayalpatnam and Swatch Bharat Summer Internship at Virapandianpatinam. The NCC Naval Wing student representatives attended SCUBA Diving Camp, Annual Training Camp , Trecking camp to develop their feeling the patriotism and equip them to develop our country.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

698

5.4.3 – Alumni contribution during the year (in Rupees) :

313300

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association of Aditanar College of Arts and Science came into existence in the year 1969. The Association regularly conducts Annual Day Meeting (on August 15th) and at least two executive committee meetings in a year. During its Annual Day meeting, the Association honours the Retiring Staff and Staff who have completed Doctoral degree. A district level competition (quiz, elocution, etc.) is conducted every year for School students to develop their talents. The Alumni Association contributes in many ways for the development and betterment of our Institution. ? Our college Alumni Association Organized District Level Quiz Competition to College students on 24.09.2018 and

District Level Elocution competition on 26.09.2018 in our campus. The winners were honoured. ? Our college Alumni Association celebrated its 50th Annual Day on 15.08.2019. The Association conducted competitions like Thirukkural recitation, Essay writing and elocution to the school students. The winners were awarded with cash prizes. On behalf of the Alumni Association, the faculties who received Ph.D degree during 2018-2019 were honoured along with the retired faculty members, University first rank holders and the special prize winners for the state and the national level competitions. ? BBA(1972-1975 batch) meet on…….. ? B.Sc Chemistry (1972-2019) batch meet on-6.10.2019 ? B.Sc Computer science (1988-1991) alumni meet – 28.12.2019 ? The Birthday celebrations of our college Founder Tamilar Thanthai Si. Pa. Aditanar and the Founder, President Padmashri Dr.B. SivanthiAdityan(born on 24 September 1936) were celebrated on 27.09.2019 Our aim is to develop everlasting relations with our alumni which in turn will give rise to mutual benefits.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The governance of the institution is in tune and reflective with the vision and mission of the institution. The institution pursues to function with social commitment, efficiency and conscience to train and encourage the students to be resourceful through teaching, research and various extension activities. The Institute practices decentralization and participative management in frequent consultation with the College Governing Body. The Governing Body delegates authority to the Secretary and Principal who, in turn share it with the different levels of functionaries in the college. The Staff council compromising of the Heads of Departments, the Conveners of various committees and cells along with the staff representatives on higher decision-making bodies play an essential role in shaping the institutional policies and implementing the same. All the staff members in the department are involved in various department activities to join hands with the Head of the Department to equip and mould the young minds into efficient professionals, who are being trained to meet challenges and opportunities with confidence and dignity. Along with teaching, the teachers are given responsibility to be a part of club activities such as NCC and Army Wing, NSS, Sports and Games Club, Nature Club, Red Ribbon Club, Youth Red Cross, Road Safety Club, Fine Arts Association, Entrepreneur Cell etc. The institute has constituted different Committees for the smooth functioning of academic and administrative work of the institute. Some of these committees are the Academic Staff Council, the Examination Committee, the Admission Committee, the Library Committee. Under the Supervision of the Principal, the office administrative responsibility is distributed and monitored by the office superintendent non-teaching staff are represented in the staff council and the IQAC. Suggestions of non-teaching staff are considered wile framing policies, preparing budgets or while taking important decisions. Further, teacher's union (MUTA) plays a significant role in assessing the performance of the non-teaching staff. The president and the secretary of the teachers' organization periodically meet the Principal and express their grievance and provide a list of pending issues in the office which helps the principal to assess the performance of the non-teaching staff. The Principal periodically convenes meeting of the non-teaching staff and based on the inputs the receives from the students (Everyday students are allowed to meet the Principal from 12.45 to 1.00 p.m. and 4.00 to 4.15 p.m.) and the teaching staff the gets an assessment of all the teaching and non-teaching staff. Thus, the institution and departments follow a process of participative management to bring up a positive vibe in students and in the society.

6.1.2 – Does the institution have a Management Information System (MIS)?
Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum is revised once in every three years for core papers to meet the requirement of industry standards. Autonomy is given to the teachers to suggest on revision of the syllabus. The amendments in necessary subjects are made to ensure that the students study the updated modules. Suggestions for modifications are made in subjects as per the need of the hour and recommended by the Board of studies. To facilitate exposure in other subjects, students are offered two different fields of study, the students are given an option to choose inter disciplinary subject termed as Non-major classes apart from their major discipline to develop knowledge in a different branch of his choice. Suggestions and feedback collected from various stake-holders on curricular aspects are considered while framing the syllabus to enhance the quality of education.
Teaching and Learning	Audio Visual approach is followed as an effective teaching methodology. Along with chalk and board method, ICT method of teaching is also used to make the student involve in learning. Teachers are given training by the authorized technicians to handle online classes. Field tours and Industrial visits are being organized by most of the departments to impart real time experience to the students. The learning skills of the student are enhanced by providing opportunities to participate in seminars, conferences, workshops and various competitions. Students are also trained in conducting various programmes. Special emphasis is laid on slow learners and one to one interaction is conducted regularly to improve their learning process. To enhance the quality of the learning process power point presentation and LMS are used effectively in the classroom. Workshop on "Google Apps" and 'LMS' are conducted for students and teachers to promote the use of technology in the classroom. To promote

	self-learning, independent learning or distance learning students are asked to present papers in class room seminars, and are involved in group discussion and debates. Post graduate students are given opportunities to teach undergraduate students so that PG students develop their communication skills and also build their confidence. Students and teachers are encouraged to develop their various skill and to update their knowledge through various courses including online courses like SWAYAM and NPTEL
Examination and Evaluation	Since the College is a Constituent of the University, examination and evaluation are held as pertaining to the rules regulations of the University and the College strictly adheres to them. The College ensures academic standards and transparency by informing the stakeholders about the norms and directives received from the University Students learning is assessed through continuous internal assessment tests and semester examination are conducted to evaluate the overall learning of the student. Apart from tests, the students are appraised based on the class activities like student seminar, group discussions, role-play, quiz, debates and assignments.
Research and Development	The institution motivates not only the faculty members but also the students to publish papers in UGC / Scopus / peer reviewed journals with high impact factor and present their papers in National, International conferences. The departments are encouraged to conduct National / International Conferences and Seminars so that the student's community and teaching fraternity gets benefited. The faculty members are motivated to supervise M.Phil. Ph.D. Research Scholars and to do collaborative research to promote quality in research work.
Library, ICT and Physical Infrastructure / Instrumentation	The college has an extensive collection of books from all areas. The attendance of the staff and students entering the library is monitored using a log book. The department are provided with a desktops and LCD projector apart from smart class rooms. College has indoor and outdoor game facilities extended to students and staff. Water

	dispensers are provided for the all Departments. The overall functioning of the college and also all the documents is being digitalized and are scanned and are reposted which enables the outsiders to view the same from the college website and facilitating the students to view their attendance, marks, other academic and extension activities from their respective login.
Human Resource Management	Faculty development programmes, Seminars, National Conferences, workshops are organized by all the departments. Faculty members are also encouraged to attend Professional Development programmes, workshops and conferences organized by other institutions. Eminent resource persons from various fields are also invited to enrich the faculties' knowledge and to enhance their professional development.
Industry Interaction / Collaboration	The College conducts various workshops, conferences and seminars wherein the resource persons are invited from various leading corporate, firms, etc. The departments are also encouraged to invite Resource persons from industries to share their expertise with the students. Projects and internships at the under graduate and post graduate level are made as a part of curriculum to gain hands-on experience. Placement cell organizes training programme for employability related skill development of the students from all departments.
Admission of Students	Admission process for all the courses is fully online. Admissions are made on merit basis and the management adheres to the Government rules in the process of admissions. Management Quota is also filled on merit basis. Rank list and the date of interview are uploaded on the website and also sent to the shortlisted student through SMS /Email. The selected list of the students is posted in the college website.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Enterprise Resource Planning (ERP), Management Integrated System (MIS) and Learning Management system (LMS) enables the process of dissemination of information in a transparent manner. This helps in planning the events as

	per the standard operating procedures of the institution which minimises the human intervention. LMS being in use, reports can easily be retrieved as and when required. Social Media Updates are made by Social Media Champion on a regular basis in YouTube, College website and Facebook.
Administration	AISHE Data is being updated on MHRD Portal. ERP attendance for students has been substituted for manual attendance. Official circulars are shared with the Heads of the department in the online college group. CCTVs (surveillance cameras) have been installed at strategic places on campus and are constantly monitored by the Principal and the office team. The institution is also moving towards a paperless environment. The students are able to view their attendance and marks through their student login. In addition to this the students can submit their feedback in google forms created by the institution. Both the students and faculty members make extensive use of social media like WhatsApp, Facebook, Twitter, Instagram and e-mails for social communication. Faculty members also make use of Google forms to conduct exams and quizzes and test the students' understanding of the subjects.
Finance and Accounts	The college uses ICT for transparency in finance and accounts. The transactions are properly recorded a teach end. The administrative office ensures appropriate bills are submitted for all events conducted by the various departments. All the account books are properly maintained as per the auditing procedure. Both Internal audit and external audit are conducted at proper intervals.
Student Admission and Support	The admission process in the college is digitized. The college's process of online admission is also very transparent. The application form, the process of applying and the eligibility criteria for the courses are displayed on the college website. Help desks are in place to assist the students in filling online applications. The students submit their application forms online. They are then selected based purely on merit and as per the reservation policy framed by the

	Government. The lists of selected students are displayed on the college website. In addition, the students are also informed through messages, emails, and personal phone calls. They pay their fees through net banking. Once admitted, the students are provided with a college login ID which helps them view their attendance and marks when required. The parents are kept updated about both the day to day attendance and absentees among the students.
Examination	The college is fully equipped with ICT tools which play a vital role in the conduct of the examination. The office of the Co-ordinator of Examination is very secure and acts as a pillar of support for the conduct of examinations. The external examiners send the question papers in a confidential manner. These papers are then strictly scrutinized by both the respective heads of the department and he external experts. The exam dates are generated digitally and are available to the students before the examination. The exams are conducted with strict Invigilation and monitored through CCTVs by both the Principal and the Exam Co-ordinator. The Valuation is done by external experts. The marks are directly uploaded online by the office of the Examinations Coordinator. The results are then communicated to the students online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nil	Nil	Nil	Nill
2019	Nil	Nil	Nil	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

| 2019 | Organised Three Days Workshop on Feel Leadership | NA | 18/07/2019 | 20/07/2019 | 20 | Nill |
| staff | | | | | | |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NCC Training, Nagpur	1	03/06/2019	31/08/2019	90

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	9	9

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The institution has effective welfare measure for teaching faculties. Digital Faculty Development Programme is coordinated to the teaching faculties to adapt new digital teaching methodology. RO water plant has been installed for the whole college. Spacious departments and Separate recreation rooms are available for women staff members with all necessary facilities. Salaries are dispersed on time and staff grievances are immediately addressed. Separate Staff rest room for men and women throughout the campus. As per the university and State government rules, all the allowances are given to all the employees as per their entitlement without	The institution has effective welfare measure for non- teaching faculties. RO water plant has been installed for the whole college. Separate recreation room has been provided for women non-teaching staff members with all necessary facilities. Salaries are dispersed on time and their grievances are immediately addressed. Separate rest room for men and women throughout the campus. As per the university and State government rules, all the allowances are given to all the employees as per their entitlement without any delay. For attending workshops / conferences / seminars, they are provided academic leaves with the financial support. The college	The College has been offering coaching facilities for students to appear in various competitive examinations. The Placement cell offers coaching classes to prepare students for various entrance tests. Scholarships is provided for poor and meritorious students. Subsidized food is provided at the college canteen. Students are encouraged and exposures are provided in event management. Students are motivated and facilitated with real time entrepreneurship. The college has a Fee Concession Committee, an Internal Complaint Committee, an AntiRagging Committee and a Student Grievance redressal Cell to cater to the needs of the students. Advisory system is followed where

any delay. For attending workshops / conferences / seminars, the teachers are provided academic leaves with the financial support. The college honours its outstanding staff for their hard-work and sincerity through various categories of awards and scholarships. Sports facilities are provided to the staff and their family. They are free to use the college sports grounds after college hours. Training on innovative teaching is provided through approaches like the usage of websites, power point presentations, internet facility and language laboratory.

honours its outstanding non-teaching staff for their hard-work and sincerity through various categories of awards and scholarships. Sports facilities are provided to them and their family. They are free to use the college sports grounds after college hours.

in, students meet their Advisors on a frequent basis to sort out any problem they are facing. This helps in identifying and mentoring personal and academic issues. To have first-hand experience in the respective subject and to get adequate exposure to the recent trends in the fields the students were taken to industrial visits and education tours. In order to develop the histrionic skills of the students IQAC motivated students to participate in various club activities like value education, karate, photography, yoga and various competition like debates, essay writing and verse writing.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has the mechanism of both internal and external audits for all the financial activities carried out in the Institution every Year. The Accounts department maintains financial accounts daily and prepares all financial statements and submits them to all statutory bodies like JD Office, UGC and State Government as and when required. The college has both Internal and External audit system. The Principal constitutes an Internal Audit Committee with few members. The audit is conducted on a Sampling basis to check the correctness of the financial transactions and statement affairs of the Institution. The Committee verifies Cashbook, Bank accounts, Ledgers, Bills, Vouchers, and statement of cash position and cash flow physically and conducts sample check on the heads of various accounts, balance dates, and postings. An annual external audit is conducted, and the reports are submitted to the management. The Finance Committee ratifies these reports. Audit of funds received from Government and Non-Government research funding agencies Consultancy is duly done as per the guidelines of the funding agencies as and when required.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	Yes	Mr. Ganapathy, Auditor, Nagercoil	Yes	Aditanar Educational Institution, Tiruchendur

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents are an active part of the Aditanar College campus life. The parents of the new entrants are invited for interaction with the Principal and the Administration on Orientation Days for College and Hostel. This has been appreciated by the Parents and has created a bond between the parents and the institution. They are also the active part of College day, Sports day and Graduation day. Every semester parents- teachers meeting is conducted and the meeting dates are scheduled in advance and informed through students for the benefit of parents. During this meeting, parents meet the Advisors and Head of the Departments and the subject teachers to know the progress of their ward. They also give their feedback and grievances if any. Parent's feedback plays an integral role in the growth and development of our College. Principal is accessible to the Parents for any discussion and feedback. Annual informal meetings are scheduled whenever necessary, to identify the issues related to students and thus improving the regularity and performance of studen

6.5.3 – Development programmes for support staff (at least three)

i) Sports events for support staff are conducted as a part of Annual Sports Day Events. ii) Training is given to the administrative staff on operating the administrative modules. iii)Technical Staff is encouraged to attend Trainingfor Technical Development under University Scheme and Programs.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

i) Training has been organised to strengthen ICT based teaching learning process. ii) Faculty members frequently conduct Online remedial coaching for slow learners. iii) Awareness program has been organised for students on Open Learning with special emphasis on SWAYAM and MOOC (iv) Career opportunity and employability enhancement skill training workshops are organized for students through Placement Cell.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Organised Three Days Workshop on	18/07/2019	18/07/2019	20/07/2019	20

Feel Leadership	

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Pongal Vizha Celebration	**13/01/2020**	**13/01/2020**	**190**	**456**
Three Days Yoga Meditation Workshop	**20/01/2020**	**22/01/2020**	**89**	**Nill**
Womens Day Celebration and Competitions	**12/03/2020**	**13/03/2020**	**187**	**Nill**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Our college has been taking initiatives to reduce the consumption of electricity by increased usage of LED bulbs. The classrooms are also well ventilated. The college management has arranged for bicycles as a mode of transport within the campus so as to reduce the emission of carbon particles. The carbon emission has been reduced considerably and the power consumption has also been reducing gradually. 'Switch off the lights and fans' stickers are pasted below the switch boards of class rooms and halls to ensure energy saving across the campus. 'Close the Tap' stickers are pasted in the required places as a method of water conservation. We are planing to install solar panel for electricity consumption.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	**Yes**	**5**
Ramp/Rails	**Yes**	**1**
Rest Rooms	**Yes**	**2**
Special skill development for differently abled students	**Yes**	**1**
Any other similar facility	**Yes**	**1**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages	Number of initiatives taken to engage with and	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

and disadvantages	contribute to local community						
2019	9	9	24/09/2019	1	Swatch Bharat Programme	Tamirabharani River Cleaning at Eral	25

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calendar with book of instructions	15/06/2020	The students are given orientation to enable them adhere to the College Policies and Administration set up. Fee Payment Schedule, Examination Schedule, Academic Calendar with Day Orders, rules to be followed in the examination hall and Dress Code to be followed are also mentioned. Even the new students are self-disciplined in following and practicing admin policies and academic exercises. the name of faculty members with their qualification are available in the calendar. The names of different clubs are available for the students in the calendar to choose one according to their interest

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Unorudiya Puthysalithanam	11/07/2019	11/07/2019	26

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The entire campus is rich in green trees to soothe the climate even during the hot summer. The normal temperature of Tiruchendur is 26 to 41 degrees. The green initiatives ensure less temperature inside the campus. The temperature inside the campus is lesser than the temperature outside the campus. Tall trees are planted around the campus to help in the reduction of noise pollution. These tall trees serve as noise absorbents. The green initiatives facilitate conducive environment for learning. Pungai trees also known as Indian Beech trees are planted in the campus to increase the level of oxygen availability in

the campus. Green Pastures and ornamental plants are planted at various places inside campus. Herbal plants are also planted and signboards are displayed highlighting the Taxonomical names and its use to encourage the students to practice the ancient medicinal skills followed by our country. The green plantation serves as stress reliever and it also promotes the aesthetic sense. Commemoration of the World Environment Day is an important event followed by the institution. Saplings are issued to the students and public as a means of green initiative. Saplings are planted throughout the year during important days.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The Institution has adopted a hierarchical approach in which, the advisory system plays a vital role. The following are brief highlights of the mentoring programme that is in practice: 1. Each faculty member is assigned with the task of mentoring around 20-30 of his/her own students. 2. A special time-slot with a designated classroom is allocated to each mentor for a formal monthly interaction with his/her mentees to address the grievances of the students. 3. During the formal interactions, advisors/mentors discuss issues like campus discipline, dress code, punctuality, attendance, examination preparation, non-tolerance of ragging, the undesirability of adopting unfair means at examinations etc. Issues like sexual harassment at workplace, role and availability of counselors in the campus, suicidal tendencies, cybercrime, confidence-building activities etc are also discussed. The students are counseled about road safety, healthy lifestyles, cleanliness, Swacch Bharat Campaign, conservation of water and energy resources, choice of careers, etc. They are also informed about the various facilities and scholarships available. 4. Advisors maintain a confidential data sheet containing the details of their students which helps in the continuous mentoring activities. 5. At the end of each academic year, students are required to provide their feedback on the various topics discussed during the formal interactions. Their suggestions are used to improve and render additional services. Evidence of success 1. Campus discipline has improved tremendously. Incidences of ragging and sexual harassment has been eliminated from the campus. 2. Students' dressing sense has changed. 3. Student behaviour, self-esteem and confidence have progressed. 4. There has been marked improvement in academic grades and a higher number of students have enrolled themselves for higher studies. 5. Health consciousness of students has improved considerably. The eating habits have changed and they have started following healthy food habits. 6. They have almost adopted to reduced use of plastic products while dining. 7. Stronger relationships have been forged among students/peers, faculty and parents. 8. The percentage of attendance for the formal monthly sessions and the students' positive feedback/suggestions regarding the programme are themselves, the most potent indicators of its progress. 9. Students are mostly turning off lights and fans and closing taps when not in use. 2. Value Education Programme Objectives: The Institution has introduced add-on programmes to enhance the quality if human king through the students. It regularly conducts value-based educational sessions. The Institution regards such sessions to be an indispensable component of its curriculum. The inculcation of human, social and moral values is given utmost importance. The character building of the students is the top priority of the institution. The institution aims at developing well-balanced, socially-responsible and well-rounded individuals make the society more democratic and cohesive. The empowerment of students to motivate them towards achievement of personal fulfilment and success in life and at work is a compulsory task followed by the institution. The promotion of respect for the dignity of the individuals irrespective of their caste, creed and gender is emphasized throughout the campus. The inculcation of values like love, empathy,

caring, sharing and compassion leading to harmonious and the humane relationships are spread among the students. Evidence of success 1. Parents and students have always appreciated the efforts of the Institution in conducting the Value Education sessions. The high levels of attendance for the sessions are evidences of the importance attached by the student community towards this endeavour. 2. Positive changes in the discipline, behaviour and attitudes of students have been continually observed. Such changes are especially visible during the cultural, and other, programmes organized by the Institution. 3. The Alumni, during their interactions emphasize the important role played by the Value Education sessions in developing self-confidence and a holistic vision towards life and profession. They attribute their success in life and at the workplace, in a large part, to the inputs gathered through this programme.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.aditanarcollege.com/wp-content/uploads/2021/11/Best-Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Since its inception, college has developed a distinctive mission with a focus on uplifting the students from rural background through its vision, values and strategies. The mission carries through the programme and courses as well as intellectual contributions by the stakeholders. Institutional Distinctiveness To translate the goals into reality, the Cells, Clubs and Associations have launched several outreach initiatives to build the spirit of empathy and social concern. Efforts are made to equip students with the necessary soft skills that enhance their overall development and personality. The institution takes initiative to promote national integrity and to appreciate the unification of cultural and religious identities of India. The institution has framed several clubs. National Cadet Corps (NCC) -Army and Naval Wing, National Service Scheme (NSS) – 4 Aided units and 1 self-financing unit, Youth Red Cross, Campus News-Students Publication, Value Education Forum, General Knowledge Cell, Adventure Club, Blood Donors Club, Fine Arts club, Chess Club, Drama Club - Tamil and English, Music Club, Photography Club, Philately Club, Weight Lifting Club, Yoga Club, Folk Arts Club, Gardening Club, Career Guidance and Counseling Cell, Numismatic Club, Magazine Club, Karate Club, Information Service, Audio Visual Club, Writers' Forum – Tamil and English, Eco Club, Health Club, Student Services, Library Committee, Entrepreneurship, Project, Research and Publication Committee, Citizen Consumer Club, Thiruvalluvar Mantram, English Literary Association, Economics Association, Physics Association, Chemistry Association, Zoology Association, Botany Association, Mathematics Association, Business Administration Association, Commerce Association, Computer Science Association, Commerce (Computer Application) Association, Gandhian Thought Association. These clubs organize various programmes to promote social values among the students. Events like Ganesh Chathurthi, Saraswati Pooja, Pongal Celebration, Food Festival, ADFEST, Cooking Competitions, guest lectures on special commemorative days and various programmes related to women Empowerment are held in the campus. To translate the goals into reality, the Cells, Clubs and Associations have launched several outreach initiatives in order to build a spirit of empathy and social concern. All-our efforts are made to equip students with the necessary soft skills that enhance their overall development and personality. The College has a thriving and lively campus ambience which emanate, inter alia, from the extra and co-curricular initiatives. Long before 'value education' became buzzwords in the domain of higher education, the institution has been conducting its regular and well-planned Value Education sessions based on ageappropriate and socially- relevant topics. In recent

times, this endeavour has been supplemented by a robust mentor- mentee programme.

Provide the weblink of the institution
https://www.aditanarcollege.com/wp-content/uploads/2021/11/Institutional-Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. The faculty members are encouraged to publish articles in UGC referred journals. 2. Enter more MOU's with nearby institutions and industries. 3. More value added courses to be introduced for the welfare of the students under college banner. 4. We are planning to install solar panel to reduce electricity consumption. 5. The planning for Wi-Fi access the campus is under progress. 6. More number of certificate courses has been planned. 7. More outreach programs through NSS and YRC.